

Regular meeting of Council opened at 7:30 p.m. with Mayor Terry Barnes presiding. In attendance were Deputy Mayor Sonia Williams, Clr. Tony McCarthy, Clr. Hayward Blake, Clr. Gordon Stone, Clr. Patrick Haire and Clr. Kathy Tetford.

Also in attendance were CAO/Town Clerk, Michael Saccary, Nancy Pike, Administrative Secretary/Accounts Receivable Clerk and Public Works Superintendent Patrick Hearn.

Minutes of regular Council Meeting of November 2, 2016 were adopted as presented by motion of Clr. Stone and seconded by Clr. McCarthy with following corrections;

1. Page 3 - Glenn Clarke, location of office/retail mall is on CeeBee Drive not Jamie's way.
2. Page 3 - Harbour View Homes, location of proposed seniors' homes is 195 Harvey Street not Water Street.
3. Page 5 - Library Consultations, Incorrect spelling of Clr. Blake's name.

Motion Carried. Unanimously **Motion #16-236**

Minutes of special Council Meeting of November 14, 2016 were adopted as presented by motion of Clr. Blake and seconded by Clr. McCarthy.

Motion Carried. Unanimously **Motion #16-237**

Business Arising from Minutes

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| Canteen at DCHGCC | Clr. Blake inquired about the status of the Robin's Donuts proposal to operate the Canteen at the Danny Cleary Harbour Grace Community Centre. CAO advised that Robin's is ready to start and the union situation should be resolved by the end of the week. |
| Gates Logo at DCHGCC | Clr. Blake inquired about the status of the Gates logo being added to the new DCHGCC. CAO advised that the signage is ready and will be installed no later than Friday. |
| Crown Land | Clr. Stone inquired if the letter had been sent to Minister Joyce concerning Crown Land. Clr. Stone was concerned if the word "freeze" was the correct term to use. Mayor Barnes indicated that Minister Joyce confirmed that freeze is correct. Freeze does not mean that Crown Land would no longer be available but rather the control of the lands would be looked after by the Town and not the government. This would speed up the process for individuals wishing to apply for Crown Land. |
| St. Francis Crosswalks | Clr. Tetford advised that she spoke with a supervisor at Transportation Works concerning the safety of students walking to and from St. Francis School. Clr. Tetford feels that the following items must be completed to increase safety in the area. 1. Extend the painted crosswalk lines on Harvey/Cathedral Streets to take in all of the areas in which children may cross. 2. Flashing crosswalk sign to be adjusted and moved to a more suitable place. 3. Signs to be moved to more visible locations advising motorists of crosswalk. Clr. Tetford |

St. Francis Crosswalks advised that Transportation Work is doing everything they can to make the area safer for children.

Correspondence

KIXX Country - Toy Tree Project Mayor Barnes tabled correspondence from KIXX Country announcing the launch of the Annual Toy Tree Project to help the less fortunate at T.C. Square in Carbonear on Thursday November 24, 2016. Clr. Stone motioned and seconded by Deputy Mayor Williams to have Clr. Tetford purchase toys for the KIXX Country Toy Tree in the amount of \$200.00. Motion Carried. Unanimously Motion **#16-238**

Empower, The Disability Resource Centre Mayor Barnes tabled correspondence from Empower, The Disability Resource Centre advising that the United Nations has proclaimed December 3rd, 2016 as International Day of Persons with Disabilities and requesting The Town of Harbour Grace to proclaim the same. Clr. Blake suggested that Empower and St. Francis School be contacted to be present when Mayor Barnes signs the proclamation and also to have pictures taken marking the event.

PMA-Core School Mayor Barnes tabled correspondence from PMA offering members the opportunity to attend modules of the Core Program. Program is open to Administrators and members of Council. CAO advised that he will be attending some of the modules.

MAA-Property Assessment Workshop Mayor Barnes tabled correspondence from the Municipal Assessment Agency offering staff and members of Council the opportunity to attend a property assessment workshop.

