

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
December 4, 2017 at 7:05 P.M.

<i>Members Present</i>	Deputy Mayor Councillors:	Sonia Williams Lyda Byrne Paul Fitzgerald Kathy Tetford Shawn Vaters Kevin Williams
<i>Members Absent</i>	Mayor	Don Coombs
<i>Staff Present</i>	CAO/Town Clerk Admin Assistant-A/R Clerk Public Works Superintendent	Michael Saccary Nancy Pike Pat Hearn

Minutes: Regular Meeting November 27, 2017	Regular meeting minutes of November 27, 2017 were adopted as presented with the following errors and/or omissions: <ol style="list-style-type: none">1. Page 3, Harvey Street - Motion should include "...without conditions of assuming responsibility for the road <u>and other concessions.</u>"2. Page 4, 33 Harvey Street - Both motions should read "...owned by <u>Cyril Babb Limited...</u>"3. Page 3, John Sheehan Tour - Should include "...Mr. John Sheehan <u>as an ambassador for the Town of Harbour Grace...</u>"4. Page 7, Rock Fitness - Motion should include "...meeting and other events, <u>to offset the loss of rental income.</u>"
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MOTION #17-298 TETFORD/VATERS CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

Manning Award	Clr. Byrne advised that she has been in contact with Mr. Don Regular concerning Mayor Coombs' request for the Town of Harbour Grace to submit nominations for Historical Sites of NL's Manning Awards. Mr. Regular suggested the Museum, Mr. Roger Pike's plane, the Sports Hall of Fame Committee and the Regatta Committee, and Mr. Pat Collins for the supporter award. Mr. Regular said that he will give the awards more thought and advise Clr. Byrne. Clr. Byrne invited Council to put forth any suggestions that they may have.
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CORRESPONDENCE

C.L.B. - Memorial Carol Sing	Deputy Mayor Williams tabled correspondence from the C.L.B. Harbour Grace-Carbeneer Company #1009 inviting Council to their Annual Memorial Carol Sing on Sunday December 10 th . The letter also requested a memorial donation (an ornament) that will be placed on their Tree of Life, Love and Remembrance. Deferred to Finance.
Hr Authority-Meet & Greet	Deputy Mayor Williams tabled correspondence from the Harbour Authority inviting Council to their annual Meet and Greet on Friday December 15 th .
Harris & Assoc.-Water St. Dev	Deputy Mayor Williams tabled correspondence from Harris & Associates that included drawings for the proposed Water Street Development. The request

CORRESPONDENCE

- Harris & Assoc.-Water St. Dev was previously approved in principle pending the receipt of drawings. Refer to Public Works.
- East. Lands Office-Crown Office Deputy Mayor Williams tabled correspondence from the Eastern Lands Office requesting that the Town complete the Referral Agency Letter and return as per the information within the letter.
- Motioned to complete the Referral Agency Letter concerning the Crown Land Application by Adam Short, once approved the applicant must come back to the Town of Harbour Grace for permission to develop.
- MOTION #17-299 TETFORD/VATERS CARRIED UNANIMOUSLY**
- Kayla Pike-Bus Shelter Deputy Mayor Williams tabled correspondence from Ms. Kayla Pike requesting a bus shelter to be erected on Water Street across from the Post Office. Referred to Public Works.
- PMA-Training Deputy Mayor Williams tabled correspondence from Professional Municipal Administrators requesting Council to consider future professional development and training when preparing the 2018 budget.

