

## TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
October 9, 2018 at 7:00 P.M.

### *Members Present*

Mayor	Don Coombs
Deputy Mayor	Sonia Williams
Councillors:	Lyda Byrne
	Paul Fitzgerald
	Kathy Tetford
	Shawn Vaters
	Kevin Williams

### *Staff Present*

CAO/Town Clerk	Michael Saccary
Admin Assistant-A/R Clerk	Nancy Pike
Public Works Superintendent	Pat Hearn

Minutes: Regular meeting minutes of September 24, 2018 were adopted as presented.

Regular Meeting  
September 24, 2018

**MOTION #18-238      CLR. WILLIAMS/CLR. BYRNE  
CARRIED UNANIMOUSLY**

### **REQUEST TO ADDRESS COUNCIL**

Mr. Terry Barnes

Mr. Barnes thanked Council for the opportunity to speak with them. Mr. Barnes advised that the purpose of his address was inquire about the agreement that was struck with Mr. Dan Cleary regarding the naming of the new Community Centre. The original agreement included "X" number of dollars per year for ten years and five hockey schools for children enrolled CeeBees MHA only. There would be a minimal cost of \$50 to \$60 per child to cover the cost of Jerseys and socks. Any excess funds would be given back to the CeeBees organization. Mr. Cleary also agreed to attend the Annual Danny Cleary Tournament for the ceremonial puck drop. To date Mr. Cleary has not held any hockey schools or attended his tournament. Mr. Barnes feels that because Mr. Cleary has broken his contract, he should be held accountable. Mr. Barnes requested a written response from Council in the next couple of weeks.

Mayor Coombs thanked Mr. Barnes for his address and noted that the agreement hinged on the signage being installed. Mayor Coombs advised that the contract is under review and the DCHGCC Facility Manager will bring it back to Council. Mayor Coombs advised that a response will be sent to Mr. Barnes once the contract is complete.

### **BUSINESS ARISING FROM MINUTES**

Cabin-Crown Land Update

Mayor Coombs advised that property owners have sent letters to Crown Lands but there is still no update.

Courthouse Update

The CAO has forwarded Councillors an email that was sent from the Department of Transportation and Works requesting Expressions of Interest concerning the Courthouse. Mayor Coombs wondered about who would take on the liability of a building that was considered unsafe to use and then closed.

- Heritage Society Update Mayor Coombs advised that himself, Deputy Mayor Williams and Clr. Williams met with Jerry Dick last week concerning heritage opportunities in Harbour Grace. The Economic Development Officer will be putting together a presentation for Council.
- Ken Kent-Request to purchase Mayor Coombs requested the Finance Committee to meet and make a recommendation concerning Mr. Kent's request to purchase 28 Mercer's Road.
- Farm Animal Update Deputy Mayor Williams advised that the Town is in the process of identifying farmers with animals within the Town's boundaries.

**CORRESPONDENCE**

- Kiwanis Club Mayor Coombs tabled correspondence from the Kiwanis Club inviting Council to attend the 2018 Business Luncheon to help celebrate Small Business Week (October 14 – 20, 2018) across Canada.
- Jane Lynch Mayor Coombs tabled correspondence from Mrs. Jane Lynch concerning the condition of St. Andrew's Presbyterian Cemetery.  
Motioned to arrange a meeting with the caretaker and Mrs. Lynch to discuss the preservation of St. Andrew's Cemetery.  
**MOTION #18-239 CLR. WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**
- TriPen AAA Bantam Hockey Mayor Coombs tabled correspondence from the TriPen Ice AAA Bantam Female Hockey Team requesting a donation to help offset the cost of operating the regional team. Referred to Finance.
- Brenda Mercer & Bruce Martin Mayor Coombs tabled correspondence from Ms. Brenda Mercer and Mr. Bruce Martin requesting reimbursement for the cost of a waterline that was installed at 14-16 Martin's Lane, the former residence of the Late Lero Martin. Referred to Finance.
- Kids Help Phone Mayor Coombs tabled correspondence from the Kids Help Phone requesting a donation to provide support so that youth can reach a counsellor when they need it most. Referred to Finance.
- HGVFB – Fire Smart Mayor Coombs tabled correspondence from Fire Chief Jim Barnes of the Harbour Grace Volunteer Fire Brigade advising Council that the HGVFB has decided to implement the Fire Smart Program, a national initiative whose key focus is to get communities better educated and involved in order to prepare to deal with and prevent wildfires.  
Motioned to accept the Harbour Grace Volunteer Fire Brigade's decision to implement the Fire Smart Program in the Town of Harbour Grace.  
**MOTION #18-240 DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**
- Keith Whalen Mayor Coombs tabled correspondence from Keith Whalen requesting an update on his request for the Town to take over the road located at 48 Southside Road. Referred to Public Works Committee to bring back a recommendation.

