

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
January 7th, 2020 at 4:45 PM.

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Sonia Williams
	Councillors:	Lyda Byrne
		Kathy Tetford
Shawn Vaters		
	Kevin Williams	
<i>Members Absent</i>		Paul Fitzgerald
<i>Staff Present</i>	Acting CAO/Town Clerk	Sean O’Brien
	Admin. Assistant-A/R Clerk	Nancy Pike
	Public Works Superintendent	Pat Hearn

Mayor Coombs called the meeting to order at 4:49pm.

Minutes: Regular meeting minutes of November 18th, 2019 were adopted as presented:

Regular Meeting
November 18, 2019

MOTION #20-001 **CLR. BYRNE/CLR. VATERS**
CARRIED UNANIMOUSLY

Town Clerk

Motioned to appoint Mr. Sean O’Brien as the acting Town Clerk.
MOTION #20-002 **DEPUTY MAYOR WILLIAMS/CLR. VATERS**
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

- Come Home Year Itinerary Clr. Tetford advised that she has information in her report for the Harbour Grace Board of Culture, Innovation and Business.
- Faculty of Medicine Mayor Coombs advised that Faculty of Medicine thanked the Town and that there are three or four students that are interested [in the Harbour Grace area].
- Donation Policy Clr. Tetford advised that there has not been a meeting to discuss the donation policy.

CORRESPONDENCE

- The Compass Mayor Coombs tabled correspondence from The Compass offering prices on Holiday Greetings Advertisements. Deferred.
- MUN Faculty of Medicine Mayor Coombs tabled correspondence from Ms. Jackie Fewer, Faculty of Medicine, thanking the Town for providing an educational grant that supported the Eastern Stream-Academic and Wellness Resident Workshop.
- Conception Bay Museum Mayor Coombs tabled correspondence from Mr. Patrick Collins, Chair of the Conception Bay Museum, that the wage subsidy program is no longer available to them and requested to have additional support from the Town to hire a curator. Deferred until the budget is complete.
- Bristol’s Hope – Bldg. App Mayor Coombs tabled an application for building permit to construct a 50’ x 30’ house and garage located on Main Road in Bristol’s Hope. Referred to Housing.
- 40 Woodville Cres – Bldg. App Mayor Coombs tabled an application for building permit to construct 40’ x 28’ garage located at 40 Woodville Crescent. Referred to Housing.
- Mr. Jack Rose, HGBCIB Mayor Coombs tabled correspondence from Mr. Jack Rose, Harbour Grace Board of Innovation, Culture and Business, requesting a letter of support concerning the restoration of the Kyle. Mayor Coombs advised that the Kyle is owned by the Provincial Government and until they give approval, nothing can be done.

CORRESPONDENCE

TriPen Ice AAA Hockey Mayor Coombs tabled correspondence from Mrs. Elizabeth Baker following up on a request for a donation in support of her son, Jordan Baker, who is a member of the TriPen Ice AAA Bantam Hockey Team. Referred to Finance.

Ms. Suzannah Mejia-Drones Mayor Coombs tabled correspondence from Ms. Suzanna Mejia requesting information on drone usage in Harbour Grace. Deputy Mayor Williams advised that there is a place where a person can find out if drone usage is permitted in the area and obtain permission if needed.

Motioned to advise Ms. Mejia to contact Transport Canada for clarification on drone regulations in this area.

**MOTION #20-003 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Kiwanis Music Festival Mayor Coombs tabled correspondence from the Kiwanis Club of Carbonear requesting a donation in support of the Annual Kiwanis Music Festival. Referred to Finance.

Dept. of Municipal Affairs Mayor Coombs tabled correspondence from the Department of Municipal Affairs advising of an amendment to the Prime Consultant Agreement for the Kitchen’s Hill Water, Sewer & Street Upgrading Project. Clr. Tetford requested to have more information on what the additional funds are for and why there were overruns. It was noted that the Town is responsible for 10% of the amended amount. Mayor Coombs noted that he will contact Mr. Harris and ask him to explain the amendment to Council.

Motioned to approve the Prime Consultant Agreement Amendment Notice for \$21,303.75 as provided by the Department of Municipal Affairs.

MOTION #20-004 DEPUTY MAYOR WILLIAMS/CLR. VATERS CARRIED
In Favour Mayor Coombs
Deputy Mayor Williams
Clr. Byrne
Clr. Vaters
Clr. Williams
Opposed Clr. Tetford

Conception Bay Museum Mayor Coombs tabled correspondence from Mr. Patrick Collins, Conception Bay Museum Chair, requesting the Town’s support to contact the Provincial Government concerning water infiltration from windows.

Motioned to write the department in the Provincial Government responsible for the Customs House and request support for the Conception Bay Museum in repairing the windows.

