

Regular meeting of Council opened at 7:40 P.M. with Mayor Terry Barnes presiding. In attendance were Deputy Mayor Williams, Clr. Gordon Stone, Clr. Tony McCarthy, Clr. Kathy Tetford, Clr. Patrick Haire and Clr. Hayward Blake.

Also in attendance were Acting Town Clerk, Sean O'Brien and Linda Chafe, Secretary/Accounts Receivable Clerk.

Minutes of regular Council Meeting of February 10, 2016 were adopted as presented by motion of Clr. McCarthy seconded by Clr. Stone with the following correction on page 3 under heading "MIP meeting" should read Min. Christopher Mitchelmore and under heading "Railway beds-roads" should read that in the event the Town decides to use these railway beds they become the Town's responsibility however the Town does not have ownership. Motion Carried. Unanimously **Motion #16-031**

Business Arising from Minutes

CAO and EDO-Jobs Motioned by Deputy Mayor Williams and seconded by Clr. Blake to advertise both of these job postings until March 16 ,2016 in the weekend edition of the Telegram and in all local Transcontinental Media throughout the province as well as Face Book. Motion Carried. Unanimously **Motion #16-032**

Correspondence

Dept. of Municipal Affairs Maint. Assurance Manual Mayor Barnes tabled correspondence from Assistant Deputy Minister, Cluney Mercer, Dept. of Municipal Affairs advising that templates to assist Municipalities and Local Service Districts with developing a Maintenance Assurance Manual for drinking water and wastewater systems. These guides will serve as a tool in assisting communities with the day to day operations of their water and/or sewer systems to ensure they meet regulatory requirements and conditions of their "Permit to Operate" systems. Copies of the templates can be accessed on the Dept. of Municipal Affairs website:<http://www.miga.gov.nl.ca/for/mam.html>.

Dept. of Municipal Affairs Budget 2016 Mayor Barnes tabled correspondence from the Minister of Municipal Affairs, Eddie Joyce granting approval for the Town of Harbour Grace to defer the submission of its 2016 Budget to the Department of Municipal Affairs until February 29, 2016. Clr. Tetford advised that Council has requested a further extension until March 15, 2016.

Municipal Privacy Bulletin Mayor Barnes tabled correspondence from the Office of the Information and Privacy Commissioner in reference to privacy breaches and disclosure of personal information. It includes name, address, telephone number, age, educational or employment history, financial information, identifying number such as social insurance number, MCP number, information about criminal history, health status or history and much more. As of June 1, 2015 all towns and cities in Newfoundland and Labrador have to report all privacy breaches to the OIPC.

FFAW-Rural Works Campaign Mayor Barnes tabled correspondence from Keith Sullivan, President for the Fish, Food & Allied Workers advising that in October of 2015 they launched its Rural Works initiative with the goal of building a stronger and sustainable rural economy fishery around better management. Clr. Blake will contact Robert Keenan to discuss and report back to Council.

Municipalities NL	Mayor Barnes tabled correspondence from Municipalities NL advising that the
PMA Annual Convention	PMA is holding its 44 th Annual Convention and Trade Show at the Holiday Inn-St. John's from April 20–22. This year's convention is dedicated to municipalities in the Avalon region giving those towns the opportunity to highlight activities and attractions in their region. Nominations for PMA Board of Directors will take place during the convention.
St. Francis School	Mayor Barnes tabled correspondence from Don Coombs, chair for St. Francis
Donation	School Council advising of their initiative in building an extra curricular program for the youth of St. Francis School. St. Francis School has teams competing in Softball, Soccer, Volleyball, Basketball, Badminton, Ball Hockey, Cross Country Running and Ice Hockey and are requesting support to help purchase new uniforms for all sports. Motioned by Clr. Tetford and seconded by Clr. Haire to donate \$1,500.00 to purchase a set of uniforms for St. Francis, if possible uniforms to be purchased locally and should display the Town of Harbour Grace Logo. Motion Carried. Unanimously Motion #16-033
Maureen Robinson-Recycling	Mayor Barnes tabled correspondence from Maureen Robinson expressing her support for the Town to consider adopting a recycling plan. She encourages the council to support this initiative when the waste removal contract comes up for renewal. Ms. Robinson feels that the rates charged for recycling is a small cost to pay when you consider the environmental benefits. Council thanked Ms. Robinson for her letter supporting recycling.
Lynch's Trucking Ent. Ltd. Garbage Contract Proposal	Mayor Barnes tabled correspondence from Lynch's Trucking Enterprises Ltd. proposing to extend the Town of Harbour Grace's present garbage contract for the next 36 months, starting April 1, 2016 to March 31, 2019 at the same annual amount as the current contract. The proposed contract will include weekly domestic collection, weekly bulk collection, weekly collection of metals(whites) and also biweekly collection of blue bags or recycling for the next 36 months. Start up date for recycling to be decided by Council. Clr. Stone advised Council discussion on the garbage proposal and recycling are ongoing and the issue of including recycling in the garbage proposal is looking favorable. Clr. Stone to bring back report to Council.
AnneCraft Specialties Inc.	Mayor Barnes tabled correspondence from Anne L. Gosse, owner/operator of AnneCraft Specialties Inc. requesting a refund of her donation of \$50.00 made to the Kyle Light up project on Jan. 9, 2014. The Newfoundland and Labrador government are the owners of the Kyle. The last time money was spent on the ship was 18 years ago, when it got a new coat of paint for the Cabot 500 celebrations. The Kyle is deteriorating every day and if the Newfoundland & Labrador government and Council have no plans for the Kyle Ms. Gosse therefore requests a refund. Clr. Haire advised Council that work was completed to light up the Kyle however became too costly. Motioned by Clr. Haire and seconded by Clr. Stone to refund \$50.00 to Mrs. Anne Gosse. Motion Carried. Unanimously Motion #16-034

