

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
October 15th, 2019 at 7:00 PM.

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Sonia Williams
	Councillors:	Lyda Byrne Kathy Tetford Shawn Vaters Kevin Williams
<i>Members Absent</i>	Councillor	Paul Fitzgerald
<i>Staff Present</i>	CAO/Town Clerk	Mike Saccary
	Admin Assistant-A/R Clerk	Nancy Pike
<i>Staff Members Absent</i>	Public Works Superintendent	Pat Hearn

Mayor Coombs called the meeting to order at 6:58pm.

Minutes: Regular meeting minutes of September 23, 2019 were adopted with the following errors and/or omissions:
Regular Meeting September 23, 2019 1. Page 2 – Capital & Public Works Committee: The road upgrade projects are prepped and ready and should see pavement this week.
MOTION #19-256 CLR. BYRNE/CLR. VATERS CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

Francis & Sharon Reynolds	Mayor Coombs instructed Council to remove 2.1 from their agendas.
470 Southside Road	Deferred to Housing Committee.
Tax Sale	Deferred to Finance Committee.
Municipal Budget Update	Deferred to Finance Committee.
Acceptance of Engineering & Harvey Street	Deferred to Public Works Committee.

CORRESPONDENCE

Baccalieu Trail Radio Klub	Mayor Coombs tabled correspondence from the Baccalieu Trail Radio Klub (BARK) requesting a donation for Emergency Communications Fundraiser. Referred to Finance.
Deluxe Canada	Mayor Coombs tabled correspondence from Deluxe Canada offering 75th Anniversary Seals. Referred to Finance.
TriPen Ice Female Bantam	Mayor Coombs tabled correspondence from Dean Shute and Brendan Chafe of the TriPen Ice Female Bantam AAA Team requesting donations. Referred to Finance.
TriPen Osprey Major Midget	Mayor Coombs tabled correspondence from David Kennedy of the TriPen Osprey Major Midget Team requesting a donation. Referred to Finance.
Baccalieu Trail SPCA	Mayor Coombs tabled correspondence from the Baccalieu Trail SPCA requesting a donation. Referred to Finance.
Kids Eat Smart Radiothon	Mayor Coombs tabled correspondence from the Kids Eat Smart Radiothon requesting the Town to participate in a workplace fundraiser in support of breakfast programs. Referred to Finance.
Kids Help Phone	Mayor Coombs tabled correspondence from the Kids Help Phone requesting a donation. Referred to Finance.

CORRESPONDENCE

Compass-Yuletide Magazine	Mayor Coombs tabled correspondence from Dawn Hurdle of the Compass offering the opportunity to advertise in the annual Yuletide Magazine. Referred to Finance.
Krissie Stone	Mayor Coombs tabled an invoice from Krissie Stone for the Creation of a new logo for the Miss NL Pageant. Referred to Finance, will be removed during report.
Terry Fox Run/Walk	Mayor Coombs tabled correspondence from the Terry Fox Run/Walk Committee thanking the Town for their support for the Annual Run.
TRIO Benefits	Mayor Coombs tabled correspondence from TRIO Benefits announcing a Call for Nominations. Mayor Coombs asked Council for nominations, none were put forward.
623 Harvey St-Bldg App	Mayor Coombs tabled an application for building permit submitted by David Evans to construct a 50' x 25' greenhouse located at 623 Harvey Street. Referred to Housing.
28 Danny Cleary Dr-Bldg App	Mayor Coombs tabled an application for building permit submitted by Reginald Coombs to construct a temporary 24' x 16' shed located at 28 Danny Cleary Drive. Referred Housing.
Ronald McDonald House	Mayor Coombs tabled correspondence from Ronald McDonald House Children's Charites requesting a donation. Referred to Finance.

COMMITTEE REPORTS**CAPITAL & PUBLIC WORKS COMMITTEE**

Motioned to accept the quote from Harris & Associates, Harvey Street Parts A & B, in the amount of \$137,154.52 plus HST, Harvey Street Phase IV, Project # MA17-GI-20-00059.

MOTION #19-257 **DEPUTY MAYOR WILLIAMS/CLR. TETFORD**
CARRIED UNANIMOUSLY

Motioned to go to bids for Harvey Street Phase IV, Project # MA17-GI-20-00059 .

MOTION #19-258 **DEPUTY MAYOR WILLIAMS/CLR. VATERS**
CARRIED UNANIMOUSLY

Motioned to bring forward application 2019/2020 Capital Works Harvey Street Phase V to 2020/2021 Capital Works.