**MOTION #20-005 CLR. TETFORD/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

COMMITTEE REPORTS

CAPITAL & PUBLIC WORKS COMMITTEE

Mayor Coombs advised that the Town has a major issue with an outfall that has collapsed under the Harbour Authority. The issue has been temporarily fixed. Mr. Harris, Mr. Hearn and Councillor Fitzgerald are working together to get a cost for the repairs. Mayor Coombs has been in contact with our MP, Ken McDonald. More details will be available at the next meeting and Mayor Coombs suggested to have Mr. Harris meet with Council and present options, and then Council can meet with Mr. Ken McDonald, MP.

FINANCE COMMITTEE

TriPen AAA Bantam Hockey Motioned to donate \$100.00 to Jordan Baker [TriPen AAA Ice Bantam Hockey] to help offset travel costs.

**MOTION #20-006 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Kiwanis Club of Carbonear Motioned to donate \$50.00 to the Kiwanis Club of Carbonear in support of the Annual Kiwanis Music Festival.

**MOTION #20-007 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY**

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

Main Road, Bristol's Hope Motioned to defer the application for building permit as submitted by John O'Keefe to construct a house and garage located on Main Road in Bristol's Hope.

**MOTION #20-208 CLR. VATERS/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

40 Woodville Crescent Motioned to approve the application for building permit as submitted by Andrew Babb to construct a 40' x 28' garage located at 40 Woodville Crescent, subject to all Town Development Standards.

**MOTION #20-209 CLR. VATERS/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

ECONOMIC DEVELOPMENT COMMITTEE No report

TOURISM & HERITAGE COMMITTEE No report

HUMAN RESOURCES COMMITTEE No report

PARKS & RECREATION COMMITTEE

Deputy Mayor Williams advised that the grant has finished at the park and hopes to apply for more funding for this project in the spring.

FIRE DEPARTMENT LIAISON

Deputy Mayor Williams advised that the department was busy over Christmas: the Annual Santa Claus Parade took place, the brigade was also involved in the tree lighting and fireworks display. Practices and meetings are ongoing.

PCA Agreement Amendment Mayor Coombs informed Council that the contractor needed additional time, 90 days, to complete Kitchen's Hill because delays primarily in the area of Tom Rose's property.

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON No report

JOINT COUNCIL LIAISON

Clr. Williams informed Council that there was no meeting on November 28, 2019, because there was no quorum.

HARBOUR GRACE BCIB

Clr. Tetford read a report from the Harbour Grace Board of Culture, Innovation and Business, outlining some of the Board's plans with current and future projects. The Board has also established a Business Advisory Team, made contacts with various heritage stakeholders, and are in the process of culminating research into a Municipal Heritage Master Plan. They are also part of the 2020 committee who are planning a Heritage Awareness Concert that will highlight several major historical assets from the Town. Mayor Coombs said that he would like Council to meet with the committee to ensure that there is no interference with the role that Council should be doing.

CAO/TOWN CLERK REPORT No report

ECONOMIC DEVELOPMENT OFFICER REPORT Tabled

Mayor Coombs noted that the EDO is continuing to submit applications.

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

COMMUNITY CENTRE MANAGER’S REPORT No report

MUNICIPAL ENFORCEMENT OFFICER’S REPORT No report

COUNCILLOR’S SUGGESTIONS/CONCERNS

Outside Workers Clr. Tetford commented on the great job that the outside workers have done recently.

PCA Agreement Amendment Clr. Tetford questioned why the engineers did not see the problems on Kitchen’s Hill and would like a better explanation of why this happened. Mayor Coombs noted that Municipal Affairs approved the fees but that the Town must also give its approval.

Greetings Deputy Mayor Williams wished everyone a Happy New Year.

Funding Motioned to direct the Town’s EDO to apply for funding for Spring 2020 for the track, splashpad and court for continuation of repurposing Moriarty Park.

**MOTION #20-210 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Adjournment Motioned to adjourn the regular meeting of Council at 5:15 P.M.

**MOTION #20-211 CLR. BYRNE/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

REGULAR MEETING OF COUNCIL REOPENED AT 5:45PM.

Budget Preparation Motioned to contact Mr. Tony Ryan to meet with Mayor Coombs, Deputy Mayor Williams and Acting Town Clerk Sean O’Brien to discuss his assistance in the completion of the 2020 Town Budget.

MOTION #19-212 DEPUTY MAYOR WILLIAMS/CLR. VATERS CARRIED
In favour Mayor Coombs
Deputy Mayor Williams
Clr. Byrne
Clr. Vaters
Clr. Williams
Opposed Clr. Tetford

Adjournment Motioned to adjourn the regular meeting of Council at 5:50 P.M.

**MOTION #19-213 CLR. VATERS/CLR. BYRNE
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Monday, January 20, 2020 at 7:00 PM.

Confirmed:

Don Coombs, Mayor

Sean O’Brien, Acting Town Clerk

Np