

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
April 9, 2018 at 7:00 P.M.

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Sonia Williams
	Councillors:	Lyda Byrne
		Paul Fitzgerald
		Shawn Vaters
		Kevin Williams
<i>Members Absent</i>	Councillors:	Kathy Tetford
<i>Staff Present</i>	CAO/Town Clerk	Michael Saccary
	Admin Assistant-A/R Clerk	Nancy Pike
<i>Staff Absent</i>	Public Works Superintendent	Pat Hearn

Minutes: Regular meeting minutes of March 12, 2018 as presented,
Regular Meeting
March 12, 2018

**MOTION #18-053 CLR. BYRNE/CLR. VATERS
CARRIED UNANIMOUSLY**

BUSINESS ARISING FROM MINUTES

48 Southside Road	Mayor Coombs advised that the Public Works Supervisor is working with the residents of the private road located at 48 Southside Road.
Trophy Cases	Mayor Coombs advised that the DCHGCC Facility Manager has been authorized to proceed with the trophy cases. The inventory of the trophies is complete.
Ross Trickett-Meeting request	Mayor Coombs advised that Mr. Trickett deferred his request to meet with Council based on the information in the letter he received written by Clr. Fitzgerald.

CORRESPONDENCE

PMA-Long Service Awards	Mayor Coombs tabled correspondence from Professional Municipal Administrators requesting submissions for long service awards. It was noted that Sean O'Brien will be employed with the Town of Harbour Grace for 35 years in June 2018. It was requested to check the length of service for Councillors Kathy Tetford and Kevin Williams. Motioned to submit Sean O'Brien for his 35 years of service with Town of Harbour Grace to the Department of Municipal Affairs in conjunction with Professional Municipal Administrators for the 2018 Long Service Award. MOTION #18-054 DEPUTY MAYOR WILLIAMS/CLR. FITZGERALD CARRIED UNANIMOUSLY
Easter Seals-Donation	Mayor Coombs tabled a donation request from Easter Seals. Motioned to refer the donation request to the Finance Committee. MOTION #18-055 DEPUTY MAYOR WILLIAMS/CLR. BYRNE CARRIED UNANIMOUSLY

CORRESPONDENCE

- Dept. of Municipal Affairs Mayor Coombs tabled correspondence from the Department of Municipal Affairs and Environment advising that they will continue to enforce strict adherence to the Municipal Water, Sewer and Roads Master Construction Specifications.
- Garry Summers-Mental Health Mayor Coombs tabled correspondence from Garry Summers offering a Mental Health Workshop.
- National Trust Awards 2018 Mayor Coombs tabled correspondence from National Trust for Canada: Call for nominations for transformational projects, inspiring communities, and resilient historic places.
- Community Garden Committee Mayor Coombs tabled correspondence from the Community Garden Committee and advised that Council met with the Committee prior to the Council meeting to address their concerns.

COMMITTEE REPORTS

CAPITAL & PUBLIC WORKS COMMITTEE

Road Repair Clr. Fitzgerald informed Council that Public Works is putting together a list of roads in the Town for Council to upgrade using the gas tax fund and hope to have the list ready for the next Council meeting. Deputy Mayor Williams inquired whether or not Council can have some input on the list. Clr. Fitzgerald advised that Council can add to the list. Mayor Coombs stated that roads that are costing the most money in maintenance should be considered first in order to free up funds that are being used yearly for repairs.

FINANCE COMMITTEE No report

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

4 Aspen Road-Business App. Deputy Mayor Williams tabled a Home Based Business application to open a clothing business; Sweetlegs with Melissa at 4 Aspen Road.

Motioned to advise Sweetlegs by Melissa that the application to open a home based business at 4 Aspen Road has been deferred until a discretionary notice is placed in the local newspaper for a period of one week.

**MOTION #18-056 DEPUTY MAYOR WILLIAMS/CLR. BYRNE
CARRIED UNANIMOUSLY**

792 Harvey St.-Business App Deputy Mayor Williams tabled a business application to open a small engine repair business; CRJ Small Engine Repair at 792 Harvey Street.

Motioned to approve the business application as submitted by CRJ Small Engine Repair to open a small engine repair business at 792 Harvey Street subject to all Town Development Standards.

**MOTION #18-057 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

465 Southside Road-Bldg. App. Deputy Mayor Williams tabled a building application submitted by Ted Diamond to construct a 12' x 9' greenhouse at 465 Southside Road.

Motioned to approve the building application as submitted by Mr. Ted Diamond to construct a 12' x 9' greenhouse located at 465 Southside Road subject to all Town Development Standards.

**MOTION #18-058 DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

96 Lady Lake Rd-Bldg. App. Deputy Mayor Williams tabled a building application submitted by Newfoundland Power to rebuild the substation including new fencing, new building, new access to front of substation and extend substation yard to the back of the substation located at 96-104 Lady Lake Road.