Crystal Young(Penney)
Canada Winter Games

Mayor Barnes tabled correspondence from Crystal Young who will be competing in the Special Olympics for the Canada Winter Games taking place in Corner Brook Feb. 29/16 to March 5/16 and requests Council's support. Motioned by Clr. Tetford and seconded by Clr. McCarthy to donate \$100.00 in support of Crystal Young(Penney) to attend the Canada Winter Games in Corner Brook.

Motion Carried. Unanimously **Motion #16-035**

Arthritis Society

Mayor Barnes tabled correspondence from Revenue Development Coordinator,

7th Annual Walk

Amelia White, of the Arthritis Society advising of the 7th Annual Walk to Fight Arthritis Fundraiser. The walk will take place in Paradise, at the Rotary Youth Community Centre on Sunday, June 5, 2016 and are seeking Council's support.

Motioned by Clr. Tetford and seconded by Clr. McCarthy to donate \$100.00 in support of the 7th Annual Walk to Fight Arthritis Fundraiser.

Motion Carried. Unanimously **Motion #16-036**

Clr. Tetford left chambers at 7:50 P.M.

Kristianne Janes
Lease/Purchase

Mayor Barnes tabled correspondence from Kristianne Janes requesting to lease the old Council Office at 104 Water Street for 24 months at \$500.00 per month with option to buy at end of two years for the amount of \$35,000 repairs and expenses would be their responsibility or purchase for \$42,000. Their vision is to open a non-traditional daycare/learning centre to operate 7 days per week. After discussion it was motioned by Clr. McCarthy and seconded by Clr. Blake to accept Mrs. Janes offer to purchase Building/Property at 104 Water Street *as is where is* for the sum of \$42,000 with the stipulation that the transaction must be finalized within thirty (30) days. All legal costs including survey are the responsibility of purchaser.

Motion Carried. Unanimously **Motion #16-037**

Clr. Tetford returned to chambers at 7:53 P.M.

Ann Cron-Request for Todd Oates to speak

Mayor Barnes advised Council that Mrs. Cron had requested that her son-in-law Todd Oates be permitted to speak on her behalf concerning the proposed development of senior's units at 43-45 Water Street.

Mr. Oates thanked Council for giving him the opportunity to address Council. Mr. Oates stated that Mrs. Cron's opposition for the proposed development included the close proximity of the proposed units to her property, creation of noise levels both during and after construction, development very near the Town's main waterline, overuse of Davis Lane and development not suited to the area. Mrs. Cron has always had a good relationship with Council and felt that a one week discretionary notification in the Compass is not adequate. Residents in the area should of been notified of this development other than a small ad placed in the Compass. Mrs. Cron wished to advise Council that should this development be approved she will appeal to the next level. Mr. Oates thanked Council.

Ann Cron

Mayor Barnes tabled correspondence from Ann Cron upset over not being

Opposition-Senior Units

notified of a proposed senior units as 43-45 Water Street East in her area and felt a small ad in the compass is not sufficient notification for residents. Mrs. Cron opposes this development as it is very close to her property and not suitable in a residential area as it will block her view and devalue her property. The access to the property is extremely narrow and can be a challenge. Mrs. Cron requested Councillors visit her home.

John Hargreaves
Opposition-Senior

Mayor Barnes tabled correspondence from John Hargreaves opposing the proposed development of senior's units at 43-45 Water Street East. Mr. Hargreaves stressed that if access to the development is via Davis Lane the traffic will cause problems as the dirt lane is only wide enough for one vehicle.

