

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
January 14, 2019 at 7:00 PM.

<i>Members Present</i>	Deputy Mayor	Sonia Williams
	Councillors:	Lyda Byrne
		Kathy Tetford
		Paul Fitzgerald
		Shawn Vaters
<i>Members Absent</i>	Mayor	Don Coombs
	Councillors:	Kevin Williams
<i>Staff Present</i>	CAO/Town Clerk	Michael Saccary
	Admin Assistant-A/R Clerk	Nancy Pike

Deputy Mayor Williams called the meeting to order at 7:00pm.

Minutes: Regular meeting minutes of December 3, 2018 were adopted as presented.

Regular Meeting
December 3, 2018

**MOTION #19-001 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**

Minutes: Special meeting minutes of December 21, 2018 were adopted as presented.

Regular Meeting
December 21, 2018

**MOTION #19-002 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY**

Clr. Tetford noted that the tax structure was adopted for 2019 with no changes from 2018.

BUSINESS ARISING FROM MINUTES

January 7 Meeting Clr. Tetford asked if there were any minutes from January 7 and if so, did they need to be adopted. The CAO advised that there were no minutes as the meeting did not take place.

Clr. Tetford requested a few moments to clarify a misunderstanding concerning the meeting scheduled for January 7, 2018. When Council met on December 3, 2018, the next regular meeting of Council was scheduled for December 17, however with the busy Christmas season, the meeting would only go ahead if required for the budget or union contract. It was decided that if a privileged or special meeting was required, it would be called. Special meeting of Council called for December 21, 2018 at 12:30pm, Deputy Mayor Williams and Councillors Fitzgerald & Vaters were unable to attend due to work commitments. The 2019 Tax Structure was adopted and the Danny Cleary Harbour Grace Community Centre union contract was approved. It was accepted that it was unlikely that the budget would be ready for adoption by December 31, 2018. The CAO was instructed to continue working on the budget and advise the chair of Finance when he was ready to meet to discuss the budget for presentation to Council. January 4, notification was received advising that the agenda packages were ready. Clr. Tetford emailed Council and the CAO advising that she was most likely unable to attend due the fact that this was not the regular meeting date and she had already committed elsewhere. The agenda did not have the normal amount

of correspondence or reports and there had been no discussion on the budget. Clr. Tetford called the CAO to confirm that she would not be able to attend due to the change in the schedule and that three other Councillors had confirmed the same. Clr. Tetford questioned why the meeting was called before the regular rotation, and was advised to speak with the mayor. The CAO advised that the meeting would proceed in hopes that there would be a quorum. The scheduled meeting was not cancelled; Council, staff and observers waited in chambers for 15 minutes, a roll call was completed and upon confirming that there were not enough members for a quorum, the meeting was cancelled. Clr. Tetford was contacted by The Compass inquiring why she did not attend the meeting, Clr. Tetford explained her reasons as stated above. Clr Tetford noted that there was no new business to be discussed. She went on to say her attendance is approximately 99%. Clr. Tetford inquired why if the items were so important was the next meeting scheduled for January 21 and not much sooner.

Deputy Mayor Williams thanked Clr. Tetford and advised that she had received no notice of the meeting other than the email concerning agenda packages. Deputy Mayor Williams advised that she would be unable to attend but would be available on January 14, 2018. The Deputy Mayor went on to say that the meeting rotation has been in place for around six years and it allows her to attend meetings around her work schedule, she was very disappointed that she did not receive notification about the meeting until she received the email concerning agendas.

Farm Animals Update No update

Crown Land Update No update

Deputy Mayor stepped down from chair, CAO assumed the chair.

JCP – Train Station Motioned to apply for an extension to the current Job Creation Partnership Grant for the Train Station.

**MOTION #19-003 DEPUTY MAYOR WILLIAMS/CLR. BYRNE
CARRIED UNANIMOUSLY**

CEEP Motioned to contact the office of MHA Pam Parsons to obtain more hours for the Community Enhancement Employment Program to address the needs of the people.

