

**TOWN OF HARBOUR GRACE**

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
August 6<sup>th</sup>, 2019 at 7:00 PM.

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Sonia Williams
	Councillors:	Lyda Byrne Kathy Tetford Paul Fitzgerald Shawn Vaters Kevin Williams
<i>Staff Present</i>	CAO/Town Clerk	Mike Saccary
	Admin Assistant-A/R Clerk	Nancy Pike
<i>Staff Absent</i>	Public Works Superintendent	Pat Hearn

Mayor Coombs called the meeting to order at 7:01pm.

Minutes: Regular meeting minutes of July 4, 2019 were adopted as presented.

Regular Meeting  
July 4, 2019

**MOTION #19-176 CLR. VATERS/CLR. BYRNE  
CARRIED UNANIMOUSLY**

Special Meeting  
August 2, 2019

Special Meeting Minutes of August 2, 2019 were adopted as presented.

**MOTION #19-177 CLR. BYRNE/CLR. TETFORD  
CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES**

Crown Lands	Mayor Coombs advised that the application is back in Crown Lands' hands for processing.
Bristol's Hope Meeting	Mayor Coombs advised that Mr. Richard Johnson had requested a meeting with the residents of Bristol's Hope and Council, Mayor Coombs said that a meeting could be held at the HGVFB Social Building or the multipurpose room at the DCHGCC. Mayor Coombs will relay the information back to Mr. Johnson.
Healthy Eating Update	Mayor Coombs advised that the EDO is moving along with the Healthy Eating program.
Francis & Sharon Reynolds	No update, Housing Committee is to meet before next regular meeting.
44 Water Street	Addressed at previous meeting.
410 Harvey Street	Addressed at previous meeting.
401 Southside Road	Addressed at previous meeting.

**CORRESPONDENCE**

136 Water Street	Mayor Coombs tabled correspondence from owners of 136 Water Street requesting a review of their water and sewer tax. Referred to Finance.
Mercer's Road Land Sale	Mayor Coombs tabled correspondence from a resident concerning the sale of a parcel of land on Mercer's Road. The sale has not been finalized; the

**CORRESPONDENCE**

Mercer's Road Land Sale	purchaser must come back to Council with all of the stipulations met, that were set by Council. Mayor Coombs noted that this property was listed on a tax sale on several occasions, the last time was September 27, 1997.
Youth Ventures	Mayor Coombs tabled correspondence from Youth Ventures requesting a donation in support of their closing awards ceremony. Referred to Finance.
Resident of Kitchen's Hill	Mayor Coombs tabled correspondence from a resident of Kitchen's Hill requesting an update on their previous letter concerning a retaining wall. This request has already been addressed, CAO to send a letter to the resident.
Dept. of Municipal Affairs	Mayor Coombs tabled notification of project approval from the Department of Municipal Affairs and Environment concerning 17-GI-20-00059 Harvey Street Phase IV – Water, Sewer & Street Upgrading. Mayor Coombs noted that the project total of \$1,134,292.00 does not include \$900,000.00 for catch basins, storm drains and curb & gutter, Transportation and Works must agree to do this. The project can not start until approval is received from Transportation and Works. Minister Crocker has been contacted.
Terry Fox Walk/Run	Mayor Coombs tabled correspondence from Maureen Robinson requesting support for the Annual Terry Fox Walk/Run. Referred to Finance.
Transplant Trot	Mayor Coombs tabled correspondence from Jane Lynch requesting support and a donation from the Town for the running of the 2nd Annual Transplant Trot. Referred to Finance.
Harbour Grace BCIB	Mayor Coombs tabled correspondence from Harbour Grace Board of Culture, Innovation and Business requesting approval in principal for a list of projects that they have been working on. There was a lengthy discussion on what this approval would mean for the Town and what the Town's liability to these projects would be. The Committee cannot rely on the Town for any capital funding.

Motioned that the Town of Harbour Grace approve in principle with no cost to the Town, the Harbour Grace Board of Culture, Innovation and Business Committee's list of projects:

1. S.S. Kyle
2. Airfield
3. Gibbet Hill
4. Peter Easton Project
5. Expansion of Designated Hill District
6. Cemeteries Data Collection
7. Old Town Murals Project
8. Develop Craft Shops and Themed Souvenir Stores
9. Formation of Partnerships regarding Peter Easton Ship Construction Project.

