

**TOWN OF HARBOUR GRACE**

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
December 3, 2018 at 7:03 PM.

*Members Present*

Mayor Don Coombs  
Deputy Mayor Sonia Williams  
Councillors: Lyda Byrne  
Kathy Tetford  
Paul Fitzgerald  
Shawn Vaters  
Kevin Williams

*Staff Present*

CAO/Town Clerk Michael Saccary  
Admin Assistant-A/R Clerk Nancy Pike  
Public Works Superintendent Pat Hearn

Minutes:

Regular meeting minutes of November 19, 2018 were adopted as presented.

Regular Meeting

November 19, 2018

**MOTION #18-281 CLR. BYRNE/CLR. VATERS  
CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES**

Farm Animals Update

Mayor Coombs advised that the Town must come up with a policy on farm animals, he would like to meet with the Housing and Zoning Committee. Clr. Tetford advised that the Town is given authority to do regulations and bylaws under the Municipalities Act and also to enforce regulations. Clr. Tetford advised that the Town always enforced its regulations and asked what has changed. Mayor Coombs advised that it is not clear in Harbour Grace what is a permitted use and plans to work with Housing and Zoning to come up with a resolution.

Crown Land Update

Mayor Coombs advised that the Town has done everything in its power to get the applications back within the Crown Land system. The Town has not received anything back from Government. Deputy Mayor Williams asked why the applications were not given to Council for review. Clr. Tetford clarified that the initial application only determines if the Town has any objection to someone obtaining Crown Land, if someone wishes to build once they are approved by Crown Lands, they must apply for a building permit from the Town.

Splash Centre Meeting

Mayor Coombs advised that a meeting has been set with the Splash Centre on Wednesday from 12:00pm to 1:00pm at the Splash Centre. The CAO advised that the Splash Centre is looking for numbers for attendance.

Parson's Lane Signage

Mayor Coombs advised that he has spoken with the RCMP and the sign is an awareness sign, the same as one located in Spaniard's Bay.

Airfield Permit Update

Mayor Coombs advised that there will be an update under Housing and Zoning.

Conception Bay Museum

Mayor Coombs tabled correspondence from the Conception Bay Museum thanking the Town for their help with the Haunted Hike.

**CORRESPONDENCE**

Immaculate Conception Church Mayor Coombs tabled correspondence from the Committee for the Adaptive Reuse of the Immaculate Conception Church thanking Council and staff for their support of the recent transitional event at the Immaculate Conception Church.

Dave Randell Mayor Coombs tabled correspondence from Mr. Dave Randell requesting the Town's assurance that any required remediation to the Ultramar property has been carried out to the municipality's, and the province's satisfaction and in accordance with current legislation. A discussion followed concerning testing that has been done and what action should be taken.

Motioned to instruct the CAO to reply to Mr. Randell advising that the Town is looking into his request and will advise once information has been received by the Town.

**MOTION #18-282 DEPUTY MAYOR WILLIAMS/CLR. VATERS  
CARRIED UNANIMOUSLY**

KIXX Country Mayor Coombs tabled correspondence from KIXX Country offering rates for on-air Christmas Greetings.

Motioned to reject the Christmas Greetings due to the advertising budget being depleted for this year.

**MOTION #18-283 CLR. TETFORD/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**

Resident's of Kitchen's Hill Mayor Coombs tabled a petition from the Residents of Kitchen's Hill requesting to have the scope of the work changed for Kitchen's Hill. Mayor Coombs advised that the contract has been awarded and noted that the petition can be passed along to whomever the party wishes to have it sent to.

**NEW BUSINESS**

**COMMITTEE REPORTS**

**CAPITAL & PUBLIC WORKS COMMITTEE**

*Clr. Byrne left chambers 7:17pm.*

5 Year Capital Plan Clr. Fitzgerald advised that the Public Works and the Finance Committee has discussed a 5-year Capital plan. Council's number one priority was Mercer's Well, which was submitted to government. Public Works was advised at a meeting with Minister Crocker, the Department of Transportation Works and MHA Parsons that Mercer's Well did not meet the Government's rating system in order to be considered for funding from the Provincial/Federal Government programs of 90/10. The committee was also advised by Minister Crocker and MHA Parsons that the paving of Harvey Street from TT Automotive to Dolly's Bridge has been approved at 100% without any sanctions by the Town. The provincial government has asked for engineering drawings and cost estimated for water and sewer upgrades for phase 4 and 5 of Harvey Street, with funding available to complete this project at 90/10.

**CAPITAL & PUBLIC WORKS COMMITTEE**

5 Year Capital Plan

Motioned to adopt the following five-year plan:

1. 2019 – Harvey Street Phase 4 & 5 – Paving and Water & Sewer upgrades.
2. 2020 – Mercer’s Well – New Water & Sewer and Paving
3. 2021 – Bannerman Street & LeMarchant Street – Paving and Water & Sewer upgrades.
4. 2022 – Southside - Phase 1
5. 2023 – Cochrane Street – Paving and Water & Sewer upgrades.

**MOTION #18-284 CLR. FITZGERALD/CLR. TETFORD  
CARRIED UNANIMOUSLY**

There was a lengthy discussion concerning Harvey Street being placed ahead of Mercer’s Well. The Town supports Mercer’s Well but is concerned that because it does not meet the government’s rating system which is based on upgrades, therefore it doesn’t qualify for funding, and placing it first on the 5-year plan may cost the Town the funding for Harvey Street.