Brian Hargreaves
Opposition-Senior Units

Mayor Barnes tabled correspondence from Brian Hargreaves opposing the proposed development of senior's units at 43-45 Water Street East. Mr. Hargreaves expressed disapproval as this is a quiet residential area and Davis Lane does not have the required grade. Access via Davis Lane during the winter months can be a challenge especially for emergency vehicles and feels there is more suitable land in Harbour Grace where these senior units could be erected.

Todd & Charlene Oates
Opposition-Senior Units

Mayor Barnes tabled correspondence from Todd and Charlene Oates opposing the development of senior's units at 43-45 Water Street East. Mr. & Mrs. Oates are concerned over the impact this will have on her mother's property and also her own property. This area has always been a quiet residential area and questions why the Town would ever consider placing a commercial property in a designated heritage area. The increase of traffic flow on Davis Lane could be dangerous as the lane is extremely narrow.

Notification to Residents

Motioned by Clr. Blake and seconded by Clr. Tetford that in future as way to inform residents of proposed future developments in their area notification be given in the form of a door to door flyer.

Motion Carried. Unanimously **Motion #16-038**

Stephen Sheppard
Connect to Town Sewer

Mayor Barnes tabled correspondence from Stephen Sheppard, 9 Church Road requesting to connect to the Town's Sewer System. Work Superintendent advised Council that in was approximately 280 ft of sewer line required and lack of water down through line could pose problems. Work Superintendent to look into further. Deferred until next meeting.

Michael Johnson
Home

Mayor Barnes tabled an application from Michael Johnson requesting permission to build a residential home on the same foundation at 19 Queen's Road. Motioned by Clr. McCarthy and seconded by Clr. Stone to approve Mr. Johnson's application to build a residential home on the same foundation at 19 Queen's Road subject to all Town's Development Standards, water & sewer hook up to Town at applicant's cost with stipulation applicant must install a brand new water line and submit a copy of house plans. Motion Carried. Unanimously **Motion #16-039**

Kevin Haire
Senior Units

Mayor Barnes tabled an application from Kevin Haire requesting permission to build Senior Units at 43-45 Water Street East. Clr. McCarthy advised Council there were a number of issues with the development and Council requests further information from developers in the form of engineering drawings outlining specifications of access road, location of units on property and plans for water and sewer. After discussion it was motioned by Clr. McCarthy and seconded by Clr. Haire to request engineering drawings outlining location of units on property, drawing to include specifications and measurements of road access and plans for water and sewer. Motion Carried. 1 Nay Clr. Tetford, 6 Ayes **Motion #16-040**

Shannon Sheppard
Garage

Mayor Barnes tabled an application from Shannon Sheppard requesting permission to build a garage at 236 Southside Road. Motioned by Clr. McCarthy and seconded by Clr. Tetford to approve Mr. Sheppard's application to build a garage at 236 Southside Road subject to all Town Development Standards.
Motion Carried. Unanimously **Motion #16-041**

Harvey Luffman
Home

Mayor Barnes tabled an application from Harvey Luffman requesting permission to build a residential home at 324 Harvey Street. Motioned by Clr. McCarthy and seconded by Clr. Haire to approve Mr. Luffman's application to build a residential home at 324 Harvey Street subject to all Town Development's Standards, hook up to town's water and sewer at applicants cost and must provide a copy of house plans.
Motion Carried. Unanimously **Motion #16-042**

William Cooper
Green House

Mayor Barnes tabled an application from William Cooper requesting permission to build a hot house for vegetables at 188 Southside Road. Motioned by Clr. McCarthy and seconded by Clr. Tetford to approve Mr. Cooper's application to build a green house at 188 Southside Road subject to all Town Development Standards.
Motion Carried. Unanimously **Motion #16-043**

NEW BUSINESS

Applications to Build

Motioned by Clr. McCarthy and seconded by Clr. Haire that as of January 2016, all applications to build in the Town of Harbour Grace require the total square footage to be included on application and a set of house plans submitted for all new home construction.
Requirements to be advertised on the Town Web page
Motion Carried. Unanimously **Motion #16-044**

Committee Reports

Capital & Public Works Committee

New Well-Southside

Clr. Haire informed Council that the Works Superintendent was looking at a filter system to be installed at the new well on Southside at a cost of \$25,000.00. Council suggested looking at the possibility of 80/20 cost sharing with government. Clr. Haire to check into tendering requirement with Dept. of Municipal Affairs.
Defer until next Council meeting.

