

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
October 28th, 2019 at 7:00 PM.

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Sonia Williams
	Councillors:	Lyda Byrne
		Paul Fitzgerald
		Kathy Tetford
Shawn Vaters		
	Kevin Williams	
<i>Staff Present</i>	CAO/Town Clerk	Mike Saccary
	Admin Assistant-A/R Clerk	Nancy Pike
	Public Works Superintendent	Pat Hearn

Mayor Coombs called the meeting to order at 6:59pm.

Minutes: Regular meeting minutes of October 15, 2019 were adopted as presented:

Regular Meeting
October 15, 2019

**MOTION #19-283 DEPUTY MAYOR WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY**

BUSINESS ARISING FROM MINUTES

Quarry Permit Update	Mayor Coombs asked if there was any further update on the quarry permit, Council previously inquired how long a quarry permit is good for. The CAO advised that there is nothing in the regulations concerning the length of time that a quarry permit is valid for.
Gas Tax for Municipal Plan	Mayor Coombs advised that Gas Tax Funding can be used for the Municipal Plan.
Budget Progress	Mayor Coombs advised that the 2020 budget is being worked on and that Department Heads must submit their budgets.
2020 Come Home Year	Clr. Tetford advised that the announcement has been delayed but that she should have something for the next meeting.
Dilapidated Buildings	The MEO has looked at dilapidated buildings in Town. Owners are not currently doing anything with the buildings and if the Town is to remove them, the cost of removing them must be added to the 2020 budget.

CORRESPONDENCE

TC Pageants	Mayor Coombs tabled correspondence from Ms. Sabrina Jenkins of TC Pageants advising that they are booking events for their new titleholders. Mayor Coombs suggested that this information should be passed along to the Civic Events Committee and the Fire Department, who are planning for the Santa Claus Parade. Mayor Coombs congratulated our own young lady [Samantha Haire] who won a title [Miss Teen Trinity Conception].
Channel 6 Ads	Mayor Coombs tabled correspondence from Channel 6 Ads offering the opportunity for the Town to wish residents Season’s Greetings. Referred to Finance.
Ann Coombs	Mayor Coombs tabled correspondence from Ms. Ann Coombs requesting the Town’s support to have a Christmas Light Garden located in SW Moores Memorial Park. Referred to Civic Events.
470 Southside Rd	Mayor Coombs tabled an application for building permit to construct a 36’ x 40’ house located at 470 Southside Road as submitted by Kenneth Jacques. Referred to Housing.
Conception Bay Museum	Mayor Coombs tabled correspondence from the Board of Directors at the Conception Bay Museum thanking the Town of Harbour Grace for the sponsorship of their Haunted Walk on October 20, 2019.

CORRESPONDENCE

- Jackie Fewer, MUN Mayor Coombs tabled correspondence from Ms. Jackie Fewer from the Faculty of Medicine at Memorial University announcing an upcoming medical resident workshop in the CBN area and to request an educational grant for the event. Referred to Finance.
- Harbour Grace BCIB Mayor Coombs tabled correspondence from the Harbour Grace Board of Culture, Innovation and Business requesting the Town's help with the access to the lower level of the Splash Centre. Referred to Public Works.

COMMITTEE REPORTS**CAPITAL & PUBLIC WORKS COMMITTEE**

Clr. Fitzgerald advised that Gas Tax street upgrading is complete. Noad Street and Kitchen's Hill is ongoing and should see pavement late this week or early next week. The valves for Bannerman Lake have arrived and the crews have started the process and are notifying residents and business of water shut offs slated for the middle of November to complete this work. Winter fit up of the equipment has started.

FINANCE COMMITTEE

Clr. Byrne left chambers at 7:08pm.

- Mercer's Well Motioned for the Town of Harbour Grace to make application for a loan through CIBC in the amount of \$234,150.35 to cover the Town's Share of the Mercer's Well project for 2021.

**MOTION #19-284 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Clr. Byrne returned to chambers at 7:09pm.

- Channel 6 Ads Motioned to purchase a "Season's Greetings" ad on Channel 6 for \$50.00 with the condition that the cost is \$50.00 for the entire ad package for the season.

**MOTION #19-285 CLR. TETFORD/ DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

- 470 Southside Road Motioned to approve the application for building permit as submitted by Kenneth Jacques to construct a 36' x 40' house and garage located at 470 Southside Road, subject to all Town Development Standards and well approval from Service NL.

**MOTION #19-286 CLR. VATERS/CLR. TETFORD
CARRIED UNANIMOUSLY**

ECONOMIC DEVELOPMENT COMMITTEE No report

TOURISM & HERITAGE COMMITTEE No report

HUMAN RESOURCES COMMITTEE

Clr. Byrne advised that the Town has accepted a Community Enhancement Employment Program for 684 hours. The deadline for applications was October 23, 2019. The HR Committee reviewed the applications and two workers have been hired. The proposed start date is November 4, 2019.

PARKS & RECREATION COMMITTEE

Deputy Mayor Williams advised that buildings are being winterized. The boxes from the Community Garden are being moved to the new site. Deputy Mayor Williams noted that the property where the boxes were previously located is private property and was only on loan to the community garden.

FIRE DEPARTMENT LIAISON

Deputy Mayor Williams reminded Council about the Santa Claus parade on December 7 and the Firefighter's Ball on November 9, 2019. The election of Officers will take place at the next meeting following the Ball.

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON

Clr. Fitzgerald informed Council that the annual Bonfire will take place on November 5, 2019 at 6:30. Hotdogs and hot chocolate will be served. Senior's card games are ongoing. Plans are underway for the 2020 Come Home Year festivities. Deputy Mayor Williams advised that the CLB would like to participate in the Bonfire again this year.

JOINT COUNCIL LIAISON

Clr. Williams advised that he was unable to attend the last Joint Council Meeting but provided some information from the meeting minutes. Clr. Williams also noted that MHA Pam Parsons has a new role as a Parliamentary Secretary for the Department of Transportation and Works, and she is the Commonwealth Women's Parliamentarian for Newfoundland.

HARBOUR GRACE BCIB No report

CAO/TOWN CLERK REPORT Tabled

ECONOMIC DEVELOPMENT OFFICER REPORT Tabled

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

COMMUNITY CENTRE MANAGER'S REPORT Tabled

MUNICIPAL ENFORCEMENT OFFICER'S REPORT No report

COUNCILLOR'S SUGGESTIONS/CONCERNS

Miss NL Pageant Mayor Coombs reminded Council of the pageant on Sunday night and the dinner on Saturday evening. Please RSVP to Mrs. Pike who will advise the Pageant Committee.

Medical Resident Workshop Deputy Mayor Williams said that she would like to be proactive concerning the Workshop and the opportunity to attract new doctors to the area.

Motioned to contact Ms. Fewer and offer the Town's amenities that could be added to the agenda such as the trail, gym and community centre.

**MOTION #19-287 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Mayor Coombs advised that he would contact Ms. Fewer. Mayor Coombs suggested that the Town could also host a meet and greet in the multipurpose room, and anything that the Town can do to attract new doctors to the area.

Haunted Hike Deputy Mayor Williams advised that there were 315 people who paid to join the Haunted Hike, she said that it was a tremendous success and congratulated the committee.

Story Boards Clr. Tetford asked if the story boards were done. The CAO advised that the EDO has been working with the supplier. Clr. Tetford remarked that they have taken a long time and perhaps there is a need for a new supplier. Deputy Mayor Williams wanted to know why only two out of three were ordered and who chose the two. EDO to provide an update to Council on the status.