MOTION #19-259 **DEPUTY MAYOR WILLIAMS/CLR. VATERS**
CARRIED UNANIMOUSLY

FINANCE COMMITTEE

TriPen Major Midget	Motioned to donate \$50.00 to TriPen Major Midget Hockey Team. MOTION #19-260 CLR. TETFORD/CLR. BYRNE CARRIED UNANIMOUSLY
Kids Eat Smart	Motioned to advise the Kids Eat Smart program that a donation of \$200.00 has already been made to the local breakfast program at St. Francis School. MOTION #19-261 CLR. TETFORD/CLR. BYRNE CARRIED UNANIMOUSLY
Kids Help Line	Motioned to donate \$50.00 to the Kids Help Line. MOTION #19-262 CLR. TETFORD/CLR. BYRNE CARRIED UNANIMOUSLY
Ronald McDonald House	Motioned to donate the cost of one night's stay at the Ronald McDonald House. MOTION #19-263 CLR. TETFORD/CLR. BYRNE CARRIED UNANIMOUSLY
Baccalieu Trail SPCA	Motioned to donate \$50.00 to the Baccalieu Trail SPCA. MOTION #19-264 CLR. TETFORD/CLR. BYRNE CARRIED UNANIMOUSLY

FINANCE COMMITTEE

- Baccalieu Trail Radio Klub Motioned to donate \$50.00 to the Baccalieu Trail Radio Klub (BARK).
**MOTION #19-265 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**
- TriPen AAA Bantam Female Clr. Tetford advised that there are only two donations requested, but she had received a phone call from the Coach of the team advising that there are three local girls playing on this team. Last year there was only one girl on the team. Deputy Mayor Williams noted that only two letters were received, and the donation should be made based on the requests as received. A lengthy discussion followed.
- Motioned to donate \$200.00 to be divided equally among the three local players on the TriPen AAA Bantam Female Hockey Team.
**MOTION #19-266 CLR. TETFORD/CLR. BYRNE
DEFEATED**
- Motioned to donate \$300.00 to be divided equally among the three local players on the TriPen AAA Bantam Female Hockey Team.
**MOTION #19-267 CLR. TETFORD
DEFEATED – NO SECONDER**
- Motioned to donate \$200.00 each to the three local players on the TriPen AAA Bantam Female Hockey Team.
**MOTION #19-268 CLR. TETFORD/CLR. BYRNE
MOTION WITHDRAWN**
- Motioned to donate \$300.00 to the TriPen AAA Bantam Female Hockey Team with the stipulation that this donation cover any cost incurred for jersey #88 and that it be worn by the same player as last year.
**MOTION #19-269 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**
- Motioned that due to the number of donations for sports teams that are requested, the Town put a cap of \$50.00 in place for each request.
**MOTION #19-270 CLR. TETFORD/CLR. BYRNE
*Clr. Tetford deferred the motion until the next meeting of Council.***
- Yuletide Magazine Motioned to not advertise in the Yuletide Magazine due to the cost.
**MOTION #19-271 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**
- Miss NL Logo Clr. Tetford advised that this requested has been removed from the agenda as the cost has been donated by another supporter.
- Tax Accounts Clr. Tetford advised that the tax accounts will be dealt with at the privileged meeting.
- CB Museum Motioned that the Town of Harbour Grace sponsor the 2019 Haunted Walk on October 18, 2019 and ensure that this event is included under the Town's Insurance Policy.
**MOTION #19-272 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**
- Blueberry Run Motioned that the Town of Harbour Grace sponsor the 2019 Blueberry Harvest Run on November 3, 2019 and ensure that this event is included under the Town's Insurance Policy.
**MOTION #19-273 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**
- Mayor Coombs noted that direction is to be given to have Town's Vehicles on hand for the Haunted Walk and the Blueberry Run to help with traffic.

FINANCE COMMITTEE

- Water Shut Off Clr. Tetford noted that there are 10 properties that have had their water shut off.
- Tax Sale Motioned that properties identified that qualify to be sold for nonpayment of taxes be forwarded to the Town's Solicitor for further instruction.
MOTION #19-274 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY
- Financial Statements Motioned to adopt the Financial Statements as presented in the CAO's report.
MOTION #19-275 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY
- Lease Agreements Motioned to defer the lease agreements to the privileged meeting.
MOTION #19-276 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

- 470 Southside Road Motioned to defer the building application for 470 Southside Road pending further information.
MOTION #19-277 CLR. VATERS/CLR. TETFORD
CARRIED UNANIMOUSLY
- 623 Harvey St-Bldg App Motioned to approve the application for building permit as submitted by David Evans to construct a 50 x 25' greenhouse located at 623 Harvey Street, subject to all Town Development Standards.
MOTION #19-278 CLR. VATERS/CLR. WILLIAMS
CARRIED UNANIMOUSLY

Mayor Coombs left chambers at 7:32pm and Deputy Mayor Williams assumed the chair.

- 28 Danny Cleary Dr-Bldg App Motioned to approve the application for building permit as submitted by Reginald Coombs to construct a 24' x 16' temporary (maximum of two years) shed located at 28 Danny Cleary Drive, subject to all Town Development Standards.
MOTION #19-279 CLR. VATERS/CLR. BYRNE
CARRIED UNANIMOUSLY

Mayor Coombs returned to chambers at 7:33pm.

ECONOMIC DEVELOPMENT COMMITTEE No report

Clr. Williams advised that the Jamie's Way development is waiting on the government. The CAO has received correspondence from the government advising that they are working on it.