The Town does not support the Scademia Project at this time, further discussion is required.

**MOTION #19-178**

**CLR. TETFORD/CLR. VATERS  
CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

Harbour Grace BCIB

Mayor Coombs tabled an **Application for Permit to Alter a Body of Water** from the Harbour Grace Board of Culture, Innovation and Business requesting Municipal Approval in relation to the Kyle Project. Mayor Coombs stated that this may be a good opportunity to have work done on the Kyle and noted that the Kyle is owned by the Provincial Government.

Motioned to approve the **Application for Permit to Alter a Body of Water** submitted by the Harbour Grace Board of Culture, Innovation and Business in relation to the Kyle Restoration Project.

**MOTION #19-179 CLR. TETFORD/CLR. VATERS  
CARRIED UNANIMOUSLY**

MNL – Emergency Meeting

Mayor Coombs tabled correspondence from Municipalities Newfoundland and Labrador calling for an emergency meeting on wastewater on Friday, September 6, 2019. Mayor Coombs asked for someone from Council and the CAO to attend.

**COMMITTEE REPORTS****CAPITAL & PUBLIC WORKS COMMITTEE**

Gas Tax Funding

Motioned to apply to the Gas Tax Secretariat to upgrade the following roads using the Gas Tax Funds allocated for 2019-2020:

1. Brazil's Lane
2. Pike's Lane
3. McNamara Court
4. Stevenson's Road
5. Native Road
6. Line Road

The total cost for these roads is \$255,762.50.

**MOTION #19-180 CLR. FITZGERALD/CLR. VATERS  
CARRIED UNANIMOUSLY**

401 Southside Road

Motioned to add the residence located at 401 Southside Road to the well system. This approval is based on special consideration due to the following unique factors:

1. No access to artesian well.
2. Contamination of existing well.
3. Residence was part of initial group added to well.

**MOTION #19-181 CLR. FITZGERALD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

**FINANCE COMMITTEE**

Audit

Clr. Tetford advised that the Financial Statements have been adopted.

Dump Truck

Clr. Tetford advised that the tender had closed for the sale of the 1991 International Dump Truck.

Motioned accept the bid \$4000.00 from Mr. Nelson French to purchase the 1991 International Dump Truck and have the CAO notify the second bidder.

**MOTION #19-182 CLR. TETFORD/CLR. FITZGERALD  
CARRIED UNANIMOUSLY**

**FINANCE COMMITTEE**

Youth Venture

Motioned to donate \$50.00 to the Youth Ventures Program in support their Closing Awards Ceremony.

**MOTION #19-183 CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

Terry Fox Run/Walk

Motioned to donate \$155.00 to the Terry Fox Run/Walk through the purchase of T-shirts.

**MOTION #19-184 CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

Transplant Trot

Motioned to donate \$100.00 to the 2nd Annual Transplant Trot.

**MOTION #19-185 CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

HGVFB

Clr. Tetford advised Council that the Fire Brigade requires a special relay system as a secondary emergency alert system. This purchase was not included in the budget, but it is a necessity for the department.

Motioned to purchase the special relay system in the amount of \$4258 as required by the Harbour Grace Volunteer Fire Brigade.

**MOTION #19-186 CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

149 Water St-Bldg App

Motioned to approve the application for building permit as submitted by Jeannette O'Neill to construct a 12' x 10' Pergola located at 149 Water Street subject to all Town Development Standards.

**MOTION #19-187 CLR. VATERS/CLR. FITZGERALD  
CARRIED UNANIMOUSLY**

280 Southside Rd-Bldg App

Motioned to approve the application for building permit as submitted by Guy Bartlett to construct a 14' x 10' shed located at 280 Southside Road subject to all Town Development Standards

**MOTION #19-188 CLR. VATERS/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

7 Doolan's Lane-Bldg App

Motioned to approve the home-based business application as submitted by Sherri Snow to open a house cleaning business know as Sherri's House Cleaning located at 7 Doolan's Lane subject to all Town Development Standards, the applicant obtaining all necessary government permits/licenses and the applicant obtaining a commercial occupancy permit from the Town of Harbour Grace.

**MOTION #19-189 CLR. VATERS/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**

59 Harvey St-Bldg App

Motioned to approve the application for building permit as submitted by Robert Seymour to construct a 16' x 12' garage located at 59 Harvey Street subject to all Town Development Standards.