NEW BUSINESS**COMMITTEE REPORTS****CAPITAL & PUBLIC WORKS COMMITTEE**

Clr. Byrne left chambers at 7:20pm

- Capital Works 5 Year Plan Motioned to amend the Capital Works 45 Year Plan adopted in motion #17-280 with the following:
1. Remove item #6 from the list as this item has to go under different funding.
 2. Correct the figures for Kitchen's Hill - Water & Sewer System Upgrades to \$1,510,426.76.
 3. Correct the figures for Noad Street - Water & Sewer System Upgrades to \$1,106,004.60.
- MOTION #17-300 FITZGERALD /VATERS CARRIED UNANIMOUSLY**

Clr. Byrne returned to chambers at 7:22pm

- Bus Shelter Motioned to erect a bus shelter at the bottom of Thicket Road.
- MOTION #17-301 FITZGERALD/TETFORD CARRIED UNANIMOUSLY**

FINANCE COMMITTEE

- C.L.B. Memorial Donation Motioned to donate \$50.00 (fifty) to C.L.B. Harbour Grace-Carbonear Company #1009 for a memorial ornament to be placed on their Tree of Life, Love and Remembrance.
- MOTION #17-302 TETFORD/BYRNE CARRIED UNANIMOUSLY**

FINANCE COMMITTEE

Council Remuneration Motioned to transfer the balance from the expense account to the stipend account.

MOTION #17-303 TETFORD/BYRNE CARRIED UNANIMOUSLY

HOUSING/ENVIRONMENT/SANITATION COMMITTEE**ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE**

Clr. Williams advised that there is no report for this meeting but that work is ongoing on with the Gordon G. Pike Railway Station.

HUMAN RESOURCES/PARKS & RECREATION COMMITTEE

2012 Summer Games Fund Motioned to rescind motion #17-153 to use the remaining funds from the 2012 Summer Games for the Sports Hall of Fame at the Danny Cleary Harbour Grace Community Centre.

MOTION #17-304 BYRNE/VATERS CARRIED UNANIMOUSLY

Sports Hall of Fame Motioned to instruct the DCHGCC Facility Manager to order trophy cases for the Harbour Grace Sports Hall of Fame.

MOTION #17-305 BYRNE/VATERS CARRIED UNANIMOUSLY

St. Francis Walking Track Clr. Byrne advised that the Recreation Supervisor has been trying to reach O'Neill's Garden Land to start the grubbing to widen the track but has been unsuccessful to date. CAO is looking into the deadline for this project.

FIRE DEPT. LIAISON

Deputy Mayor Williams advised that the HGVFB recently held its annual Santa Claus Parade which was a tremendous success with a record number of float entries. The Department's Christmas party is this coming weekend and all Councillors are invited to attend.

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON

Clr. Vaters advised that the Annual Tree lighting ceremony was held on December 2nd and it was well attended. Clr. Vaters thanked all of the volunteers who helped.

JOINT COUNCIL LIAISON

Clr. Williams advised that the 11 municipalities who make up the Joint Council have agreed to enter into a partnership with ACOA concerning the proposed attraction package. The cost will be equally divided amongst the municipalities resulting in a fee of approximately \$590.00 per municipality. The Joint Council plans to use Social Media to promote the package and hopes exposure will be worldwide. It was also agreed that the Town of Harbour Grace will work in conjunction with the four executive members of the Joint Council to move forward.

- CAO/TOWN CLERK REPORT No report
- ECONOMIC DEVELOPMENT OFFICER REPORT No report
- PUBLIC WORKS SUPERINTENDENT REPORT Tabled
- COMMUNITY CENTRE MANAGER'S REPORT No report

COUNCILLOR'S INFORMATION

- Christmas Lights Motioned to spend up to \$250.00 on Christmas lights for the Town.
MOTION #17-306 TETFORD/VATERS CARRIED UNANIMOUSLY
- Capital Equipment Motioned to request permission from Municipal Affairs to borrow funds to purchase capital equipment as stated in the 2017 budget under capital purchases.
MOTION #17-307 TETFORD/FITZGERALD CARRIED UNANIMOUSLY
- Adjournment Motioned to adjourn regular meeting of Council at 7:40 P.M.
MOTION #17-308 TETFORD/BYRNE CARRIED UNANIMOUSLY

Next regular meeting of Council is Monday December 18th at 7:00PM.

Confirmed:

Don Coombs, Mayor

DATE:

Np

Mike Saccary, CAO/Town Clerk