PMA-Avalon Regional Meeting Mayor Barnes tabled correspondence from Professional Municipal Administrators advising that there will be an Avalon Regional Meeting and Professional Development Sessions on Friday November 25 at the Ramada Hotel. CAO asked that Council notify the office staff if they wish to attend.

New Business

Committee Reports

Capital & Public Works Committee

Parking Regulations Motioned by Clr. Haire and seconded by Clr. Blake to adopt the Parking of Commercial Vehicles Regulations subject to having ticket books printed for the Municipal Enforcement Officer to allow vehicles to be ticketed. RCMP must be made aware of the bylaw. Motion Carried. Unanimously Motion **#16-239**

Capital & Public Works Committee

- Lady Lake Road Clr. Haire advised that the work on Lady Lake Road is ongoing, weather has been factor causing delays but it is almost ready for paving.
- Private Lane-48 Southside Rd. Council discussed the request by residents to have the Private Lane at 48 Southside Road turned over to the Town.
Motioned by Clr. Blake and seconded by Clr. Stone to take over the Private Lane at 48 Southside Road subject to the following: 1. Lane must be brought up to Town's Development Standards at the owners' expense. 2. Recommendation from Public Works. 3. Verification of ownership.
Motion Carried. 5 Ayes - 1 Nay Clr. Haire **Motion #16-240**

Finance Committee No Report

- Paving Clr. Blake inquired whether or not there are any funds to complete some paving projects this year. CAO advised that the Gas Tax funds have been used for this year, there was previous outstanding debt. Clr. Stone requested to know the funds scheduled for next year. CAO advised that the budget process has started and this will be a priority

Housing/Environment/Sanitation Committee

- Application 455 Harvey Street Motioned by Clr. McCarthy and seconded by Deputy Mayor Williams to approve the application by David Ethridge to open a home based Dog Kennel business at 455 Harvey Street subject to all Town's Development Standards. Advertised for one week under discretionary and no correspondence received for or against.
Motion Carried. Unanimously **Motion #16-241**
- Application-356 Harvey Street Applicant has not yet advertised under discretionary in local paper.
Deferred until next meeting.
- Application-110 Water Street Motioned by Clr. McCarthy and seconded by Clr. Stone to approve the application submitted by Sean Farrell to open a Pub/Eatery at 110 Water Street subject to all Town's Development Standards. Advertised for one week under discretionary and no correspondence received for or against.
Motion Carried. Unanimously **Motion #16-242**
- Application-12 Bannerman St. Re: Fitz's Mobile Welding. Deferred until discretionary advertising is complete.

Economic Development/Tourism/Heritage Committee

- Clr. Stone advised that the Economic Development/Tourism/Heritage Committee met with the Economic Advisory Committee and a number of recommendations were given. Clr. Stone hopes to incorporate the Committee with Council's permission, this will allow for easier access to funding.
- Bonavista/Port Union Visit** Clr. Stone informed Council that the Heritage & Re-Development Committee and ACOA plan to visit Bonavista and Port Union to talk with people in the area to see what ideas may work for the Town of Harbour Grace. The Economic Development Officer is working with funders to develop the down town area of Harbour Grace.
- Train Station/Trails Project** The press release for the Train Station restoration and walking trail project is scheduled for November 18th, 2016 at 9:00am, everyone is welcome to attend. In case of inclement weather, the event may be held at the Train Station.
- Marine Industrial Park** The Economic Development Officer continues to work with funders. This is the third attempt for the MIP concept.

Human Resources/Parks & Recreation Committee**Fire Dept. Liaison****Fireman's Ball**

Clr. Blake Congratulated the Harbour Grace Volunteer Fire Brigade on their annual Fireman's Ball and noted that HGVFB member Paul Snow was recognized for saving a woman's life in Carbonear.

Stadium Liaison**Official Opening New Arena**

Deputy Mayor Williams reminded Council about the official Opening of the Danny Cleary Harbour Grace Community Centre on Monday November 21st, 2016 starting at 6:30pm.

Santa Claus Parade

Deputy Mayor Williams advised that the Harbour Grace Volunteer Fire Brigade's Annual Santa Claus Parade is scheduled for Saturday December 3rd, 2016 at 10:00am.

