

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
September 10, 2018 at 7:01 P.M.

Members Present

Mayor	Don Coombs
Deputy Mayor	Sonia Williams
Councillors:	Lyda Byrne
	Kathy Tetford
	Paul Fitzgerald
	Shawn Vaters
	Kevin Williams

Staff Present

CAO/Town Clerk	Michael Saccary
Admin Assistant-A/R Clerk	Nancy Pike

Staff Absent

Public Works Superintendent	Pat Hearn
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Minutes:

Regular Meeting

August 14, 2018

Regular meeting minutes of August 14, 2018 were adopted as presented;

MOTION #18-205

**CLR. VATERS/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

REQUEST TO ADDRESS COUNCIL

Mr. Jordin Austin

Mr. Austin began his presentation to Council concerning the ongoing issue with 69 Harvey Street by playing a sound recording of generator noise. Mr. Austin referred to photos that were included with information that was given to councillors while describing condition of the residence. He noted the disrepair of the building; including a sagging roof, cracked foundation, broken and/or boarded up windows, missing siding and vapour barrier, and the yard is full of garbage, rusty metal and broken glass. The wind continually blows debris into his yard that he must clean up. There is currently no power running to the house and the residents are using two generators daily that run from as early as 7:30am to as late as 4:00am. The noise can be heard inside Mr. Austin's home with all of the windows and doors closed, the sound is as loud as 70 decibels. In 2017 a prefab chimney was installed and there was a chimney fire in 2018. Mr. Austin advised that he has addressed his concerns with the RCMP, the Town's MEO, CAO and Council and has not been able to get a resolution. Mr. Austin asked why the property is not condemned, why will Council not discuss bylaws to keep this from happening, and why the Town doesn't follow suit of St. John's concerning bylaws. Mr. Austin stated that he will not move from his dream home.

Mayor Coombs advised that the Town has spoken with the Fire Marshall and he has no authority to remove adults from a property. If the property is owner occupied the Town's hands are tied, if it is not, there are other options. Mayor Coombs advised that the CAO will check into the ownership of the property. If it is owner occupied the only avenue the Town has would be to expropriate the property and move the residents elsewhere and the Town is not in a position to do this. Mayor Coombs stated that he feels for Mr. Austin, but the Town must follow protocol.

BUSINESS ARISING FROM MINUTES

- Childhood Cancer Awareness Motioned to proclaim the month of September as Childhood Cancer Awareness Month for 2018 in the Town of Harbour Grace.
MOTION #18-206 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY
- Sexual Violence Awareness Motioned to proclaim the week of September 17th – 21st, 2018 as Sexual Violence Awareness Week in the Town of Harbour Grace.
MOTION #18-207 DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS
CARRIED UNANIMOUSLY
- Update on Cabin Development Mayor Coombs advised that he has been approached by individuals concerning Crown Lands. The Town was supposed to have a letter for the meeting, but it was not received. The Town does not approve Crown Lands.
- Courthouse Update Mayor Coombs requested an update on the Courthouse. The CAO advised that he contacted the Department of Municipal Affairs last week but has not heard anything from them.
- Kitchen's Hill/Noad St. Update Mayor Coombs advised that Kitchen's Hill will begin first and then Noad Street. It was clarified that procurement was requested for engineering only as Harris and Associates had already completed the drawings which would expediate the process.
- Equipment for MEO The CAO advised that a laptop and three cameras have been purchased for the MEO.
- Cathedral St. & Incinerator Rd. Mayor Coombs advised that the work on Cathedral Street, Incinerator Road and Jamie's Way is getting done. Deputy Mayor Williams inquired if the letter expressing the Town's displeasure was sent to the Minister, the CAO stated that the letter was sent. Deputy Mayor Williams requested a copy of the letter. Clr. Tetford requested to have the lines repainted on Jamie's Way, it is dangerous and may be confusing for drivers without the lines.
- Dilapidated Buildings Mayor Coombs met with Mr. Sandy Hounsell of Municipal Affairs concerning dilapidated buildings.
- Radar Signs in School Zones Mayor Coombs asked for confirmation that radar signs are to be turned off at night. The CAO advised that according to the letter from the Department of Transportation and Works they must be turned off.
- Municipal Conference Mayor Coombs reminded Council that the Annual Municipal Conference will be held on October 3rd – October 6th and stated any councillors wishing to attend should advise the CAO as soon as possible.
- Parsons Lane Mayor Coombs referred the discussion on Parsons Lane to Public Works.

