

**TOWN OF HARBOUR GRACE**

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
February 13<sup>th</sup>, 2020 at 7:00 PM.

*Members Present* Mayor Don Coombs  
Deputy Mayor Sonia Williams  
Councillors: Lyda Byrne  
Paul Fitzgerald  
Kathy Tetford  
Shawn Vaters  
Kevin Williams

*Staff Present* Acting Town Clerk Sean O'Brien  
Admin. Assistant-A/R Clerk Nancy Pike

Mayor Coombs called the meeting to order at 7:01pm.

Town Clerk Motioned to appoint Mr. Sean O'Brien as the acting Town Clerk.  
**MOTION #20-228 DEPUTY MAYOR WILLIAMS/CLR. VATERS  
CARRIED UNANIMOUSLY**

Moment of Silence Mayor Coombs held a moment of silence in honour of the Late Mike Saccary, CAO/Town Clerk. Mayor Coombs thanked Mr. Saccary for his service to the Town of Harbour Grace. Mayor Coombs noted that condolences have been sent to Mr. Saccary's family.

Minutes: Regular meeting minutes of January 20<sup>th</sup>, 2020 were adopted as presented:

Regular Meeting  
January 20, 2020 **MOTION #20-229 CLR. BYRNE/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**

Minutes: Special meeting minutes of January 27<sup>th</sup>, 2020 were adopted as presented:

Special Meeting  
January 27, 2020 **MOTION #20-230 CLR. TETFORD/CLR. VATERS  
CARRIED UNANIMOUSLY**

Amendment Motioned to amend the minutes of January 7, 2020, Page 3 under PCA Agreement from 90 days to 19 days.

**MOTION #20-231 CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES**

Finance Clr. Tetford resigned as Chairperson of the Finance Committee, as of the end of this meeting.

Come Home Year Itinerary Clr. Tetford provided an overview of the tentative calendar for Come Home Year and noted that contact has begun with Town vendors to ask for their assistance in kind, monetary or gift. Most of the service organizations have been contacted and there is 100% participation. Mr. Ged Blackmore has written lyrics and music along with Anne Whelan and Terri Andrews for a musical to be presented during the Come Home Year Celebrations. A copy of the calendar will be posted tomorrow on the Town's Website and social media.

Budget Update Mayor Coombs advised that Mr. Ryan will have a report for Council tonight or tomorrow.

**CORRESPONDENCE**

Knights of Columbus Mayor Coombs tabled correspondence from the Knights of Columbus requesting support for their 57th Provincial Public Speaking Competition. Referred to Finance.

Town of Carbonear Mayor Coombs tabled correspondence from the Town of Carbonear providing support to the Town of Harbour Grace in their quest to obtain funding towards upgrades to the trail in the community.

**CORRESPONDENCE**

- Premium Waste Services Mayor Coombs tabled correspondence from Premium Waste Services seeking the opportunity to discuss the potential of providing waste removal services to Harbour Grace. Mayor Coombs suggested bringing them in for a presentation to Council
- Immaculate Conception Parish Mayor Coombs tabled correspondence from the Immaculate Conception Parish concerning the May 1990 Lease Agreement for St. Francis Field. Mayor Coombs advised that he would set up a meeting with the Committee and Council.

**NEW BUSINESS**

- Dept. of Tourism Mayor Coombs tabled information about the Cultural Events Fund as it pertains to Come Home Year.
- Municipal Day Mayor Coombs advised that he would like to see a Municipal Day and dinner held on July 10, 2020, the 75th Anniversary of the Town’s incorporation. Mayor Coombs stated that funding is available for this event.
- Mtg with MP Ken McDonald Mayor Coombs advised that Mr. McDonald had to cancel the meeting and is hoping to reschedule next week. It was noted that work on the outfall repairs must start no later than mid March in order to have it completed before fishing season starts.
- Standing Committees Deputy Mayor Williams provided Council with a listing of the proposed new standing committees.  
  
