

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
November 18th, 2019 at 7:00 PM.

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Sonia Williams
	Councillors:	Lyda Byrne Paul Fitzgerald Kathy Tetford Kevin Williams
<i>Members Absent</i>		Shawn Vaters
<i>Staff Present</i>	CAO/Town Clerk	Mike Saccary
	Admin Assistant-A/R Clerk	Nancy Pike
	Public Works Superintendent	Pat Hearn

Mayor Coombs called the meeting to order at 7:00pm.

Minutes: Regular meeting minutes of October 28, 2019 were adopted as presented:
Regular Meeting
October 28, 2019

MOTION #19-291 **CLR. BYRNE/CLR. WILLIAMS**
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

Budget 2020	Deferred to Finance.
Come Home Year Itinerary	Mayor Coombs asked if there was an update on the itinerary for Come Home Year. Clr. Tetford advised that planning is well underway, and that the committee is in the process of writing to the other committees in Harbour Grace requesting their input. Once responses are received a proper release can be issued. Clr. Tetford does not want to put out information if the dates of specific events are not firm in case people wanted to plan their visit around a certain event. Clr. Tetford hopes to have more information before the end of the month. Mayor Coombs noted that any proposed expenses must be considered during budget planning.
Faculty of Medicine	Mayor Coombs advised that Faculty of Medicine residents will be stopping at the Danny Cleary Harbour Grace Community Centre on November 22, 2019 at 5:15pm.
Harbour Grace BCIB	Mayor Coombs asked Public Works if there was an update on the request from Harbour Grace BCIB. Clr. Fitzgerald advised that this had been previously taken care of for the Legion.

CORRESPONDENCE

Tri Pen Ice AAA Bantam	Mayor Coombs tabled correspondence from Elizabeth Baker on behalf of the Tri Pen Ice AAA Bantam Hockey Team requesting a donation. Clr. Tetford advised that the Finance Committee has not met to look at the policy, and the request will have to be deferred until the next meeting of Council.
RCMP Wish Trees	Mayor Coombs tabled correspondence from the RCMP Wish Trees announcing the date of the official tree lighting and advising of the procedure to donate in support of the Children's Wish Foundation. Referred to Finance.
Eastern Reg. Service Board	Mayor Coombs tabled correspondence from Eastern Regional Service Board announcing its 2020 Fee Structure. Mayor Coombs asked what the increase would be for the Town. It was noted that the tipping fees have increased.
530 Water St – Bldg App	Mayor Coombs tabled an application for building permit to complete Phase 1 of the project located at 530 Water Street as submitted by Irving Oil. Referred to Housing.

CORRESPONDENCE

- Glover Rd Cabin – Bldg App Mayor Coombs tabled an application for building permit to construct an 8m x 8m cabin located on Glover Road as submitted by Albert Chafe. Referred to Housing.
- Glover Rd Cabin – Bldg App Mayor Coombs tabled an application for building permit to construct a 24' x 24' cabin located on Glover Road as submitted by Reg & Debbie Guilfoyle. Referred to Housing.
- Jackie Fewer, MUN Mayor Coombs tabled correspondence from Ms. Jackie Fewer from the Faculty of Medicine at Memorial University advising Council that the Town of Harbour Grace has been added to the agenda for the Resident Workshop. Mayor Coombs advised that they are planning to stop at the DCHGCC with the group of doctors [residents].

COMMITTEE REPORTS**CAPITAL & PUBLIC WORKS COMMITTEE**

Clr. Fitzgerald advised that the valves have been replaced and Noad Street paving is complete, and Kitchen's Hill is being prepped with class "A" for paving.

Motioned that the Town of Harbour Grace had an engineering agreement for Harvey Street Phase IV with Harris and Associates before the new public procurement act came into effect and the engineering services equivalent to \$76,532.33 remain on that agreement for which the Town now want to enter into a new agreement with Harris and Associates as their engineering consultant.

**MOTION #19-292 CLR. FITZGERALD/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

FINANCE COMMITTEE

- 2019 Resident Workshop Motioned to donate \$250.00 to the Faculty of Medicine in support of the 2019 Resident Workshop, the Town will also cover the cost of a meet and greet to take place at the Danny Cleary Harbour Grace Community Centre on November 22, 2019.

**MOTION #19-293 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

- RCMP Wish Tree Motioned to donate \$50.00 to the RCMP Wish Tree in support of the Children's Wish Foundation.

**MOTION #19-294 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

- Interest Forgiveness Motioned to deny the request for interest forgiveness for account STARR001 as it is not the Town's policy to waive interest.

**MOTION #19-295 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Motioned to deny the request for interest forgiveness for account WHIT.001 as it is not the Town's policy to waive interest.

**MOTION #19-296 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Motioned to deny the request for interest forgiveness for account 79297001 as it is not the Town's policy to waive interest.

