

Regular meeting of Council opened at 7:30 P.M. with Mayor Terry Barnes presiding. In attendance were Deputy Mayor Sonia Williams, Clr. Tony McCarthy, Clr. Kathy Tetford, Clr. Hayward Blake, and Clr. Patrick Haire. Clr. Gordon Stone was absent from the meeting.

Also in attendance were CAO/ Town Clerk, Michael Saccary, Linda Chafe, Secretary/Accounts Receivable Clerk and Pat Hearn, Works Superintendent.

Minutes of regular Council Meeting of August 10, 2016 were adopted as presented by motion of Deputy Mayor Williams and seconded by Clr. Tony McCarthy with the following correction on page 6 under heading Fireman's Social Bldg. should read repairs needed on the Firemen's Fire Hall/Social Building.

Motion Carried. Unanimously Motion **#16-168**

### **Business Arising from Minutes**

St. Francis Field Clr. McCarthy requested removal of the overgrown sod around the track at St. Francis Field. CAO to mention to Recreation Maintenance, Dave Regular.

### **Correspondence**

Municipalities NL-Shed Party Mayor Barnes tabled correspondence from Municipalities NL advising that MNL Shed Party will take place on Friday, October 7, 2016 at the Jack Byrne Arena and request a donation towards this year's Eastern Night. Donations payable to MNL and forward directly to 460 Torbay Road, St. John's NL A1A 5J3. Clr. Tetford advised Council hasn't donated to this in the pass and consensus was they would rather give to our Town.

Municipal Assessment Agency Mayor Barnes tabled correspondence from the Municipal Assessment Agency informing Council of the 2016 Board of Directors. Avalon Director is Mayor Elizabeth Moore of Clarke's Beach and the Eastern Director is Mayor Paul Pike of St. Lawrence. CAO to write a congratulatory letter to Mayor Elizabeth Moore on her appointment as the 2016 Director for Avalon with the Municipal Assessment Agency.

Eastern Waste Management Mayor Barnes tabled correspondence from Eastern Waste Management advising they are working with the Town of Holyrood to collect Fire Service Fees and if all goes well will look at its implementation with other communities.

OIPC Commissioner Mayor Barnes tabled correspondence from OIPC, Commissioner informing Council of the exceptions to access in section 30 Legal advice and section 33 information from a Workplace Harassment Investigation under the ATIPPA, 2015. The privilege between a solicitor and client is one of the most protected privileges under the law. The thinking behind this level of protection is that people will not fully inform their counsel of the facts unless they can be assured that it will be kept confidential in almost all circumstances. Council agreed that CAO review and advise Councillors.

Terra Nova Shoes-Tax Relief Mayor Barnes tabled correspondence from John Hanson, CPA, CA Kodiak Group Holdings Co. requesting a review of property taxes at 295-303 Water Street. Deferred to Finance Committee

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- Babb Law Office-81 Harvey St. Mayor Barnes tabled correspondence from Babb Law Office, who represent their clients, Vincent Meunier & Diane Williams and request the Town sign a formal agreement to (Town owned Land) giving rear access to his client's property at 81 Harvey Street.  
Council agreed that residents of 81 Harvey Street would have to discuss and negotiate with new owners of the S.W. Moores Memorial Stadium.  
CAO to advise Babb Law Office.
- Dave Randell-Alec Moores Ct. Mayor Barnes tabled correspondence from Dave Randell requesting Council consider providing water and sewer to his building lots located at Alec Moores Court.  
Mr. Randell to meet and discuss with Capital & Public Works Committee
- Insurance Bureau of Canada Mayor Barnes tabled correspondence from Tom Levesque, Manager of Government Relations concerning households in the Bristol's Hope area who have not paid fire protection fees. Mr. Levesque suggests Council contact, Mr. Derek Simmons, the provincial Director of Fire Services. Fire Commissioner at Fire and Emergency Services NL in regards to this concern. Copy of letter sent to Fire Commissioner's Office.
- Donna Bishop-Business Mayor Barnes tabled an application from Donna Bishop requesting Council's permission to operate a taxi service from her home at 99 Lady Lake Road.  
Refer to Housing/Environment/Sanitation Committee Report
- Ross Green-Shed Mayor Barnes tabled an application from Ross Green requesting Council's permission to build a shed at 725 Harvey Street.  
Refer to Housing/Environment/Sanitation Committee Report
- Shelley Reid-Modular Home Mayor Barnes tabled an application from Shelley Reid requesting Council's permission to place a modular home at 15 Pike's Road.  
Refer to Housing/Environment/Sanitation Committee Report
- Mike & Courtney Durnford Mayor Barnes tabled an application from Mike & Courtney Durnford requesting Council's permission to build a residential dwelling and garage at 755 Harvey Street.  
Refer to Housing/Environment/Sanitation Committee Report
- Jerome McGrath-Ramp Mayor Barnes tabled an application from Jerome McGrath requesting Council's permission to build a wheelchair ramp on from of property located at 188 Harvey Street and replace exterior front door.  
Refer to Housing/Environment/Sanitation Committee Report
- Pamela Pinsent-Step Mayor Barnes tabled an application from Pamela Pinsent requesting Council's permission to replace a step at 410 Water Street.  
Refer to Housing/Environment/Sanitation Committee Report

Chris Sheppard-Home/Garage Mayor Barnes tabled an application from Chris Sheppard requesting Council's permission to build a residential home and garage at 365 Water Street. Refer to Housing/Environment/Sanitation Committee Report

TCP Health Foundation Mayor Barnes tabled correspondence from Don Coombs, Chief Development Officer for the Trinity Conception Placentia Health Foundation advising that the 27<sup>th</sup> Annual Trinity Conception Placentia Heath Telethon will take place on Sunday, October 2<sup>nd</sup> and request Council's Support. Refer to Finance Committee Report

### **New Business**

New Stadium-Opening Mayor Barnes advised Council that the new stadium will be turned over to the Town on September 19, 2016. The stadium will open to the public on Saturday, September 24, 2016 with an opening ceremony on Friday, September 23, 2016 at 7:00 P.M. An official opening will be planned with the Ministers attendance. Council requested an advisory notice for the public placed on Town's Web page.

### **Committee Reports**

#### **Capital & Public Works Committee**

Paving Clr. Haire proceeded to table a report on streets that would be paved or recapped subject to Town's financing. After discussion Council agreed to postpone tableting the list until Financing is secure. Deferred until next meeting. Clr. McCarthy and Works Superintendent, Pat Hearn left chambers at 8:10 P.M.

JCP Train/Trails Grant Clr. Haire advised Council that employees have been hired and work has started on the JCP Train/Trails Grant. Clr. McCarthy and Works Superintendent, Pat Hearn returned to chambers at 8:13 P.M.

Donna Bishop-Home Based Bus. Re: Application from Donna Bishop requesting Council's permission to operate a taxi service from her home at 99 Lady Lake Road. Motioned by Clr. McCarthy and seconded by Clr. Tetford that under the Town's Municipal Development Regulations Mrs. Bishop is required to advertise in the local paper "Under Discretionary" for one week. If no objections a Commercial Occupancy Permit can be issued. Motion Carried. Unanimously Motion **#16-169**

Ross Green-Shed Re: Application from Ross Green requesting Council's permission to build a shed at 725 Harvey Street. Motioned by Clr. McCarthy and seconded by Clr. Haire to approve Mr. Green's application to build a shed at 725 Harvey Street subject to all Town Development Standards. Motion Carried. Unanimously Motion **#16-170**