*Clr. Byrne returned to chambers at 7:28pm.*

**FINANCE COMMITTEE**

No report for regular meeting, items for privileged.

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

1 Devonshire Rd-Bldg. App

Motioned to approve the application for building permit as submitted by Philip Mahaney to construct a 16’ x 12’ removeable shed located at 1 Devonshire Road subject to:

1. Owner shall remove the structure at their own cost at any time upon receiving a request from the Town of Harbour Grace.
2. All Town Development Standards

**MOTION #18-285 DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS  
CARRIED**

***In Favour: Mayor Coombs  
Deputy Mayor Williams  
Clr. Byrne  
Clr. Fitzgerald  
Clr. Vaters  
Clr. Williams***

***Opposed: Clr. Tetford***

Harbour Grace Airfield

Motioned to defer the application as submitted by Austin Curl to construct a hangar and loft located at the Harbour Grace Airfield pending further information.

**MOTION #18-286 DEPUTY MAYOR WILLIAMS/CLR. VATERS  
CARRIED UNANIMOUSLY**

14 McNamara Crt-Bldg App

Motioned to approve the application for building permit as submitted by Luke and Robyn Penney to construct an 18’ x 18’ shed located at 14 McNamara Court subject to:

1. All Town Development Standards.

**MOTION #18-287 DEPUTY MAYOR WILLIAMS/CLR. VATERS  
CARRIED UNANIMOUSLY**

**ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE**

Clr. Williams advised that the Harbour Grace People and Places Cultural Workshops took place on November 10<sup>th</sup> and 23<sup>rd</sup>, over 150 historic items of interest were identified in 15 categories. This was broken down to 3 or 4 categories in the follow-up meeting and items reduced in order to choose the project and pursue financing.

**HUMAN RESOURCES/PARKS & RECREATION COMMITTEE**

Clr. Byrne advised Council that the JCP grant started today. The Town also received a CEEP grant for 1 to 2 workers, the project has been earmarked for the train station.

**FIRE DEPT. LIAISON**

Deputy Mayor Williams noted that the Fire Chief has submitted his budget, if any Councillor has not received a copy and would like to see the budget, they can request a copy. The Annual Santa Claus Parade was a success. Deputy Mayor Williams reiterated that she wanted everyone to have the opportunity to review the Chief's Budget.

**COMMUNITY CENTRE LIAISON**

No report

**CIVIC EVENTS LIAISON**

Clr. Vaters thanked the Civic Events Committee for hosting the Annual Tree Lighting.

**JOINT COUNCIL LIAISON**

Clr. Williams advised that the latest meeting of the Joint Councils was held in Brigus. The RCMP advised that there have been 247 calls in Harbour Grace since the last report and 3000 year to date. The detachment will be having a charity hockey game with the local boys and girls school hockey teams, all proceeds will be donated to the local food bank. The new assistant commissioner for the RCMP, Ches Parsons was on hand for the meeting. He noted that the drug trade remains a big problem. There are still a few Towns that need to sign on in order for the Economic Attraction Package to be activated. A press release was issued announcing that over 50 delegates attended an Avalon Joint Council meeting on November 15. Many of the sessions focused on municipal service delivery for the future. The new Minister of Municipal Affairs and Environment, Honourable Graham Letto delivered the key note address at the summit opening session. Clr. Williams can obtain a copy of the release if any of the Councillors would like to read it.

**CAO/TOWN CLERK REPORT**

Tabled

**ECONOMIC DEVELOPMENT OFFICER REPORT**

Tabled

**PUBLIC WORKS SUPERINTENDENT REPORT**

Tabled

**COMMUNITY CENTRE MANAGER'S REPORT**

Tabled

**MUNICIPAL ENFORCEMENT OFFICER'S REPORT**

No report

Mayor Coombs requested that the Town offer condolences to the Municipal Enforcement Officer on the loss of his brother in law.

**COUNCILLOR'S SUGGESTIONS/CONCERNS**

- MEO  
Clr. Tetford requested that the MEO position and budget must reviewed for 2019, it can remain a seasonal position but the MEO should be available one day per week to deal with issues on a timely basis.  
Deputy Mayor agreed with Clr. Tetford and advised that Councillors should not be expected to complete inspections, this is one of the reasons why the MEO position was created.
- Budgets  
Deputy Mayor Williams requested to have a copy of all department head budgets to review before they are brought to Council.  
Motioned to have all submitted budgets copied and given to Councillors.  
**MOTION #18-288      DEPUTY MAYOR WILLIAMS/CLR. BYRNE**  
**CARRIED UNANIMOUSLY**
- Airfield Road  
Deputy Mayor Williams requested to have the road to the airfield graded, it is in rough condition.
- RCMP Wish Tree  
Mayor Coombs reminded Council about the RCMP Children's Wish Tree Lighting on December 10, 2018.
- Adjournment  
Motioned to adjourn regular meeting of Council at 7:46 PM.  
**MOTION #18-289      CLR. VATERS/CLR. BYRNE**  
**CARRIED UNANIMOUSLY**

Next regular meeting of Council is Monday December 17<sup>th</sup>, 2018 at 7:00 PM.

**Confirmed:**

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Don Coombs, Mayor

DATE:

Np

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Mike Saccary, CAO/Town Clerk