Motioned to approve the building application as submitted by Newfoundland Power to rebuild the substation located at 96-104 Lady Lake Road subject to all Town Development Standards.

**MOTION #18-059 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

9 Pondsides Road-Bldg. App Deputy Mayor Williams tabled a building application submitted by Leslie Hollett to construct a 25' x 14' extension to an existing home located at 9 Pondsides Road in Bristol's Hope.

Motioned to approve the building application as submitted by Leslie Hollett to construct a 25' x 14' extension to an existing home located at 9 Pondsides Road in Bristol's Hope subject to all Town Development Standards.

**MOTION #18-060 DEPUTY MAYOR WILLIAMS/CLR. WILLIAMS
CARRIED UNANIMOUSLY**

ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE No report

HUMAN RESOURCES/PARKS & RECREATION COMMITTEE

EDO Clr. Byrne advised that interviews were conducted for the Economic Development Officer's position.

Motioned to approve the Human Resources Committee recommendation to hire Matthew McCarthy as the Economic Development Officer for the Town of Harbour Grace effective March 28, 2018.

**MOTION #18-061 CLR. BYRNE/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

H. Ross Sheppard Playground Clr. Byrne advised that she received pictures from a resident with concern to the condition of the playground equipment at the H. Ross Sheppard Memorial Playground located on Alberta Drive. The equipment appears to be dilapidated and may be a danger to children using the playground. Clr. Byrne will meet with the committee and the recreation supervisor.

HUMAN RESOURCES/PARKS & RECREATION COMMITTEE

Motioned to use the remaining money in the recreation budget to purchase additional playground equipment.

**MOTION #18-062 DEPUTY MAYOR WILLIAMS/CLR. FITZGERALD
CARRIED UNANIMOUSLY**

School Zone Signage

Clr. Byrne advised that she received a call from a resident expressing concern that the School Zone Signage does not clarify when it ends and that people are slowing initially but speeding up again before they are passed the school. Concerns will be addressed with Public Works.

FIRE DEPT. LIAISON

Deputy Mayor Williams advised Council that on Easter Saturday the Fire Department held a “Boot Drive” for Muscular Dystrophy and hosted Men’s and Ladies Dart Tournaments. The department recently responded to a structural fire. The Fire Chief requested a privileged meeting with Council.

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON No report

JOINT COUNCIL LIAISON

Clr. Williams advised that the RCMP attended the meeting and noted that the Harbour Grace-Bay Robert’s Detachments are the busiest east of Grand Falls. They also noted that speeding in the area has decreased but drugs continue to be a major issue.

Clr. Williams advised that Eastern Health was represented and discussed the lack of doctors in the area, current doctors have between 1000 and 2000 patients each. It is hoped that Eastern Health will keep attending meetings and working together.

CAO/TOWN CLERK REPORT Tabled

ECONOMIC DEVELOPMENT OFFICER REPORT No report

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

COMMUNITY CENTRE MANAGER’S REPORT Tabled

COUNCILLOR’S SUGGESTIONS/CONCERNS

St. Francis Walking Track

Deputy Mayor Williams inquired if there was an update on progress for the walking track; the stone and equipment needed are ordered. The CAO advised that there is no update at this time.

Wind Damage

Deputy Mayor Williams advised Council that the old Canadian Tire Building on Harvey Street sustained damage during the high winds today and suggested that this should be addressed with the owner of the building.

Dilapidated buildings

Deputy Mayor Williams advised that she thought the decision had already been made to allow the CAO to move forward on dilapidated properties in Town. Mayor Coombs advised that any action has to come before Council.

Adjournment

Motioned to adjourn regular meeting of Council at 7:17 P.M.
MOTION #18-063 CLR. FITZGERALD/CLR. VATERS
CARRIED UNANIMOUSLY

Next regular meeting of Council is Tuesday April 24th, 2018 at 7:00PM.

Confirmed:

Don Coombs, Mayor

Mike Saccary, CAO/Town Clerk

DATE:

Np

Regular Meeting of Council on April 9, 2018 reopened at 8:00pm.

Members Present

Mayor Don Coombs
Deputy Mayor Sonia Williams
Councillors: Lyda Byrne
Paul Fitzgerald
Shawn Vaters
Kevin Williams

Members Absent

Councillors: Kathy Tetford

Staff Present

CAO/Town Clerk Michael Saccary

Fire Equipment

Motioned to place an ad in the local newspaper for sale of used compressor and SCBA equipment.

MOTION #18-064 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY

Adjournment

Motioned to adjourn regular meeting of Council at 9:02 P.M.
MOTION #18-065 CLR. WILLIAMS/CLR. FITZGERALD
CARRIED UNANIMOUSLY

Confirmed:

Don Coombs, Mayor

Mike Saccary, CAO/Town Clerk

DATE: