

Regular meeting of Council opened at 7:30 P.M. with Mayor Terry Barnes presiding. In attendance were Deputy Mayor Sonia Williams, Clr. Hayward Blake, Clr. Patrick Haire, Clr. Tony McCarthy and Clr. Kathy Tetford. Clr. Gordon Stone absent from meeting.

Also in attendance were Lisa Carroll, CAO and Linda Chafe, Secretary/Accounts Receivable Clerk.

Minutes of regular meeting of October 28, 2014 were adopted as presented by motion of Clr. McCarthy and seconded by Clr. Haire with the following correction on page 2 under Laurence & Cherry Howes should read application not approved until applicant can bring the road up to a class "A" standard.

Motion Carried. Unanimously **Motion #14-244**

Mayor Barnes proceeded to give permission to Mr. Brian Fahey to address Council on his concerns over changes to the Town Development Regulations.

**Mr. Brian Fahey**

Mr. Fahey questioned how a development that requires four hectares be placed on a .4 hectares space. The development just doesn't fit the land and would require including all of Doyle's Lane.

Mayor Barnes advised Mr. Fahey that the Town takes advise from the Town's Planning Consultant, Mr. Arvo McMillian.

**Business Arising from Minutes**

Bank of Nova Scotia  
Resolution-Operating Loan  
2014/2015

Motioned by Clr. Tetford and seconded by Clr. McCarthy to approve Mayor Barnes and Deputy Mayor Williams plus CAO, Town Clerk, Lisa Carroll authorization to borrow on behalf of the Town of Harbour Grace from the Bank of Nova Scotia from time to time by way of promissory note a sum not exceeding at any one time three hundred thousand dollars (\$300,000.00 to meet, until the taxes are collected, current expenditures of the Town for the year 2014/2015.  
Motion Carried Unanimously **Motion #14-245**

Town Development  
Regulations-Changes

Clr. Tetford requested to postpone any decision being made to make changes to Section 38, clause "E" of the Town Development Regulations until Council has a clearer understanding before proceeding to possibly setting a precedent.  
Motioned by Clr. Tetford and seconded by Clr. McCarthy to defer making a decision to implement changes to Section 38, clause "E" of the Town Development Regulations.  
Motion Defeated 4 Nays, Clr. Haire, Clr. Blake, Deputy Mayor Williams, Mayor Barnes. **Motion #14-246**

Approval - Capital Works  
Funding-Spillway

Referred to Capital & Public Works Committee Report.

Amendment-Agreement  
Harvey St. Development

Referred to Capital & Public Works Committee Report.

**Correspondence**

Hr. Grace War Memorial  
Library

Mayor Barnes tabled correspondence from Paul Stevenson, Secretary for the Harbour Grace War Memorial Library Board requesting use of the Town's web site and newsletter, etc. to keep citizens aware of the library's hours of operation and other library-related information as it presents itself over the coming months. Mayor Barnes was speaking with Mr. Stevenson and advised him to forward any library-related information to Council to have included in the next newsletter.