**NEW BUSINESS**

**COMMITTEE REPORTS**

**CAPITAL & PUBLIC WORKS COMMITTEE**

- Kitchen's Hill Project                      Clr. Fitzgerald asked Clr. Byrne to speak on Kitchen's Hill. Clr. Byrne advised that she and Clr. Tetford spoke with Municipal Affairs regarding Kitchen's Hill. They were advised that the Town of Harbour Grace will be 100% responsible for the purchase of personal property or land, funding cannot be used for this purpose. The Town can apply to have the scope of the project changed but there is no guarantee that the funding will still be available to complete the project and any changes may not fall under the 90/10 agreement. Residents may continue to lobby but the project should be started.
- Cathedral Street Sidewalk                Clr. Fitzgerald inquired if the Finance Committee could offer a budget that Public Works can try to work within. Mayor Coombs inquired where the sidewalk will be constructed. Due to the waterlines and embankment, the sidewalk would have to be installed on the West side from Clarke's to the Court House.
- 2019 Capital Works                        Clr. Fitzgerald advised that they are awaiting an invite concerning the 2019 Capital Works projects which should come in soon.

**FINANCE COMMITTEE**

- No report
- TriPen AAA Bantam Hockey                Motioned to donate \$200.00 to TriPen AAA Bantam Female Hockey Team (Maggie Shute) to sponsor a jersey with the Town of Harbour Grace referenced on the jersey.  
**MOTION #18-241                      CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
    CARRIED UNANIMOUSLY**
- Brenda Mercer/Bruce Martin                Motioned to advise Ms. Mercer and Mr. Martin that the Town of Harbour Grace has no policy in place in reference to their request and does not accept responsibility for the repairs.  
**MOTION #18-242                      CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
    CARRIED UNANIMOUSLY**
- Kids Help Phone                              Motioned to donate \$60.00 to the Kids Help Line to help offset the cost of providing a support line to youth across Canada.  
**MOTION #18-243                      CLR. TETFORD/CLR. VATERS  
    CARRIED UNANIMOUSLY**
- Recording Equipment                        Motioned to approve the purchase of recording equipment for the Council chambers in the amount of \$1365.00 plus HST.  
**MOTION #18-244                      CLR. TETFORD/CLR. VATERS  
    CARRIED UNANIMOUSLY**

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

- 13-15 Thicket Road-Bldg. App              Motioned to approve the application for building permit as submitted by Paul McCarthy to construct a 24' x 20' garage located at 13-15 Thicket Road subject to:  
    1.            All Town Development Standards

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

13-15 Thicket Road-Bldg. App **MOTION #18-245** **DEPUTY MAYOR WILLIAMS/CLR. VATERS**  
**CARRIED UNANIMOUSLY**

*Clr. Tetford left chambers at 7:26pm.*

Lloyd Parsons-Farm Animals Motioned to reject the application to house farm animals on residential property located at 14 Mount Pleasant road as submitted by Lloyd Parsons as it does not conform to the Town's regulations.

**MOTION #18-246** **DEPUTY MAYOR WILLIAMS/CLR. BYRNE**  
**CARRIED UNANIMOUSLY**

*Clr. Tetford returned to chambers at 7:27pm.*

15-21 Woodville Rd-Bldg. App Motioned to approve the application for building permit as submitted by Dave Earle to construct a 12' x 10' garage located at 15-21 Woodville Road subject to:

1. All Town Development Standards

**MOTION #18-247** **DEPUTY MAYOR WILLIAMS/CLR. VATERS**  
**CARRIED UNANIMOUSLY**

441 Southside Road-Bldg. App Deputy Mayor Williams Tabled an application for building permit from Ray Bastarache to construct a 40' x 40' house. Deferred.

**ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE** No report

**HUMAN RESOURCES/PARKS & RECREATION COMMITTEE**

**FIRE DEPT. LIAISON**

Deputy Mayor Williams advised Council that this week is Fire Prevention Week, this year's theme is Look, Listen and Learn. The Fire Brigade have been visiting schools and they are having an Open House on Wednesday October 10, 2018, all are welcome. Training is ongoing.

**COMMUNITY CENTRE LIAISON** No report

Mayor Coombs commented that it is unfortunate that the CeeBee Stars will not be returning this season but TriPen AAA and High School Hockey will help to fill the void.