Motioned to adopt the new standing committees as per the list presented.  
**MOTION #20-232                      DEPUTY MAYOR WILLIAMS/CLR. BYRNE  
CARRIED UNANIMOUSLY**

**COMMITTEE REPORTS**

**CAPITAL & PUBLIC WORKS COMMITTEE**

- Susan Pike Clr. Fitzgerald deferred the request from Ms. Susan Pike pending more information.

**FINANCE COMMITTEE**

- Knights of Columbus Motioned to donate \$50.00 to the Knights of Columbus in support of the 57th Provincial Public Speaking Competition.  
**MOTION #20-233      CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**
- Tax Relief Motioned to apply the current Tax Incentive Payment Policy to account VERGEH007.  
**MOTION #20-234      CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**
- Donation Policy Clr. Tetford noted that the donation policy will remain as is and each request will be considered individually.
- Collections Clr. Tetford noted that approximately 88% of the budget had been spent as of the end of December 2019 and that collection of current and past due taxes improved from 2018 to 2019.

- HOUSING/ENVIRONMENT/SANITATION COMMITTEE**                      No report
- ECONOMIC DEVELOPMENT COMMITTEE**                                      No report
- TOURISM & HERITAGE COMMITTEE**    No report
- HUMAN RESOURCES COMMITTEE**    No report
- PARKS & RECREATION COMMITTEE**

Deputy Mayor Williams advised that applications for summer students are ongoing. Deputy Mayor Williams also spoke about land on Alberta Drive potentially being used to recognize the C. L. B. and Sea Cadets with story boards and an accessible picnic table.

**FIRE DEPARTMENT LIAISON**

Deputy Mayor Williams advised that the brigade responded to an MVA and a medical lift assist. Practices and meetings are ongoing.

**COMMUNITY CENTRE LIAISON** No report**CIVIC EVENTS LIAISON**

Clr. Fitzgerald advised that the schedule of events for the Winter Carnival has been posted and encouraged everyone to attend.

**JOINT COUNCIL LIAISON**

Clr. Williams provided Council with an overview of the last Joint Council meeting. The RCMP gave a report on calls from 2018/2019. Michelle Breen gave a report on the debate about the 911 system. Municipal Affairs spoke on a waste management strategy, potentially changing the 8 pick up zones to two.

**HARBOUR GRACE BCIB**

Clr. Tetford advised Council that the terms of reference have been completed and submitted, Council can request a copy. The oral history project is complete, and interviews will be available online soon. The Board is also involved in producing the Heritage Awareness Musical, the Doors Open Project and several major projects sponsored by Parks Canada for the Come Home Year Celebrations.

**CAO/TOWN CLERK REPORT** No report**ECONOMIC DEVELOPMENT OFFICER REPORT** Tabled**PUBLIC WORKS SUPERINTENDENT REPORT** Tabled**DANNY CLEARY HARBOUR GRACE COMMUNITY CENTRE MANAGER'S REPORT** Tabled**MUNICIPAL ENFORCEMENT OFFICER'S REPORT** No report**COUNCILLOR'S SUGGESTIONS/CONCERNS**

Snow Clearing	Clr. Tetford commended the Public Works staff on the exceptional job they are doing with snow clearing this season.
2020 Celebrations	Clr. Byrne commented that there should be funds for the Come Home Year Celebrations in the budget and would like to make a motion to have \$20,000.00 set aside in the budget. Mayor Coombs advised that any such requests were supposed to be submitted in writing. Clr. Tetford advised that she had spoken with the former CAO and believed that \$15,000.00 to \$20,000.00 had been added. Finance to meet and discuss.
Snow Clearing	Deputy Mayor Williams advised that there is too much snow to see coming out of some driveways on Water Street. Deputy Mayor Williams wondered about the possibility of clearing snow 50 – 100 feet past the last house on roads, noting that some people have animals and also possibly cutting the height of snowbanks from trail crossings.
Adjournment	Motioned to adjourn the regular meeting of Council at 7:40 P.M. <b>MOTION #20-235</b> <b>DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS</b> <b>CARRIED UNANIMOUSLY</b>

Next regular meeting of Council will be set upon completion of the budget.

**Confirmed:**

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Don Coombs, Mayor  
Np

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Sean O'Brien, Acting Town Clerk