Canadian Wireless Telecommunications Assoc.	Mayor Barnes tabled correspondence from Bernard Lord, President and CEO for Canadian Wireless Telecommunications Association requesting Council's involvement in a recycling program for old and unwanted cell phones, smartphones, accessories, batteries and chargers. Residents can determine whether a physical drop-off location is accessible to them simply by entering their postal code at RecycleMyCell.ca.
Dr. H. Bliss Murphy-Donation	Mayor Barnes tabled correspondence from Dr. H. Bliss Murphy Cancer Centre requesting a donation to help support patients and families dealing with a cancer diagnosis. Clr. Tetford advised that Council indirectly gives a donation to Dr. H. Bliss Murphy through Kay's Days.
Dr. H. Bliss Murphy Mary Barnes	Mayor Barnes tabled correspondence from Development Officer, Jennifer Yetman for the Dr. H. Bliss Murphy, advising that Mary Barnes of Harbour Grace will be fundraising to support the Cancer Care Foundation with her 2 <sup>nd</sup> Annual Christmas Stocking Lottery. Ms. Barnes requested possibly a donation of a free skate certificate or town print as a donation to fill the stocking. Moted by Clr. Tetford and seconded by Deputy Mayor Williams to donate one hour ice time at the S.W. Moores Memorial Stadium and a Town Print to the Dr. H. Bliss Murphy Christmas Stocking Lottery. Motion Carried. Unanimously <b>Motion #14-247</b>
George & Lynn Butler	Mayor Barnes tabled correspondence from George & Lynn Butler, Business owners and resident in the Heritage District of Harbour Grace. They have concerns over the proposed Marine Industrial Expansion along the coastal waterfront of the designated Heritage District of Harbour Grace and requested being informed as to the intent, process and current status of the project. They look forward to a reply and request a meeting with Council. Deferred to Economic Development & Tourism/Heritage Committee.
Kixx Country-Open House	Mayor Barnes tabled correspondence from Kixx Country advising of open house being held at 125C Columbus Drive on November 20 <sup>th</sup> at 2p.m. to 5 p.m. Mayor Barnes requested if any Councillors are available to try and attend.
Kevin Martin-Garage	Mayor Barnes tabled an application from Kevin Martin to build a garage at 11 Martin's Lane. Moted by Clr. McCarthy and seconded by Clr. Blake to approve Mr. Martin's application to build a garage at 11 Martin's Lane subject to all Town Development's Standards. Motion Carried. Unanimously <b>Motion #14-248</b>
Dana Burry-Application-Shed	Referred to Housing/Environment/Sanitation Committee Report
Reynolds Management-Phase 1	Referred to Housing/Environment/Sanitation Committee Report

## NEW BUSINESS

- RCMP Musical Ride Clr. Tetford advised Council that they have been approached by Carbonear Town Council to partner with them to have the RCMP Musical Ride in 2015. Harbour Grace would be responsible to house and look after horses. All monies received split 50/50.  
Motioned by Clr. Tetford and seconded by Clr. Blake to have Clr. Tetford and CAO/Town Manager to co ordinate.  
Motion Carried. Unanimously **Motion #14-249**
- RCMP - Children's Wish Tree The Trinity-Conception Detachment of the Royal Canadian Mounted Police invites Council and residents to support the Children's Wish Tree Campaign on November 29<sup>th</sup> at Bay Roberts at 6:00PM and November 30<sup>th</sup> at the Harbour Grace Office at 6:00 PM. Donations should be made payable to the Children's Wish Foundation of Canada or dropped off or mailed directly to the RCMP detachment at P.O. Box 550, Harbour Grace, NL A0A 2M0.  
Motioned by Clr. Tetford and seconded by Deputy Mayor Williams that the Town donate \$100.00 to the Children's Wish Tree Campaign.  
Motion Carried. Unanimously **Motion #14-250**

## Committee Reports

### Capital & Public Works Committee

- Town By-Laws Revised Motioned by Clr. Haire and seconded by Clr. McCarthy that the town of Harbour Grace adopt the revised By Laws for Anti-Litter, Nuisance, and Dog Regulations.  
Motion Carried. Unanimously **Motion #14-251**
- Municipal Capital Works Funding -Amendment #4 Motioned by Clr. Haire and seconded by Clr. Blake that the Town Council of Harbour Grace agree to have the Town Clerk, Lisa Carroll and Mayor Terry Barnes enter into agreement with Municipal Capital Works program for project No. 09201, Harvey Street Water & Sewer Redevelopment, Amendment #4(allowing funds from this project to be moved to the Southside Well project).  
Motion Carried. Unanimously **Motion #14-252**
- Municipal Capital Works Funding -New Southside Well Motioned by Clr. Haire and seconded by Clr. Blake that the Town Council of Harbour Grace agree to have the Town Clerk, Lisa Carroll and Mayor Terry Barnes enter into agreement with Municipal Capital Works program for Project No. 17-MCW-15-00111, New Southside Well to a maximum of \$200,000.  
Motion Carried. Unanimously **Motion #14-253**
- Municipal Capital Works Application-Spillway Motioned by Clr. Haire and seconded by Deputy Mayor Williams that the Town Council of Harbour Grace agree to have the Town Clerk, Lisa Carroll apply for funding through Capital Works program to repair the spillway (dam) at Bannerman Lake.  
Motion Carried. Unanimously **Motion #14-254**

### Finance Committee

- 2015 Tax Structure Motioned by Clr. Tetford and seconded by Clr. McCarthy to adopt the following Tax Structure for 2015, effective January 1, 2015 with the addition that *seniors 65*

and older be given 12 months to pay-off taxes interest free.

The following taxes and rates were adopted at a regular meeting of Council held on November 19, 2014 with effect from January 1, 2015

**PROPERTY TAX** 9.00 mills (\$350.00  
MINIMUM TAX)

**POLL TAX** \$350.00

**BUSINESS TAX** \$200.00 MINIMUM TAX

Banks, Financial Institutions	100	mills
Oil Companies	100	mills
Lawyers, Doctors, Dentists	20	mills
Manufacturing Firms	10	mills
All Other Types of Businesses	8	mills
Utility & Cable Companies	2.5%	of gross revenue
Other Businesses - No Fixed Place of Business	1%	of gross revenue
Recreational Facilities	2	mills
Direct Sellers	\$200.00	

**WATER & SEWER**

Domestic	\$400.00
(Water only \$260.00/Sewer only \$140.00)	
Recreation Facilities	\$400.00
Apartment Buildings	\$400.00 plus 6 mills
Schools	\$400.00 plus 4 mills

**COMMERCIAL**

Banks & Financial Institutions	\$400.00 plus 8 mills
Federal/Provincial buildings, Oil Companies, Manufacturing Firms	\$400.00 plus 8 mills
Garages, Gas Bars, Medical Clinics, Dental Offices, Motels, Hotels, Laundromats, Restaurants, Clubs, Take Outs, Salons	\$400.00 plus 6 mills
Other Commercial Properties - using water	\$400.00 plus 6 mills
Other Commercial Properties - not using water	2 mills
Oil Companies-not using water	40 mills

**SCHEDULE OF FEES**

Residential Building Permit:	\$ 150.00
Sheds & Extensions	\$ 50.00
Residential Occupancy Permit	\$ 10.00
Commercial Building Permit	
(New constructions & extensions) 20 cents per sq. ft. of total square footage	

-5-

November 19, 2014

Commercial Occupancy Permit	\$ 25.00
General Repair & Maintenance Permit (Residential)	\$ 15.00
General Repair & Maintenance Permit (Commercial)	\$ 50.00

Fence (Repair/Installation) Permit	\$	10.00
Advertising Sign Permit	\$	25.00
Permit for Installation of Utility Poles/anchors	\$	50.00
Roadside Vendor Permits	\$	200.00
Crown Land Application Processing Fee	\$	35.00
Annual Quarry Permit	\$	1,000.00
Water Reconnecting Fee (Due to water shut-off for Non payment of taxes	\$	100.00
Car Wreck Removal	At Cost	
Demolition Deposit (Refundable)	\$	100.00
Water On/Off	\$	25.00
After Hours call outs	\$	100.00
Tax Certificate	\$	75.00
Compliance Letter	\$	75.00
NSF Cheque	\$	15.00

NOTE: A 4% discount will be applied to all 2015 taxes if paid in full by February 27, 2015 and provided all previous taxes have been paid. **Due Date** for 2015 taxes is May 31, 2015. Interest will be charged at the rate of 9.75% per annum on all past due taxes *excluding seniors* (65 and older) who pay off taxes over a 12 month period.

Motion Carried. Unanimously **Motion #14-255**

#### **Housing/Environment/Sanitation Committee**

- Dana Burry-Shed Re: Application from Dana Burry to build a shed at 17 Pike's Road.  
Motioned by Clr. McCarthy and seconded by Deputy Mayor Williams to approve Ms. Burry's application to build a shed at 17 Pike's Rd. subject to all Town Development Standards.  
Motion Carried. Unanimously **Motion #14-256**
- Reynolds Management Re: Application from Reynolds Management to build phase 1 of Seniors Development.  
Motioned by Clr. McCarthy and seconded by Clr. Tetford to defer.  
Motion Carried. Unanimously **Motion #14-257**
- Town Planning Consultant Clr. McCarthy requested CAO, Town Clerk contact Town's Planning Consultant, Mr. Arvo McMillian concerning amendment to Town Development Regulations.
- Dilapidated Properties Clr. McCarthy requested an update on dilapidated properties for the next meeting.
- Town Owned Land-Sale Clr. McCarthy requested an update on land owned by the Town to proceed to advertise for sale.