**CIVIC EVENTS LIAISON** No report

**JOINT COUNCIL LIAISON**

Clr. Williams advised that Joint Council recently held its first meeting since spring. The RCMP reported that violations are normal, there have been complaints concerning the Veteran's Highway and also have received complaints concerning a weekly flea market near the turn off to Makinsons. The market is very close to the road and there are safety concerns. RCMP to look into this. Clr. Williams spoke about the planned database for the area, it will make assets of the 12 communities in the Joint Council available internationally.

**CAO/TOWN CLERK REPORT** Tabled

**ECONOMIC DEVELOPMENT OFFICER REPORT** Tabled

The television show Still Standing will be filming in the area from October 12-16, 2018. There will be a free comedy showing starring Jonny Harris at the Splash Centre on Tuesday October 16, 2018.

**PUBLIC WORKS SUPERINTENDENT REPORT** Tabled

**COMMUNITY CENTRE MANAGER’S REPORT** No report

**MUNICIPAL ENFORCEMENT OFFICER’S REPORT** Tabled

**COUNCILLOR’S SUGGESTIONS/CONCERNS**

Parson’s Lane Clr. Williams questioned the signage at the entrances to Parson’s Lane, he thought the lane was going to be changed to one-way. It was discussed that due to snow clearing one-way traffic was not suitable and the motion was to make the road “NO THROUGH TRAFFIC, LOCAL TRAFFIC ONLY”. A resident expressed concern to Clr. Williams that this would make the road private.

2019 Budget Clr. Williams noted that the 2018 budget took a long time, requiring extensions beyond the deadline and that the accountant suggested the process for 2019 start early in the Fall. Mayor Coombs requested the CAO to start the budget process as soon as possible and provide to finance. Finance will then bring back their recommendation to Council.

Miss NL Pageant Clr. Tetford informed Council that the 2019 Miss Newfoundland and Labrador Pageant is scheduled for November 3 & 4, 2018 at the Danny Cleary Harbour Grace Community Centre. Councillors are invited to meet with contestants on November 3, 2018.

MNL Conference Clr. Tetford spoke about the MNL Conference that she recently attended and advised that it offered a lot of information on good topics. There was a Women’s Caucus meeting that dealt with many topics, one of which was bullying and harassment. Clr. Tetford would like to see Municipal Government adopt the Provincial Government’s Policy when the time comes and asked colleagues on Council to think about this topic. Clr. Byrne brought forward a policy but discussions at the caucus had added items that were not thought about.

Trails Motioned to purchase 10 concrete bench frames at a cost of \$99.00 each. The benches are for use on the trails.

**MOTION #18-248 DEPUTY MAYOR WILLIAMS/CLR. TETFORD CARRIED UNANIMOUSLY.**

DCHGCC Playroom Clr. Tetford inquired about the status of the equipment for the proposed indoor playroom at the DCHGCC.

Trail Maintenance Deputy Mayor Williams asked the Finance Committee to consider adding a small tractor to maintain the trails to the 2019 budget. It is approximately \$200 per day to rent a tractor and \$20,000.00 - \$30,000.00 to purchase one.

Meeting Deputy Mayor Williams commented on a conversation that she had with a resident who made reference to a “secret meeting” that she attended. The resident knew of her attendance within 45 minutes of the meeting and

**COUNCILLOR'S SUGGESTIONS/CONCERNS**

- Meeting suggested that policy had been changed. Deputy Mayor Williams advised that committees of Council meet regularly to discuss issues and that if she were to attend a secret meeting it would be at a secret location.
- MNL Clr. Byrne advised that it was her first time attending the MNL Conference and found it very educational and learned a lot of things.
- Still Standing Clr. Byrne advised that CBC will be filming in Harbour Grace from October 12 – 16, 2018 for the television show “Still Standing” which will air in 2019. There is a comedy show starring Jonny Harris at the Splash Centre on Tuesday October 16, admission is free. Clr. Byrne asked everyone to show their support and would like the Town to support and promote the show.
- iPads Clr. Vaters inquired about the iPads that the town previously acquired and why they are not being used, the devices would cut down on the amount of paper that is being used. The CAO advised that the new contract for the iPads has been completed and will follow up on their availability to Councillors.
- Adjournment Motioned to adjourn regular meeting of Council at 7:51 P.M.  
**MOTION #18-249 CLR. FITZGERALD/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Monday October 22<sup>nd</sup>, 2018 at 7:00PM.

**Confirmed:**

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Don Coombs, Mayor

DATE:

Np

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Mike Saccary, CAO/Town Clerk