

## TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
December 14, 2016 at 7:32 P.M.

### *Members Present*

Mayor	Terry Barnes
Deputy Mayor	Sonia Williams
Councillors:	Hayward Blake
	Patrick Haire
	Tony McCarthy
	Gordon Stone
	Kathy Tetford

### *Staff Present*

CAO/Town Clerk	Michael Saccary
Admin Secretary-A/R Clerk	Nancy Pike

### *Staff Absent*

Works Superintendent	Pat Hearn
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Minutes:  
Regular Meeting  
November 29, 2016

Regular meeting minutes of November 29, 2016 were adopted as presented with the following corrections:

1. Page 6 - Finance Committee, Clr. McCarthy advised that the donation budget is used up for this year. CAO and Accounts Payable working on a list of donations for 2016.
2. Page 4 - Motion should read seconded by Clr. Stone and not include condition as part of the second by Clr. Stone.

**MOTION #16-257      HAIRE/BLAKE CARRIED UNANIMOUSLY**

### **BUSINESS ARISING FROM MINUTES**

Donations	Clr. Blake inquired about the donation procedure and suggested that groups in Harbour Grace be given more consideration than individuals who are a part of regional teams/groups.
Budget	Clr. Tetford inquired if the Fire Chief had been contacted to meet with the CAO for budget preparation. CAO advised that Fire Chief has been contacted.
Private Lane, 48 Southside Rd.	Clr. Stone inquired if Councillors had been able to view the lane on Southside Road. The first house on the lane is very near the road. All Councillors have not been able to visit the location. Deferred until January.
Hydrant Clearing Post	Clr. Stone inquired if the request for volunteers to keep fire hydrants clear of snow had been posted on Facebook. CAO advised that it has been done.
Harris & Associates	Clr. McCarthy inquired if the \$10,000.00 hold back from Water Street discrepancies had been clarified yet. Clr. Haire advised that it has not yet been clarified.

### **CORRESPONDENCE**

TCP Health Foundation	Mayor Barnes tabled correspondence from the Trinity Conception Placentia Health Foundation thanking supporters of the 27 <sup>th</sup> Annual Telethon.
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**CORRESPONDENCE**

- Creative City Network Mayor Barnes tabled correspondence from Creative City Network of Canada concerning Summit 2017 - Halifax, October 18-20, 2017. After some discussion it was agreed that this is beyond Council's decision making ability.
- Earhart 85<sup>th</sup> Anniversary Mayor Barnes tabled correspondence from H. Greco requesting information on the upcoming 85<sup>th</sup> Anniversary of Amelia Earhart's departure from our Town. Deputy Mayor Williams suggested that a committee be set up to make plans to commemorate the occasion. It was suggested that this be passed on to the Economic Development Officer.

**NEW BUSINESS**

- Edward & Helen Butt-Shed Motioned to approve the application by Edward and Helen Butt to replace their existing shed at 442 Harvey Street with a new structure subject to all Town's Development Standards.  
**MOTION #16-258 MCCARTHY/WILLIAMS CARRIED UNANIMOUSLY**

**COMMITTEE REPORTS****CAPITAL & PUBLIC WORKS COMMITTEE**

- Tommy Connors-Stop Sign Clr. Haire advised that he plans to visit the area of Mr. Connors residence next week to review his request to have a stop sign erected.
- Clean Water/Wastewater Motioned to accept funding from the Department of Municipal Affairs, Government of Newfoundland and Labrador for the Dam Upgrade, Clean Water and Wastewater Fund, Project No. 17-CWWF-17-00143. The Mayor and Town Clerk of Harbour Grace are authorized to enter into this agreement on behalf of the Town of Harbour Grace.  
**MOTION #16-259 HAIRE/WILLIAMS CARRIED UNANIMOUSLY**
- Resolution to borrow 17-CWWF-17-00143 Dam Upgrade Motioned for CAO to approach the Canadian Imperial Bank of Commerce to negotiate the terms to borrow an amount not exceeding Ninety One Thousand Four Hundred and Seventeen Dollars (\$91,417.00) to cover the Town's portion of the Dam Upgrade, Project No. 17-CWWF-17-00143.  
**MOTION #16-260 HAIRE/WILLIAMS CARRIED UNANIMOUSLY**
- Harris & Associates Motioned to appoint Harris & Associates as the engineering firm to oversee the Dam Upgrades, Project 17-CWWF-17-00143. There was some discussion as to the procedure of appointing a firm to oversee the project. It was advised that Harris & Associates was involved in the process of this project from the beginning and it would incur more costs at this point to involve another firm who would have to start from scratch.  
**MOTION #16-261 HAIRE/STONE CARRIED UNANIMOUSLY**

**CAPITAL & PUBLIC WORKS COMMITTEE**

**Bristol's Hope Snow Clearing**      Clr. Haire advised that Transportation Works has asked for assistance with snow clearing of a small area in Bristol's Hope. Clr. Tetford expressed concern that this would interfere with private contractors earning a living and may leave residents of Harbour Grace without adequate coverage. Clr. Tetford also questioned if the Town would be liable if the area cannot be completed in the event that equipment breaks down. There was discussion on why this was not tendered out and why it has become an issue now. Mayor Barnes advised that the tender process takes up to sixty days and we have already had significant snow fall. It was agreed that roads within the Town's boundary must be cleared before having equipment go to Bristol's Hope. It was also questioned whether or not the Town's insurance policy would allow for equipment to leave the Town's boundaries. Motioned to have CAO enter into negotiations with Transportation Works to provide snow clearing to a specific area of Bristol's Hope.