**MOTION #19-190 CLR. VATERS/CLR. FITZGERALD  
CARRIED UNANIMOUSLY**

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

470 Southside Rd-Bldg App Motioned to defer the application for building permit as submitted by Lisa & Ken Shute-Jaques to construct a garage at located 470 Southside Road.

**MOTION #19-191 CLR. VATERS/CLR. FITZGERALD  
CARRIED UNANIMOUSLY**

16 Woodville Cres-Bldg App Motioned to defer the application for building permit as submitted by Shane Quinlan to construct a fence at located 16 Woodville Crescent pending further information.

**MOTION #19-192 CLR. VATERS/CLR. FITZGERALD  
CARRIED UNANIMOUSLY**

**ECONOMIC DEVELOPMENT COMMITTEE** No report

**TOURISM & HERITAGE COMMITTEE** No report

**HUMAN RESOURCES COMMITTEE**

Clr. Byrne advised that all of the workers hired under the Trail grant have finished and remarked on the wonderful job that they did.

**PARKS & RECREATION COMMITTEE**

Deputy Mayor Williams requested to have the EDO order additional picnic tables, chairs and benches. Clr. Tetford advised that she would like to see approval from ACOA prior to ordering to ensure that they are covered, there is no money in the budget to absorb the cost.

Motioned to have the Town’s EDO order 4 picnic tables, 21 Adirondack chairs and 10 benches.

**MOTION #19-193 DEPUTY MAYOR WILLIAMS/CLR. BYRNE CARRIED**  
**In favour Mayor Coombs  
Deputy Mayor Williams  
Clr. Byrne  
Clr. Fitzgerald  
Clr. Vaters  
Clr. Williams**  
**Opposed Clr Tetford**

Motioned for the Town’s EDO to request approval from ACOA to purchase 4 picnic tables, 21 adirondack chairs and 10 benches.

**MOTION #19-194 DEPUTY MAYOR WILLIAMS/CLR. VATERS  
CARRIED UNANIMOUSLY**

Deputy Mayor Williams thanked the trail workers and Mr. Dave Regular for their work on the trails, she has heard a lot of positive remarks. Mayor Coombs requested to advise ACOA of the positive remarks the Town has received about the chairs and benches in the request for approval.

Deputy Mayor Williams also thanked all who helped with the second Community Clean-up and noted that a BBQ was held for the clean-up volunteers.

**PARKS & RECREATION COMMITTEE**

Motioned to donate leftovers from the community clean-up BBQ to the Terry Fox Run/Walk.

**MOTION #19-195      DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

Deputy Mayor thanked CPAWS and the Harbour Authority for the shoreline clean-up that also happened this weekend.

**FIRE DEPARTMENT LIAISON**

Deputy Mayor Williams advised that the HGVFB assisted the Victoria Fire Department with an MVA. There is ongoing regional high angle training. Deputy Mayor Coombs suggested that the Town send a fruit basket to the Brigade’s dispatcher, who is currently in hospital.

**COMMUNITY CENTRE LIAISON** No report

**CIVIC EVENTS LIAISON** No report

**JOINT COUNCIL LIAISON** No report

**HARBOUR GRACE BCIB** No report

**CAO/TOWN CLERK REPORT** No report

**ECONOMIC DEVELOPMENT OFFICER REPORT** Tabled

**PUBLIC WORKS SUPERINTENDENT REPORT** Tabled

**COMMUNITY CENTRE MANAGER’S REPORT** No report

**MUNICIPAL ENFORCEMENT OFFICER’S REPORT** No report

**COUNCILLOR’S SUGGESTIONS/CONCERNS**

MEO Ticket Book                      Clr. Tetford inquired about the MEO’s ticket book. The CAO said that it was promised shortly.

Incinerator Rd Quarry                Deputy Mayor Williams inquired about the quarry on Incinerator Road. It was noted that that a permit was issued from the Provincial Government that is valid until April 2020. Deputy Mayor Williams inquired if a permit was issued from the Town. CAO to find the permit.

Adjournment                              Motioned to adjourn the regular meeting of Council at 7:48 P.M.  
**MOTION #19-196      CLR. VATERS/CLR. BYRNE  
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Monday September 9, 2019 at 7:00 PM.

**Confirmed:**

\_\_\_\_\_  
Don Coombs, Mayor

\_\_\_\_\_  
Mike Saccary, CAO/Town Clerk

DATE:

Np