Motioned to write [Minister] Mr. Crocker to have someone come out and update Council on the status.

MOTION #19-280 CLR. WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY

TOURISM & HERITAGE COMMITTEE No report**HUMAN RESOURCES COMMITTEE**

Clr. Byrne advised that the JCP has started on schedule on September 30, 2019. The grant is to move the community garden to Moriarty Park. The last day to harvest is October 28, 2019 and everyone is urged to harvest by this date. The Town has been approved for a CEEP grant and has received a total of 684 insurable hours at a total cost of \$12,000.00. The ad was released today and will close on October 23rd, 2019 with an anticipated start date of November 4, 2019. Clr. Byrne reminded everyone about the Haunted Walk on October 18, 2019 and encouraged residents to participate if possible.

PARKS & RECREATION COMMITTEE

Deputy Mayor Williams advised that renovations are ongoing and remarked that it is nice to see things happening.

FIRE DEPARTMENT LIAISON

Deputy Mayor Williams reminded Council that the Annual Firefighter's Ball will be held on November 9, 2019 and the Remembrance Day parade is November 11, 2019. Fire Prevention Week was October 6-12, 2019 and the department has had numerous visitors as part of their activities.

Clr. Williams noted that residents have come to him asking to have the remaining field upgraded to be open for use early next year. Mayor Coombs noted that coaches and players need to take the role to get interest in softball up and running again.

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON No report

JOINT COUNCIL LIAISON

Clr. Williams advised that he was unable to attend the last Joint Council Meeting.

HARBOUR GRACE BCIB

Clr. Tetford noted that the board has hired 4 employees to put old time stories, interviews and pictures in a digital format for future reference.

CAO/TOWN CLERK REPORT Tabled

ECONOMIC DEVELOPMENT OFFICER REPORT Tabled

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

COMMUNITY CENTRE MANAGER'S REPORT Tabled

MUNICIPAL ENFORCEMENT OFFICER'S REPORT No report

COUNCILLOR'S SUGGESTIONS/CONCERNS

Kitchen's Hill/Noad Street Clr. Tetford noted that parts of Kitchen's Hill are very narrow and doubts that two cars can pass safely and wants to make sure things are as they should be. She also noted that Noad Street has only 6 metres of pavement with curb and gutter on one side and sidewalks on the other and believes that snow clearing will be very difficult. The CAO noted that the engineering firm has picked up the same things and have given direction to the contractor today to correct both of those issues. Clr. Williams noted that he had a conversation with the Foreman and the reason for the width of the street is to allow for parking off of the pavement. Mayor Coombs noted Mr. Peddle from Harris & Associates will be sitting in on the privileged meeting this evening.

Bldg App Rejection Clr. Byrne asked if the email from the resident whose application to construct a patio was rejected has been answered. She has been asking for the regulation that indicates why her patio does not conform. The CAO advised that a letter has been sent to the resident.

JCP Clr. Byrne informed Council that she was confronted by a resident who was not hired on the recent JCP grant because, the applicant was told, that Clr. Byrne did not want her there. Clr. Byrne said that this was untrue and that all involved in the hiring know that no negative comments were made. Clr. Tetford confirmed this point, saying it was a very difficult process and nothing negative was said about any applicant. Clr. Byrne said that comments such as these embarrass the resident and that no one has a right to make comments such as these.

COUNCILLOR'S SUGGESTIONS/CONCERNS

Vacant Bldg Clr. Byrne commented on an email received by Fire Chief Barnes on fires that have been started in a vacant building recently. This email was a follow up to an email dated June 2019 that was not addressed to all Council. Clr. Byrne questioned why all correspondence is not being sent to Council as per previous motions.

JCP Deputy Mayor Williams noted that she had a similar experience with someone was not hired on the JCP and applicant was told that the Deputy Mayor had thrown their application in the garbage.

Vacant Building Deputy Mayor Williams also commented on the vacant building and advised that it needs to be dealt with. Council needs to be privy to issues because it looks as though the issue was being ignored. Mayor Coombs has requested to have a list of dilapidated buildings compiled by the MEO.

Motioned to have dilapidated buildings dealt with.

**MOTION #19-281 DEPUTY MAYOR WILLIAMS/CLR. BYRNE
CARRIED UNANIMOUSLY**

Deputy Mayor Williams questioned if there was a decision made on Tarrant's Hill. Mayor Coombs advised that Mr. Peddle could be asked this question during the privileged meeting.

Correspondence Deputy Mayor Williams advised that a letter was delivered to the Council office addressed to her and she has not received it. She also noted that all correspondence that comes in is supposed to be put in the folder for Councillors to review but that it is not being done.

Adjournment Motioned to adjourn the regular meeting of Council at 7:54 P.M.

**MOTION #19-282 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Monday October 28, 2019 at 7:00 PM.

Confirmed:

Don Coombs, Mayor
DATE:
Np

Mike Saccary, CAO/Town Clerk