Fireman's Ball

Deputy Mayor Williams congratulated HGVFB members Charles Archibald, Wade Luffman, Steve Taylor and Robert Tetford who were recognized at the ball for their years of service.

Civic Events Liaison

Seniors' Card games are every second Monday.

Economic Development Officer Report No Report**Public Works Superintendent Report** Tabled

Hydrant Flushing

Deputy Mayor Williams inquired whether or not the fall hydrant flushing was done. Public Works Superintendent advised that it is not complete but will hopefully be finished before December.

Water Supply

Public Works Superintendent advised that someone from the government is coming out to inspect our water system.

Stadium Manager's Report

Tabled

Wind Break

Mayor Barnes inquired as to the status of the wind break at the new Community Centre. CAO advised that it is in progress.

Policies

Clr. Stone advised that he is making a notice of motion to review the policies in the Stadium Manger's Report before making a motion.

Councillor's Information

Fire Hydrant's

Clr. Stone requested that our Facebook page is updated asking residents who live in close proximity of Fire Hydrant's volunteer to keep them clear in inclement weather. Outside workers normally clear them however during storms it is important to keep them free of snow in the event of an emergency.

Snow Clearing policies

Clr. Stone asked that our snow clearing policy be published online and in the newsletter.

Waste Recovery Facility

Clr. McCarthy expressed concern over the state of the Waste Recovery Facility. Clr. Stone is on the committee and advised that they have a new piece of equipment to load shingles on the trucks which will allow trucks to carry more shingles. It was discussed to have a letter sent to Eastern Waste Management asking to have the facility cleaned up before it is overrun. A commercial truck was seen offloading materials onto a pickup truck. Commercial vehicles are not allowed to use the facility. Trails in the area have debris from people bringing materials in on ATVs. Clr. Stone advised that the facility is providing mulch to the Walking Trails project. Eastern Waste Management will deal with individuals if we can identify them.

Fish & Boat Show

Clr. Blake, Clr. Haire and the Economic Development Officer will be attending the Fish and Boat show.

Gates of Harbour Grace

Clr. Blake advised that the Gates project is moving along nicely and may be done prior to Christmas.

Councillor's Information

Remembrance Day Clr. Blake advised the Clr. Tetford attended the Remembrance Day Assembly at St. Francis and commented on the great job done by students and teachers. Clr. Blake was also pleased to announce that even though the enrolment is predicted to decline there are 12 new students at St. Francis this year, proof that Harbour Grace is growing.

The Remembrance Day services were held at the Veteran's Memorial Park. Clr. Blake is pleased that the Legion has moved into the Old Harbour Grace Primary Building and its membership has grown from 6 members to more than 35 members under the leadership of Paulette Morrissey.

CBDC Clr. Blake was very proud to inform Council that CBDC launched Young Entrepreneurs Week and our own Economic Development Officer and resident of Harbour Grace; Natalie Austin was the guest speaker.

School Board Elections Clr. Blake reminded Council that the School Board elections are November 22, 2016 from 8:00am - 8:00pm at St. Francis.

Playground Equipment Deputy Mayor Williams advised that new playground equipment was installed at two locations. One piece was installed at H. Ross Sheppard Memorial Playground in memory of Quinn Butt. Mayor Barnes advised that there was some concern that the unveiling was not made public but he advised that Quinn's family did not want a big crowd in attendance.

Speed on Jamie's Way Clr. Haire suggested that a motion be made to reduce the speed on Veteran's Memorial Highway leading up to Jamie's Way. It was noted that this motion has already been done.

Meeting adjourned at 8:25pm by motion of Deputy Mayor Williams and seconded by Clr. Haire.
Motion Carried. Unanimously Motion **#16-243**

Next scheduled regular meeting of Council is 7:30 P.M. December 14, 2016 with Councillors meeting at 6:00pm.

Confirmed:

Terry Barnes, Mayor

Mike Saccary, CAO/Town Clerk

DATE:

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