

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
May 7, 2018 at 7:01 P.M.

Members Present

Mayor	Don Coombs
Deputy Mayor	Sonia Williams
Councillors:	Lyda Byrne (arrived at 7:15pm)
	Paul Fitzgerald
	Kathy Tetford
	Shawn Vaters
	Kevin Williams

Staff Present

CAO/Town Clerk	Michael Saccary
Admin Assistant-A/R Clerk	Nancy Pike
Public Works Superintendent	Pat Hearn

Minutes:
Regular Meeting
April 24, 2018

Regular meeting minutes of April 24, 2018 were adopted as presented,
MOTION #18-083 CLR. WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY

Minutes:
Reopened Regular Meeting
April 24, 2018

Regular meeting minutes of April 24, 2018 were adopted as presented,
MOTION #18-084 CLR. WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

Update from Public Works Deferred to privileged meeting.

Dilapidated Buildings Mayor Coombs commented on the discussion about dilapidated buildings from the last Council meeting. Clr. Tetford advised that Public Works and Finance must work together because there will likely be a cost to the Town of Harbour Grace; legal fees and/or demolition costs.

Mayor Coombs advised of the cost to tax payers to clean up these properties. It was advised that there are regulations on file, but the onus may still fall on the Town, there are buildings in Town that have needed attention for many years and owners have not acted.

Deputy Mayor Williams advised Council that letters were previously sent out to owners of dilapidated buildings. CAO to provide Council with copies of letters that were previously sent out.

It was noted that there is a long list of dilapidated buildings and they may not all be taken care of this year. Rats are becoming more of a problem because of these buildings and unkempt garbage boxes.

Vacant Land Mayor Coombs questioned how the vacant land with the revised budget would be done. Clr. Tetford advised that it would be done through a journal entry.

CORRESPONDENCE

Relay for Life Mayor Coombs tabled correspondence from Carbonear Collegiate announcing their upcoming Relay for Life fundraiser for the Canadian Cancer Society. The students requested a donation in support of their event.

CAPITAL & PUBLIC WORKS COMMITTEE

Purchase of Dump Truck Motioned to place an ad in the newspaper advising that the Town of Harbour Grace is seeking tenders for the purchase of one (1) new Single Axle Dump Truck with specifications as set out by Council.

**MOTION #18-089 CLR. FITZGERALD/CLR. VATERS
CARRIED UNANIMOUSLY**

Purchase of 4X4 Pick-up Motioned to place an ad in the newspaper advising that the Town of Harbour Grace is seeking tenders for the purchase of one (1) 4X4 Pick up Truck with specifications as set out by Council.

**MOTION #18-090 CLR. FITZGERALD/CLR. VATERS
CARRIED UNANIMOUSLY**

FINANCE COMMITTEE No report

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

Lot#7, Alec Moores Crt Motioned to approve the application for building permit as submitted by Application for Bldg Permit Jonathan Hearn & Jessica O’Grady to construct a new 45’ x 48’ residential dwelling located at Lot #7 Alec Moores Court subject to:

- 1. All Town Development Standards
- 2. Well and Septic Approval by Service NL

**MOTION #18-091 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

3 Stevenson’s Road-Bldg App Motioned to approve the application for building permit as submitted by Carmen Winsor to construct an 18’ x 14’ shed located at 3 Stevenson’s Road subject to:

- 1. All Town Development Standards

**MOTION #18-092 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Concord Paving-Bldg App Motioned to approve the application for building permit as submitted by Concord Paving for the Discovery Centre to install a retaining wall system located at 90 Water Street as per the submitted engineering specifications subject to:

- 1. All Town Development Standards

**MOTION #18-093 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

35 Glover Road-Bldg App Motioned to approve the application for building permit as submitted by Shawn Merrigan to construct a 21’ x 11’ garage located at 35 Glover Road subject to:

- 1. All Town Development Standards

**MOTION #18-094 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE No report

HUMAN RESOURCES/PARKS & RECREATION COMMITTEE

Playground Equipment Clr. Byrne advised that the dilapidated equipment has been removed from H. Ross Sheppard Playground on Alberta Drive, she plans to visit the playground near St. Francis School to view the equipment as well as the other playgrounds in Town. There is new equipment to be installed. Mayor Coombs advised that there is a colour coding system for a new student at St. Francis that needs to be discussed.

FIRE DEPT. LIAISON

Deputy Mayor Williams advised Council that men’s and ladies dart banquets were a success and that practices are ongoing.

Used equipment Motioned to accept the bid of \$5000.00 from the Bay de Grave Fire Department for the used equipment as advertised.

**MOTION #18-095 DEPUTY MAYOR WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY**

COMMUNITY CENTRE LIAISON No report

CIVIC EVENTS LIAISON No report

JOINT COUNCIL LIAISON

Clr. Williams advised that the RCMP have seen a decrease in speeding on the Veteran’s Memorial Highway. There were 299 calls in the area, 45 of which were false alarms. Shawn Martin from the Municipal Assessment Agency gave a report on housing; sales are down by 20% from 2017. Assessments will show minimum change from the 2014 assessments. Perchance Theatre gave a brief performance of Shakespeare to promote their shows that are performed in Brigus during the summer.

CAO/TOWN CLERK REPORT Tabled

Deputy Mayor Williams advised that she submitted a request to have the details on overtime at the DCHGCC and to date has not received a reply. The CAO says he has not finished reviewing it. Deputy Mayor Williams reminded Council that she requested the two new hires at the DCHGCC to be brought in for training while the ice was being removed.

ECONOMIC DEVELOPMENT OFFICER REPORT No report

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

COMMUNITY CENTRE MANAGER’S REPORT No report

COUNCILLOR’S SUGGESTIONS/CONCERNS

Farm Animals Clr. Tetford advised that there is a problem in Town with people having farm animals in residential areas without a permit.

Motioned to have the CAO send letters no later than May 11, 2018 to the residents who have farm animals in residential areas without permits informing them that the animals must be removed and then they must apply for a permit.

**MOTION #18-096 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY**

Regular Meeting of Council on May 7, 2018 reopened at 8:23pm.

Members Present

Mayor	Don Coombs
Deputy Mayor	Sonia Williams
Councillors:	Lyda Byrne
	Paul Fitzgerald
	Kathy Tetford
	Shawn Vaters
	Kevin Williams

Staff Present

CAO/Town Clerk	Michael Saccary
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CORRESPONDENCE

John Brown

Motioned the CAO to write a letter back to John Brown that Council will not change the zoning for the Ridley Office, Waterfront Property, as requested by him per letter dated April 19, 2018.

**MOTION #18 - 099 CLR. TETFORD/CLR K. WILLIAMS
CARRIED UNANIMOUSLY**

Adjournment

Motioned to adjourn regular meeting of Council at 8:24 P.M.

**MOTION #18 - 100 CLR. BYRNE/CLR. VATERS
CARRIED UNANIMOUSLY**

Confirmed:

Don Coombs, Mayor
DATE:

Mike Saccary, CAO/Town Clerk