#### **Economic Development/Tourism/Heritage Committee**

- Hr. Authority Clr. Blake advised Council that he met with Mr. Green, Chairperson for the

-6-

November 19, 2014

- Wharf- Southside Harbour Authority who informed him that work has started on expanding the wharf on Southside and they hope for further wharf expansion over the long term.  
Hopes are for a Regional Facility.
- Business Breakfast Clr Blake suggested having a Business Breakfast.

Terra Nova Shoes Clr. Blake advised that the Town is opened for discussion to meet with Terra Nova Shoes.

Amendment-Town Motioned by Clr. Blake and seconded by Clr. Haire that under Section 38, Clause "E" of the Town Development Regulations to amend regulation to exclude seniors development.

Motion Carried. 2 Nays-Clr. McCarthy, Clr. Tetford **Motion #14-258**

### **Human Resources/Parks & Recreation Committee**

S.W. Moores Memorial Deputy Mayor Williams advised Council she met with Stadium Manager, Mike Stadium Adam and after discussion was advised everything is moving ahead.

### **Fire Dept. Liaison**

Firefighter's Ball Clr. Blake thanked the Harbour Grace Volunteer Firefighter's for a lovely night this past Saturday at the annual Firefighter's Ball. It is important to acknowledge long standing volunteers: Paul Ash - 35 years, Pat Hearn -25 years, Shawn Baker, Alfred Dove and Sonia Williams - 20 years. Many thanks to all volunteers from the Town of Harbour Grace.

Fire Service -Bristols Hope Motioned by Clr. Blake and seconded by Clr. Haire to send invoices to residents of Bristol's Hope in the amount of \$100.00 for fire fighting services.  
Motion Carried. Unanimously **Motion #14-259**

### **Civic Events Liaison**

Tree Lighting-Kearney Chalet Mayor Barnes reminded Councillors of the annual Tree Lighting taking place at the Kearney Chalet on December 1<sup>st</sup> at 7:00 P.M.

Winter Carnival Mayor Barnes advised Council the Civic Events Committee are working on a date and time for Harbour Grace's Winter Carnival.

**Financial Report** Tabled

**Public Works Superintendent Report** Tabled

**CAO Report** Tabled

**Stadium Report** Tabled

### **Councillor's Concerns**

Development Regulations Change Clr. McCarthy as Chairman for Housing/Environment/Sanitation Committee informed Council he is not against development in Harbour Grace however his concerns are that with the change to Section 38, Clause "E" excluding seniors development it makes it difficult for residents to appeal.

Clr. Tetford expressed that the Town's Municipal Plan & Development Regulations have been researched and developed as Council requirements for development. Development Regulations are there to protect all residents and by changing and excluding seniors development re: lot size requirement it opens the

-7-

November 19, 2014

Development Regulations Amendment way for senior developments to be built anywhere. Also Clr. Tetford had concern over where to push snow on a smaller lot. Mayor Barnes advised Council that his decision to support making the change to the Municipal Plan and Development Regulations was based on advice from Town Consultant and Dept. of Municipal Affairs and feels he voted for the best interest for Harbour Grace.

Congratulations            Mayor Barnes congratulated Deputy Mayor Williams on 20 years service as a Volunteer Fire Fighter.    She is the longest serving female volunteer fire fighter in the province.    Congratulations Deputy Mayor Williams.

Meeting adjourned at 8:30 PM by motion of Mayor Barnes and seconded by Deputy Mayor Williams  
Motion Carried.    Unanimously    ***Motion 14-260***

Next scheduled meeting of Council is December 3, 2014 at 7:30 PM with privileged meeting at 6:00 PM.

**Confirmed:**

---

Terry Barnes, Mayor

---

Lisa Carroll, Town Clerk/CAO

DATE:

lrc