- Shelley Reid-Modular Home Re: Application from Shelley Reid requesting Council's permission to place a modular home at 15 Pike's Road.  
Motioned by Clr. McCarthy and seconded by Clr. Haire to approve Ms. Reid's application to place a modular home at 15 Pike's Road subject to all Town Development Standards, connect to Town's water & sewer at applicant's cost and modular home must be placed on a concrete foundation with the proper elevation to connect to Town sewer.  
Motion Carried. Unanimously Motion **#16-171**
- Mike & Courtney Durnford Re: Application from Mike & Courtney Durnford requesting Council's permission to build a residential dwelling and garage at 755 Harvey Street.  
Site inspection not completed. Deferred until next meeting.
- Jerome McGrath-Ramp Re: Application from Jerome McGrath requesting Council's permission to build a wheelchair ramp on property located at 188 Harvey Street and replace exterior front door.  
Motioned by Clr. McCarthy and seconded by Clr. Blake to approve Mr. McGrath application to build a wheelchair ramp at 188 Harvey Street and replace an exterior door.  
Motion Carried. Unanimously Motion **#16-172**
- Pamela Pinsent-Step Re: Application from Pamela Pinsent requesting Council's permission to replace a step at 410 Water Street.  
Motioned by Clr. McCarthy and seconded by Clr. Haire to approve Ms. Pinsent application to replace a step at 410 Water Street subject to all Town Development Standards.  
Motion Carried. Unanimously Motion **#16-173**
- Chris Sheppard-Home/Garage Re: Application from Chris Sheppard requesting Council's permission to build a residential home and garage at 365 Water Street.  
Motioned by Clr. McCarthy and seconded by Clr. Blake to approve Mr. Sheppard's application to build a home and garage at 365 Water Street subject to all Town Development's Standards, older home located on property must be *removed* upon completion of new home.  
Motion Carried. Unanimously Motion **#16-174**
- Finance Committee**
- TCP Health /Telethon Re: Donation to the 27<sup>th</sup> Annual Trinity Conception Placentia Health Telethon, Sunday, October 2<sup>nd</sup>.  
Motioned by Clr. Tetford and seconded by Clr. McCarthy to donate \$500.00 to the annual Trinity Conception Placentia Health Telethon.  
Motion Carried. Unanimously Motion **#16-175**
- Byron Smith-Audit Clr. Tetford presented draft audit reports for the 2015 Financial Statement as prepared by Byron Smith Chartered Accountants for the Town of Harbour Grace, and 2015 Financial Statement for the S.W. Moores Memorial Stadium and the 2015 Financial Statement for the Harbour Grace Volunteer Fire Brigade.

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- 2015 Financial Statements Motioned by Clr. Tetford and seconded by Clr. McCarthy to accept the draft for the 2015 Financial Statements for the Town of Harbour Grace, S. W. Moores Memorial Stadium and the Harbour Grace Volunteer Fire Brigade as prepared by Byron Smith Accounting Firm.  
Motion Carried. Unanimously Motion **#16-176**
- Union Negotiations Clr. Tetford advised Council is in agreement with the Union Contract however waiting on cost estimates concerning the Pension Plan.  
CAO to talk with Union Representative on Friday.
- PMA Development Conference Clr. Tetford advised that CAO will be attending a Professional Municipal Administrators Conference on September 28, 29 and 30<sup>th</sup>.
- Sale-S.W. Moores Stadium Clr. Tetford advised Council that the bid to purchase the S.W. Moores Memorial Stadium by Patrick McCormick has been withdrawn.  
After discussion Council agreed CAO would contact the three bidders to see if they were still interested in negotiations to purchase the S. W. Moores Memorial Stadium before proceeding to re advertise.
- Budget-Spending Clr. Tetford advised Council that as of July 31, 2016 Council has spent 52% of their budget.
- Heart & Stroke Big Bike Ride Motioned by Clr. Tetford and seconded by Clr. McCarthy to donate \$100.00 to the Heart & Stroke Big Bike Ride in support of Clr. Haire's participation.  
Motion Carried. Unanimously Motion **#16-177**
- Wind Break-New Stadium Motioned by Clr. Tetford and seconded by Deputy Mayor Williams to purchase from Economy Glass- a main door glass enclosure for the new Stadium at a cost of \$16,132.00 plus HST.  
Motion Carried. Unanimously Motion **#16-178**
- Concrete-Cylinders Motioned by Clr. Tetford and seconded by Clr. Haire to approve the completion of work at the new stadium on the concrete cylinders (primed and painted according to specifications.  
Motion Carried. Unanimously Motion **#16-179**
- Resolution to Borrow Motioned by Clr. Tetford and seconded by Clr. McCarthy that the Town of Harbour Grace borrow from C.I.B.C an amount of 2,470,000. -Bridge Loan- as relates to closing costs for the new Stadium, interest paid monthly for a period of 24 months. Loan is of a temporary basis and will be paid off as soon as all provincial funding has been received.  
Motion Carried. Unanimously Motion **#16-180**
- Contingent- Facility Motioned by Clr. Tetford and seconded by Clr. McCarthy to offset interest costs as it relates to borrowing for the new Stadium to have in place \$700,000. US hedging facility as relates to the upcoming future interest rate SWAP.  
Motion Carried. Unanimously Motion **#16-181**