CORRESPONDENCE

- Cathedral Street Sidewalk Mayor Coombs tabled correspondence from Ms. Nadiya Butt-Velchko requesting to have a sidewalk installed on Cathedral Street for students. Transportation and Works advised that it is the responsibility of the Town to

CORRESPONDENCE

- Cathedral Street Sidewalk install a sidewalk. It is a difficult situation as there is not much room to work with. Further investigation is required.
- 2019 Budget Form Mayor Coombs tabled correspondence from the Department of Municipal Affairs advising that a copy of the 2019 budget must be sent to the local Regional Office by December 31, 2018.
- Municipal Budget Training Mayor Coombs tabled correspondence from the Department of Municipal Affairs advising of upcoming Municipal Budget Training. Mayor Coombs advised Council that he spoke with Sandy Hounsell, Director of Municipal Support concerning the Town's request to host training sessions and Mr. Hounsell will pass along the information.
- Fire Prevention Week Mayor Coombs tabled correspondence from the Department of Municipal Affairs, Fire Services Division announcing October 7th – 13th, 2018 as Fire Prevention Week.
- Transplant Trot Mayor Coombs tabled correspondence from Mrs. Jane Lynch concerning the Transplant Trot. The run was held on September 9th and had over 155 participants. The event was a huge success and plans are being made to continue next year. Congratulations to organizers.
- Dress for the Cause Mayor Coombs tabled correspondence from the Breast Cancer Society announcing October 19th as Dress for the Cause Day, more information can be found at dressforthecause.ca.
- 29th TCP Telethon Mayor Coombs tabled correspondence from the Trinity Conception Placentia Health Foundation requesting a donation for their 29th Annual Telethon. Referred to Finance.
- Baccalieu Trail SPCA Mayor Coombs tabled correspondence from the Baccalieu Trail SPCA Board of Directors advising of their plans to build a shelter for the area and are requesting donations to help with its construction. Referred to Finance.
- KES Radiothon Mayor Coombs tabled correspondence from Kids Eat Smart Foundation of Newfoundland and Labrador advising that November 6, 2018 they will be holding a Radiothon to raise money for School Breakfast Programs. Referred to Finance.
- Led Street Light Proposal Mayor Coombs tabled correspondence from Newfoundland Power concerning the LED Street and Area Lighting Proposal. There will be no charge to the Town of Harbour Grace as per Mr. Darryl Butt. Clr. Tetford advised that at a conference held last year they were advised that LED lights will cost more per month.

Motioned for the CAO to contact NL Power to get clarification on the cost of the new LED lights.

MOTION #18-208

**CLR. TETFORD/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

CORRESPONDENCE

- Local Union 855 Negotiations Mayor Coombs tabled correspondence from Transport and Allied Workers Local Union 855 requesting to commence negotiations for S.W. Moores Memorial Stadium on September 17, 2018 at 10:30am. Mayor Coombs requested that the chairs of the Finance, Human Resources and the CAO attend the meeting and bring information back to Council.
- Bannerman Lake & Spillway Mayor Coombs tabled correspondence from the Department of Municipal Affairs and Environment approving the Town's request to engage Harris & Associates Limited to provide prime consulting services for Project No. 17-CWWF-17-00143.
- Indian Head Hatchery Mayor Coombs tabled correspondence from the Newfoundland and Labrador Aquaculture Industry Association seeking support of the Indian Head Hatchery Expansion Project.
- Paving on Route 70 Mayor Coombs tabled correspondence from the Department of Transportation Works in response to the Town's inquiry about the paving of Route 70. The portion of Route 70 that was chosen was based on safety, speeds and traffic volumes.
- Heritage Assets Mayor Coombs tabled correspondence from Jerry Dick of the Heritage Foundation of NL requesting to meet with the Town of Harbour Grace to discuss the Town's Heritage Assets. Mayor Coombs will arrange a meeting with Mr. Dick.
- Collection of Fire Services Mayor Coombs tabled correspondence from Mr. Ken Kelly of Eastern Waste Management advising that they have received a letter from the Province granting permission to move forward with towns to put in place a contract for fire and emergency services.
- Motioned to write Mr. Kelly and advise him that the Town of Harbour Grace plans to continue with the current program for fire protection.
**MOTION #18-209 CLR. TETFORD/CLR. WILLIAMS
CARRIED UNANIMOUSLY**
- Terry Fox Run/Walk Mayor Coombs tabled correspondence from George and Maureen Robinson concerning the Annual Terry Fox Run/Walk on September 16, 2018. Mr. & Mrs. Robinson requested to have a representative of Council be present to officially start the event. Mayor Coombs advised that he will be in attendance and welcomed any members of Council to attend.
- 28 Mercer's Road Mayor Coombs tabled correspondence from Mr. Kenneth Kent requesting to purchase the parcel of land located at 28 Mercer's Road for \$250.00. Referred to Finance.