**MOTION #16-262      HAIRE/BLAKE CARRIED**  
**In favour:      Mayor Barnes**  
**Deputy Mayor Williams**  
**Clr. Blake**  
**Clr. Haire**  
**Clr. Stone**  
**Opposed:      Clr. McCarthy**  
**Clr. Tetford**

**Insurance Coverage**      Motioned for CAO to ensure that the Town's Insurance Coverage includes Town equipment being used outside the Town's municipal boundaries.

**MOTION #16-263      HAIRE/STONE CARRIED UNANIMOUSLY**

**FINANCE COMMITTEE**

**Conception Bay Museum**      Clr. Tetford advised that the Conception Bay Regional Museum has requested funding in the amount of \$8,000.00/year for three years to hire a curator. A meeting with Museum Chairperson Pat Collins had to be postponed. Clr. Tetford asked that this amount be considered in the budget process.

**HGVFB Funding**      Motioned to approve the purchase of a breathing apparatus by the Harbour Grace Volunteer Fire Department not exceeding \$10,000.00.

**MOTION #16-264      TETFORD/BLAKE CARRIED UNANIMOUSLY**

**Financial Report**      Motioned to adopt the financial report as presented by CAO Mike Saccary.

**MOTION #16-265      TETFORD/MCCARTHY CARRIED UNANIMOUSLY**

**Budget**      Clr. Tetford advised that budget preparation is ongoing and hopes to have the budget and tax structure in place very shortly.

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

Crown Land Motioned to remove the freeze put on Crown Land applications within the Town's boundaries allowing the Town to consider new applications.  
**MOTION #16-266 MCCARTHY/WILLIAMS CARRIED UNANIMOUSLY**

Shawn Drover-Crown Land Motioned that Council complete the recommendation form to accompany the Crown Land Application submitted by Shawn Drover to acquire crown land on Bryant's Cove Road.  
**MOTION #16-267 MCCARTHY/STONE CARRIED UNANIMOUSLY**

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

Glenn Clarke - Mini Mall Motioned to have CAO enter into negotiations with Glenn Clarke concerning Mr. Clarke's request to acquire land to the east of the Danny Cleary Harbour Grace Community Centre on CeeBee Drive for the purpose of constructing a Mini Mall.  
**MOTION #16-268 MCCARTHY/WILLIAMS CARRIED UNANIMOUSLY**

**ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE**

NL Heritage Foundation Motioned that the Town of Harbour Grace accept the offer from the NL Heritage Foundation to designate the Harbour Grace Railway as a registered heritage structure, accepting associated conditions including signing an easement between the Town and NL Heritage Foundation.  
**MOTION #16-269 BLAKE/WILLIAMS CARRIED UNANIMOUSLY**

MHA Pam Parsons Motioned to authorize Pam Parsons, MHA permission to act on behalf of the Town of Harbour Grace to seek funding for the restoration of the Heritage Court House in Harbour Grace.  
**MOTION #16-270 STONE/BLAKE CARRIED UNANIMOUSLY**

Targa Motioned to accept the offer of partnership with the Town of Carbonear and Targa Group concerning the Targa Race which would go through Harbour Grace in September 2017. There was discussion concerning the event including wanting to ensure that the Town maximizes the benefits, keeping the inconvenience to a minimum and keeping safety in the forefront.  
**MOTION #16-271 STONE/BLAKE CARRIED UNANIMOUSLY**

Eastern Waste Management Clr. Stone advised that the weather has hampered the Trails project from getting mulch from the EWM facility. Other locations are being contacted to see if they can provide mulch for the project.

CBC French Radio Clr. Stone and EDO Natalie Austin met with CBC French Radio. They were interested in finding out the impact that the drop in oil prices has had on this area. CBC was quite impressed with things happening in the Town despite the oil situation.

**ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE**

Amelia Earhart                      Clr. Stone advised that the Town needs more development of the Amelia Earhart site. Clr. Stone also volunteered to move forward with the 85<sup>th</sup> years celebrations this year.

Miss NL Pageant                      Clr. Blake noted that the Miss Newfoundland and Labrador Pageant was part of the Stadium and the Fall Fair for many years but has moved away from this venue this year. Clr. Blake wants to ensure that the Town continues to support and encourage the pageant.

Motioned that the Town of Harbour Grace set up an account to administer all funds associated with the Miss Newfoundland and Labrador Pageant. As a result of the closure of the S.W. Moores Memorial Stadium, it is understood that the committee organizing the pageant will keep this account solvent.