**MOTION #19-297 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

- Remuneration Motioned transfer the balance from the expense account to the salary account.

**MOTION #19-298 CLR. TETFORD/CLR. FITZGERALD
CARRIED UNANIMOUSLY**

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

- 530 Water Street Motioned to approve the application for building permit as submitted by Irving Oil to complete Phase 1 located at 530 Water Street, subject to all Town Development Standards and all necessary government licences and permits.
**MOTION #19-299 CLR. FITZGERALD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**
- Glover Road Motioned to approve in principle, the application for building permit as submitted by Albert Chafe to construct an 8m x 8m cabin located on Glover Road, subject to all Town Development Standards and well and septic service approval by Service NL.
**MOTION #19-300 CLR. FITZGERALD/CLR. BYRNE
CARRIED UNANIMOUSLY**
- Glover Road Motioned to approve in principle, the application for building permit as submitted by Reg & Debbie Guilfoyle to construct a 24' x 24' cabin located on Glover Road, subject to all Town Development Standards and well and septic service approval by Service NL.
**MOTION #19-301 CLR. FITZGERALD/CLR. BYRNE
CARRIED UNANIMOUSLY**

ECONOMIC DEVELOPMENT COMMITTEE No report**TOURISM & HERITAGE COMMITTEE** No report**HUMAN RESOURCES COMMITTEE** No report**PARKS & RECREATION COMMITTEE**

Deputy Mayor Williams advised things are being clued up from the summer and being prepared for winter.

FIRE DEPARTMENT LIAISON

Deputy Mayor Williams noted that the Annual Firefighter's Ball took place last weekend. There were several long service awards presented and the scholarship was awarded to Alana Squires.

COMMUNITY CENTRE LIAISON No report**CIVIC EVENTS LIAISON**

Clr. Fitzgerald informed Council that the annual Bonfire took place on November 5, 2019 and hotdogs and hot chocolate were served. The tree lighting Senior's card annual dinner will take place on December 9, 2019. The community dinner will take place at the Firehall on December 23, 2019.

JOINT COUNCIL LIAISON No report**HARBOUR GRACE BCIB** No report**CAO/TOWN CLERK REPORT** Tabled**ECONOMIC DEVELOPMENT OFFICER REPORT** No report

Mayor Coombs reminded Council that the awards ceremony for the railway station is on November 21, 2019.

PUBLIC WORKS SUPERINTENDENT REPORT Tabled**COMMUNITY CENTRE MANAGER'S REPORT** No report**MUNICIPAL ENFORCEMENT OFFICER'S REPORT** No report

COUNCILLOR'S SUGGESTIONS/CONCERNS

- Miss NL Pageant Clr. Tetford advised that the Miss Newfoundland and Labrador Pageant went well, the new Miss NL is Claire Hulan-Beck and she also noted that Brianna Meadus of Harbour Grace was the first runner up.
- MEO Ticket Book Clr. Tetford asked for an update on the ticket book. The CAO advised that it is in production at the printers. Clr. Tetford then asked if any decisions were made on how to handle non-compliance issues with residents. The CAO advised that this is something that he would like to see reviewed and decided on with the committee.
- Story Boards Clr. Tetford asked for an update on the story boards. Deputy Mayor would like to know who decided that there would be only two ordered.
- Eastern Reg. Service Board Clr. Williams expressed concern with garbage pick up rates being equal across the province. Deputy Mayor Williams noted that this resolution was voted down. Clr. Tetford noted that she hoped to have had the resolutions with her for the meeting but was not able to have them ready.
- Museum Deputy Mayor Williams noted that Conception Bay Museum had their annual meeting and election of officers, Mr. Collins remains as president.
- Mayor Coombs tabled the Final Report for the 2019 Tourist Season from the Conception Bay Museum.
- Water Issues Deputy Mayor Williams inquired about the dirty water issues in the East end. The Public Works Supervisor thinks that someone possibly a contractor may have opened a hydrant.
- Adjournment Motioned to adjourn the regular meeting of Council at 7:28 P.M.
MOTION #19-302 CLR. BYRNE/CLR. TETFORD
CARRIED UNANIMOUSLY
- Meeting of November 18, 2019 reopened at 7:52 P.M.**
- DCHGCC Motioned to sign a three year contract with Labatts Brewery as the supplier for CeeBee Stars Senior hockey games.
MOTION #19-303 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY
- Adjournment Motioned to adjourn the regular meeting of Council at 7:55 P.M.
MOTION #19-304 CLR. BYRNE/CLR. TETFORD
CARRIED UNANIMOUSLY

Next regular meeting of Council is Monday, December 2, 2019 at 7:00 PM.

Confirmed:

Don Coombs, Mayor

DATE:

Np

Mike Saccary, CAO/Town Clerk