NEW BUSINESS

COMMITTEE REPORTS

CAPITAL & PUBLIC WORKS COMMITTEE

Gas Tax Funds Motioned to have the Town CAO request permission from the Minister to use the \$68,500.00 balance of the Gas Tax Rebate for the Town’s paving project.

**MOTION #18-210 CLR. FITZGERALD/CLR. VATERS
CARRIED UNANIMOUSLY**

Paving Contract Motioned to award the contract for the Town’s paving project in the amount of \$184,879.75 to Concord Paving.

**MOTION #18-211 CLR. FITZGERALD/CLR. VATERS
CARRIED UNANIMOUSLY**

Parsons Lane Motioned to change Parson’s Lane to **NO THROUGH TRAFFIC, LOCAL TRAFFIC ONLY.**

**MOTION #18-212 CLR. FITZGERALD/CLR. VATERS
CARRIED UNANIMOUSLY**

FINANCE COMMITTEE

Mayor Coombs left chambers at 7:57pm.

TCP Telethon Motioned to donate \$500.00 to the Trinity Conception Placentia Health Care Foundation’s Annual Telethon.

**MOTION #18-213 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**

Mayor Coombs returned to chambers at 7:58pm.

SPCA Shelter Motioned to donate \$50.00 to the Baccalieu Trail SCPA Board of Directors for the proposed shelter located in Spaniard’s Bay.

**MOTION #18-214 CLR. TETFORD/CLR. BYRNE
CARRIED UNANIMOUSLY**

KES Radiothon-St. Francis Motioned to donate \$200.00 in support of the St. Francis School Breakfast Program.

**MOTION #18-215 CLR. TETFORD/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

HGVFB Clr. Tetford advised that the Fire Department has been having problems with #4 Pumper truck as well as the paging system. Neither of these items have been budgeted for.

Budget Clr. Tetford stated that 70% of the budget has been spent which is on par for this time of year and that 82% of the projected income has been collected however this amount includes arrears from previous years. The Town should watch its expenditures.

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

334 Water Street-Bus. App Motioned to approve the home-based business application as submitted by William Luffman to open a taxi service located at 334 Water Street subject to:

1. All Town Development Standards
2. Obtaining a commercial occupancy permit

**MOTION #18-216 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

13 Queen’s Road-Bldg. App Motioned to approve the application for building permit as submitted by Andrew & Jillian White to construct an 8’ x 12’ garage located at 13 Queen’s Road subject to:

- 1. All Town Development Standards

**MOTION #18-217 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

149 Gully Path – Bldg. App Deputy Mayor Williams advised Council that the building application submitted for 149 Gully Path has been withdrawn.

ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE

Mayor Coombs advised that everything is in place for the potential new business at the old Terra Nova Shoes building. The application is going to Health Canada next.

HUMAN RESOURCES/PARKS & RECREATION COMMITTEE

Playground Equipment Motioned to use the remaining funds from the 2012 Summer Games to purchase playground equipment, this purchase is to take place immediately.

**MOTION #18-218 CLR. VATERS/CLR. BYRNE
CARRIED UNANIMOUSLY**

FIRE DEPT. LIAISON

Deputy Mayor Williams advised Council that there are issues with the paging system, repairs will cost approximately \$6500.00. There are also issues with the Pumper truck, but the problem is unknown at this time. Three members completed SCBA training. The brigade assisted with the Transplant Trot, it was a success and plans are underway for next year. The brigade will also assist with the Terry Fox Run on September 16, everyone is welcome, no need to register in advance. The brigade attended the funeral service for the late Derek Ash, a former resident of Harbour Grace and member of the Carbonear Fire Department.

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON No report

JOINT COUNCIL LIAISON No report

CAO/TOWN CLERK REPORT Tabled

ECONOMIC DEVELOPMENT OFFICER REPORT Tabled

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

COMMUNITY CENTRE MANAGER’S REPORT Tabled

Rate increase Motioned to increase the following rates at the Danny Cleary Community Centre:

- 1. Minor, Youth and School Hockey Rate: from \$165.00/hr to \$170.00/hr tax included.
- 2. Recreation Leagues, Private Rentals Rate: from \$190.00/hr to \$195.00/hr tax included.

COMMUNITY CENTRE MANAGER’S REPORT Tabled

Rate increase 3. Birthday Parties (1 hr ice rental/1 hr MPR): from \$200.00/\$250.00 tax included.