**MOTION #16-272                      BLAKE/TETFORD CARRIED UNANIMOUSLY**

**HUMAN RESOURCES/PARKS & RECREATION COMMITTEE**

Trains/Trails CEEP Grant              Deputy Mayor Williams advised the Community Enhancement Employment Program for the Train Station & Trails has begun and currently employs seven workers.

**FIRE DEPT. LIAISON**

Annual Santa Claus Parade              Clr. Blake advised that the Harbour Grace Volunteer Fire Brigade's Annual Santa Claus Parade was very successful again this year even though the parade was delayed by one day due to weather. Clr. Blake requested that a letter be sent to the HGVFB thanking them for their dedication with this event.

**STADIUM LIAISON**

Wind Break                              Deputy Mayor Williams advised that no quotes have been received yet to construct the wind break at the Danny Cleary Harbour Grace Community Centre.

**CIVIC EVENTS LIAISON**

Card Games                              Seniors' Card games have stopped for the season and will continue in the New Year.

**ECONOMIC DEVELOPMENT OFFICER REPORT      No Report**

**PUBLIC WORKS SUPERINTENDENT REPORT      Tabled**

**STADIUM MANAGER'S REPORT                      Tabled**

## COUNCILLOR'S INFORMATION

Joint Council	Clr. Stone advised that the Joint Council had their last meeting of 2016. The Joint Council entered into a partnership with Eastern Waste Management and Brad Power. Mr. Power has volunteered to provide administrative support.
Children's Wish Tree	Clr. Stone attended the Children's Wish Tree event along with Clr. McCarthy. The event was previously cancelled and attendance was low. Clr. Stone wanted to remind everyone about the importance of this group as it supports sick children in our province.
Season's Greetings	Clr. Stone thanked the employees of the Town of Harbour Grace for their service and wished everyone a Merry Christmas on behalf of himself and his wife.  Clr. McCarthy wished his fellow Councillors and staff Merry Christmas.
KIXX Country Toy Tree	Clr. Tetford advised that she had the privilege of purchasing toys for the KIXX Country Toy tree and has delivered them. Clr. Tetford wished everyone Merry Christmas.
Walking Trail	Clr. Haire advised that some residents of Bristol's Hope had issues with the trail encroaching on residents' property; the route has been changed to accommodate these residents.
Santa Claus Parade	Clr. Blake advised that The Compass has published pictures of the HGVFB Annual Santa Claus Parade.
Wastewater	Clr. Blake noted that the CBN area has been identified as the worst polluter in the country when it comes to wastewater. Joint Council should take on this issue as it is too much for individual municipalities.
Easement Agreements	The Economic Development Officer is trying to collate all of the easement agreements to make them more accessible.
Condolences	Clr. Blake offered condolences to Clr. Tetford and family for the loss of Mr. Gerald Tetford. Clr. Blake also acknowledged the passing of Mr. Shannon Ryan originally of Riverhead. Mr. Ryan was a school teacher/principal and an author of two Maritime history publications. Clr. Blake offered condolences to Mr. Ryan's family who still live in the area.
Hayward Shute	MHA Pam Parsons paid tribute to Harbour Grace resident Mr. Hayward Shute for his long time volunteerism in the Town of Harbour Grace. The tribute can be viewed on Ms. Parsons' Facebook page.  Clr. Blake wished everyone Merry Christmas.

**COUNCILLOR'S INFORMATION**

- Water Issue Deputy Mayor Williams advised that she has received calls on the dark water issue in Town. CAO advised that Works Superintendent delivered water samples to the lab in St. John's and that the Chlorine levels are tested daily. Deputy Mayor Williams questioned if the hydrant flushing could be done earlier in the year.
- Guard Rail Deputy Mayor Williams advised that the work on the guard rail in Bear's Cove is not yet complete. It was advised that snow clearing had delayed the work but it will be completed.
- Deputy Mayor Williams wished everyone Merry Christmas
- Ridley Hall Clr. Haire advised that Heritage Foundation NL would like to meet with the Town concerning Ridley Hall. Clr. Haire is interested to find out Heritage Foundation NL's ideas for the future of Ridley Hall.  
Motioned to rescind Motion #12-081 made on May 11, 2012 to demolish Ridley Hall.  
**MOTION #16-273 HAIRE/BLAKE CARRIED UNANIMOUSLY**
- Season's Greetings Mayor Barnes wished everyone a Merry Christmas and a Happy New Year as he will be away for the upcoming week to support a family member undergoing surgery in Ontario.
- Condolences Mayor Barnes called for a moment of silence to acknowledge the following residents of the town who have recently passed away; Mrs. Dawn Butt, Mr. Shannon Ryan and Mr. Gerald Tetford.
- Bill Cox Clr. Stone advised that Mr. Bill Cox expressed his gratitude for the many calls and messages he has received.
- Adjournment Motioned to adjourn regular meeting of Council at 8:45 P.M.  
**MOTION #16-274 WILLIAMS/BLAKE CARRIED UNANIMOUSLY**

Next scheduled regular meeting of Council is 7:30 P.M. January 10, 2016 with Councillors meeting at 6:00pm.

**Confirmed:**

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Terry Barnes, Mayor

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Mike Saccary, CAO/Town Clerk

DATE:

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