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Resolution to Borrow                      Motioned by Clr. Tetford and seconded by Deputy Mayor Williams that the Town of Harbour Grace borrow by way of banker's acceptance from C.I.B.C an amount not exceeding \$3.8 million dollars, repayable in full by Council amortized over a 20-year period. The said loan is to be used to finance the new Stadium.  
Motion Carried. Unanimously Motion **#16-182**

**Housing/Environment/Sanitation Committee**

Town Enforcement Officer              Clr. McCarthy advised Council that Town Enforcement Officer, Todd Parsons has removed 24 car wrecks.

**Economic Development/Tourism/Heritage Committee**

EDO    Clr. Blake advised that the new EDO, Natalie Austin is working diligently and that a meeting concerning the development of a Marine Industrial Park will take place Friday morning.

**Human Resources/Parks & Recreation Committee**

Newly Hired                                  Deputy Mayor Williams iterated that the newly hired employees are doing great work.

Liquor License/New Stadium              Motioned by Deputy Mayor Williams and seconded by Clr. McCarthy to identify Mike Adam, Facility Manager for the Stadium as holder of a Liquor License.  
Motion Carried. Unanimously Motion **#16-183**

**Fire Dept. Liaison**

Emergency Plan                              Clr. Blake advised that CAO will meet with Paul Snow and all Emergency Plan Volunteers to make everyone aware of their roll in case of an emergency.

**Public Works Superintendent Report**      Tabled

**Stadium Manager's Report**                      Tabled

**Councillor's Information**

Sale-S.W. Moores Stadium                  Clr. McCarthy requested that a deposit has to be included with the tender if Council should retender for the sale of the S.W. Moores Memorial Stadium.

Gates of Hr. Grace-Signage                  Clr. Haire advised that Council has received approval from the Provincial Government to erect signage for the Gates of Harbour Grace at the entrance to Harbour Grace.

Signage-Bristol's Hope                      Clr. Harie advised that they are waiting on government's approval to erect a sign "Welcome to Bristol's Hope planning area for Harbour Grace".

Blueberry Run                                  Clr. Blake informed Council that the Blueberry Run will take place on September 18, 2016 and should bring between 150-200 runners to Harbour Grace. Council requested to have Blueberry Run advertised on the Town's Face Book Page.

Busing-St. Francis

Clr. Blake concerned over the increase in traffic flow around St. Francis school with more parents dropping off their kids. There is certainly an increase in traffic due to the elimination of bus pickup of children living in a 1.6 km. and safety is a concern.

Motioned by Clr. Blake and seconded by Clr. Tetford that the CAO write the Minister of Education and suggest the implementation of Harbour Grace as a pilot project to study the removal of busing of kids living in a 1.6km radius. Copy of letter to go to Darin Pike, Director of Education, Dale Kirby, Minister of Education, Garry Barrett, Principal of St. Francis School, Pam Parsons, MHA for Harbour Grace/Port Grave and, School Council Chair.

Meeting adjourned at 8.55 P.M. my motion of Deputy Mayor Williams  
Motion Carried. Unanimously Motion # **16-184**

Next scheduled regular meeting of Council is September 21, 2016 with Councillors meeting at 6:00 P.M.

**Confirmed:**

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Terry Barnes, Mayor

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Mike Saccary, CAO/Town Clerk

DATE:

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