MOTION #18-219 CLR. TETFORD/CLR. WILLIAMS DEFEATED
In Favour: Clr. Tetford
Clr. Williams
Opposed: Deputy Mayor Williams
Clr. Byrne
Clr. Fitzgerald
Clr. Vaters

Motioned to increase the rates at the Danny Cleary Community Centre for Minor, Youth and School Hockey; from \$165.00/hr to \$170.00/hr tax included.

MOTION #18-220 CLR. TETFORD/CLR. WILLIAMS
CARRIED UNANIMOUSLY

Motioned to increase the rates at the Danny Cleary Community Centre for Recreation Leagues, Private Rentals; from \$190.00/hr to \$195.00/hr tax included.

MOTION #18-221 CLR. TETFORD/CLR. WILLIAMS
CARRIED UNANIMOUSLY

Motioned to increase the rates at the Danny Cleary Community Centre for Birthday Parties (1 hr ice rental/1 hr MPR); from \$200.00/\$205.00 tax included.

MOTION #18-222 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY

COUNCILLOR’S SUGGESTIONS/CONCERNS

Mercer’s Well Clr. Fitzgerald inquired as to what the deadline is to have information sent in for Mercer’s Well. The CAO advised that that a breakdown was sent in and the Executive Secretary has confirmed that it was received.

Motioned to write the Minister of Municipal Affairs to request to have Mercer’s Well added to the Town’s priority list for 2019.

MOTION #18-223 CLR. FITZGERALD/CLR. VATERS CARRIED
In Favour Deputy Mayor Williams
Clr. Tetford
Clr. Fitzgerald
Clr. Vaters
Clr. Williams
Abstained Clr. Byrne

Garbage near Airstrip Clr. Tetford inquired if the garbage has been removed near the airstrip. Public Works has cleaned it up.

Lions Park Playground Clr. Tetford advised that there is a damaged swing set in Lion’s Park Playground. Recreation Department to remove it.

COUNCILLOR'S SUGGESTIONS/CONCERNS

- Animal Regulations Letters Clr. Tetford inquired about the status of the animal regulation letters. CAO advised that it has not yet been done but that he and the MEO will get it completed soon.
- Fall Fair Clr. Tetford informed Council that the annual Fall Fair is taking place this week at the Danny Cleary Harbour Grace Community Centre.
- Gates Clr. Tetford asked what is happening with the Gates fabricated by FMW, if they are not going to be used perhaps they should be sold. Mayor Coombs requested the Parks & Recreation and Public Works Committees to meet and come up with some suggestions.
- Railway Station Deputy Mayor Williams advised that the EDO requires a survey of the railway station property for the Heritage Foundation.

Motioned to have the Gordon G. Pike Railway Station property surveyed.
MOTION #18-224 DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS
CARRIED UNANIMOUSLY
- Veteran's Highway Off Ramps Deputy Mayor Williams inquired about the letter sent to Minister Crocker concerning the off ramps on the Veteran's highway, she would like to see a copy of the letter.

Motioned to have all correspondence coming into the Town copied and given to Councillors.
MOTION #18-225 DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS
CARRIED UNANIMOUSLY
- Piano for Otterbury School Deputy Mayor Williams asked of the piano donated to the Otterbury School House has been picked up yet. The CAO stated that it has not.
- Meetings Deputy Mayor Williams expressed her concern with not being notified of the meeting with Sandy Hounsell of Municipal Affairs. Deputy Mayor Williams requested that the Town's administration notify all committees of any meetings.
- Airstrip Clr. Byrne informed Council that a resident told her about a pilot who had offered their services to provide free plane rides from the airstrip and that the Town had not been interested.
- Curling Clr. Byrne inquired about the curling that was supposed to be available at the DCHGCC. The facility manager has stated that it would require \$5000.00-\$8000.00 which is not in the budget.

Clr. Tetford would like to see a breakdown of the \$8000.00 as the Town already has curling rocks. Mayor Coombs advised that the rocks belong to the Curling Association, but the Town is welcome to use them. Clr. Tetford said that she believes that the rocks belong to the Town.

Motioned to request the DCHGCC facility manager to provide a breakdown of the \$8000.00 required in order to provide curling at the community centre.
MOTION #18-226 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY

COUNCILLOR'S SUGGESTIONS/CONCERNS

Trails Motioned to instruct the CAO and EDO to look into grants that could be used to extend the trail in Bear's Cove.

**MOTION #18-227 CLR. BYRNE/CLR. VATERS
CARRIED UNANIMOUSLY**

Adjournment Motioned to adjourn regular meeting of Council at 8:18 P.M.

**MOTION #18-228 CLR. VATERS/CLR. TETFORD
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Monday September 24th, 2018 at 7:00PM.

Confirmed:

Don Coombs, Mayor

DATE:

Np

Mike Saccary, CAO/Town Clerk