**MOTION #19-004 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Deputy Mayor Williams resumed the chair.

CORRESPONDENCE

MAA – Bill 34 Deputy Mayor Williams tabled correspondence from the Municipal Assessment Agency advising that the House of Assembly has passed Bill 34, An Act to Amend the Assessment Act, 2006.

NEW BUSINESS

Budget The committee will meet on Wednesday January 16 to finalize the budget.

COMMITTEE REPORTS

CAPITAL & PUBLIC WORKS COMMITTEE No report

FINANCE COMMITTEE Clr. Tetford advised that the tax structure has been adopted and that the tax bills are scheduled to go out this week.

Harvey St – Phase IV & V Motioned for the Town of Harbour Grace to borrow an amount not exceeding \$629,813.49 from Canadian Imperial Bank of Commerce(CIBC) for its cost sharing for project Application MCW-19408 for Harvey Street Phase IV & V to be amortized over a 120-month period.

**MOTION #19-005 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY**

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

Deputy Mayor Williams stepped down from chair, CAO assumed the chair.

Airfield-App Motioned to accept the application for seasonal residence faxed to applicant on December 3, 2018 from Government of Newfoundland and Labrador, Department of Municipal Affairs and Environment, Water Resources Management Division as reference to the Public Protected Water Supply (PPWS) as per Town of Harbour Grace Development regulations 2010 which permits seasonal residential in condition 3.

**MOTION #19-006 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED**

**In Favour: Deputy Mayor Williams
Clr. Byrne
Clr. Vaters
Opposed: Clr. Tetford
Clr. Fitzgerald**

There was a lengthy discussion on what approving this application means. Clr. Tetford expressed concerns of the impact that this decision will have on previous and future requests to build in this area. This is a watershed area and it also has historical and heritage background.

Airfield – Bldg. App Motioned to approve the building permit last revised which compliments the existing structure that has already been erected, permit meets all government regulations.

**MOTION #19-007 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED**

**In Favour: Deputy Mayor Williams
Clr. Byrne
Clr. Vaters
Opposed: Clr. Tetford
Clr. Fitzgerald**

Clr. Tetford advised that upon Council’s acceptance of this building in the watershed area, other places that have been given notice for removal should be revisited.

Deputy Mayor Williams resumed the chair.

ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE No report

HUMAN RESOURCES/PARKS & RECREATION COMMITTEE No report

FIRE DEPT. LIAISON Deputy Mayor Williams noted the regular meetings are ongoing and the next scheduled monthly meeting is next Wednesday, practices are ongoing.

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON Clr. Vaters thanked the Civic Events Committee for organizing the Community Dinner on December 23rd and the Sparkle Parade on January 1. The Winter Carnival will be held on February 18 – 24, 2019, details to follow.

JOINT COUNCIL LIAISON No report

CAO/TOWN CLERK REPORT No report

ECONOMIC DEVELOPMENT OFFICER REPORT Tabled

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

COMMUNITY CENTRE MANAGER'S REPORT No report

MUNICIPAL ENFORCEMENT OFFICER'S REPORT No report

COUNCILLOR'S SUGGESTIONS/CONCERNS

Farm Animal/Crown Land Clr. Tetford expressed displeasure with seeing Farm Animals and Crown Land updates under Business Arising each meeting without getting an update.
Motioned that to have an update on Farm Animals and Crown Lands at the next meeting.
**MOTION #19-008 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY**

MEO Motioned to bring the Municipal Enforcement Officer in to assist in getting updates on Farm Animals. **CAO does not reference this motion*
**MOTION #19-009 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**

Committees Motion to have all committees of Council revamped.
**MOTION #19-010 CLR. VATERS/CLR. BYRNE
CARRIED UNANIMOUSLY**

January 7th Meeting Clr. Byrne wanted to add that the publicity from this brought a lot of negative feedback to four Councillors, there were also negative comments on social media. It was known on the Friday prior that four Councillors could not attend, yet the meeting was not cancelled. Clr. Byrne would like to know why this happened.

Adjournment Motioned to adjourn regular meeting of Council at 7:43 PM.
**MOTION #19-011 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Monday January 28th, 2019 at 7:00 PM.
Confirmed:

Don Coombs, Mayor

DATE:

Np

Mike Saccary, CAO/Town Clerk