Street Lights

Clr. Haire advised Council that they are looking at relocating some lights within the Town as some areas have lights on every pole. Street lights are usually every second pole.

Finance Committee

Resolution To Borrow
17-MCW-15-00111
Southside Well

Motioned by Clr. Tetford and seconded by Clr. Stone to borrow from the Canadian Imperial Bank of Commerce an amount not exceeding Forty-Five Thousand Three Hundred and Eighty-Eight Dollars (\$45,388.) repayable in full by Council over a period not exceeding 10 years; the said loan is used to finance funding as approved by the Dept. of Municipal Affairs for project #17-MCW-15-00111- New Southside Well.
Motion Carried. Unanimously **Motion #16-045**

Clr. Stone left chambers at 8:15 P.M
Clr. Stone returned to chambers at 8:18 P.M..

Resolution to Borrow
#17-MCW-13-00000
College Lane

Motioned by Clr. Tetford and seconded by Clr. McCarthy to borrow from the Canadian Imperial Bank of Commerce an amount not exceeding One hundred and Eighteen Thousand Four Hundred and Forty Dollars (\$118,440.) repayable in full by Council over a period not exceeding 10 years; the said loan is used to finance funding as approved by the Dept. of Municipal Affairs for project #17-MCW-13-00000-Water & Sewer Upgrading-College Lane.
Motion Carried. Unanimously **Motion #16-046**

Resolution to Borrow
#17-MCW-14-14032
Screen House

Motioned by Clr. Tetford and seconded by Clr. Haire to borrow from the Canadian Imperial Bank of Commerce an amount not exceeding Thirty-Five Thousand Eight Hundred and Fifty-Eight Dollars (\$35,858.) repayable in full by Council over a period not exceeding 10 years; the said loan is used to finance funding as approved by the Dept. of Municipal Affairs for project #17-MCW-14-14032-Screen House Upgrading
Motion Carried. Unanimously **Motion #16-047**

Housing/Environment/Sanitation Committee

Recycling-Cost

Clr. McCarthy advised that there is no separate cost for residents of Harbour Grace for recycling all services provided by the Town are included with their yearly tax invoice.

Economic Development/Tourism/Heritage Committee

Heritage-Redevelopment

Clr. Stone informed Council that the heritage redevelopment committee have been very active and are working towards securing funding.

Trails

Clr. Stone advised that the Trail study has been completed and Clr. Haire plans to meet with Government representatives to discuss funding.

Harvard Students

Clr. Stone advised Council that the Harvard Student have submitted their draft on ways to promote the Town of Harbour Grace.

Bugs & Debbie Show

Motioned by Clr. Stone and seconded by Clr. Blake to enter into a contract

for \$1,000.00 to promote our Town through a video promotion by “Bugs & Debbie Show” which will air on East Link and Bell.

Motion Carried. Unanimously *Motion #16-048*

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March 2, 2016

Marine Industrial Park Clr. Blake advised the importance of Council collectively promoting the Town of Harbour Grace's initiative for a Marine Industrial Park.

Eastern Health Adult Clr. Blake advised that Council is looking at ways to provide spin off support
Addiction Center and service needed by a new facility such as the Eastern Health Addiction Center and all other business that come to our area.

Human Resources/Parks & Recreation Committee

Playground Equipment Deputy Mayor Williams questioned if the playground equipment has been ordered. Acting Town Clerk to check into.

Fire Dept. Liaison

Steak & Egg Breakfast Deputy Mayor Williams reminded Council of the Harbour Grace Volunteer Fire Brigades Steak & Egg Breakfast on March 12, 2016 at the Fire's Social Building. Tickets are \$15.00.

Ice Water Rescue Deputy Mayor Williams advised that Johathan Andrews completed his Ice Water Rescue and is a certified technician as well three other members were re certified.

Emergency Plan Clr. Blake advised that latest copy of the Emergency Plan has been completed and Chair Paul Snow is ready to meet with Council.

Civic Events Liaison

Winter Carnival Mayor Barnes advised that there were approximately 250 residents who took part in the Winter Carnival and expressed a thank-you to all volunteers.

Senior's Card Games Mayor Barnes advised that senior's card games are every second Wednesday at the Fireman's Social Building.

Public Works Superintendent Report Tabled.

Stadium Manager's Report Tabled.

Councillor's Information

CBN Joint Councils Clr. Stone advised Council that the CBN Joint Council is looking at ways to attract people and are hoping with an influx of ideas they come up with a single item of interest.

New Stadium Clr. McCarthy suggested Council look at the finances of the canteen and decide whether the Town or a private company will run the canteen service in the new stadium.

Opposition-Minimum-Tax Clr. Tetford advised that the Finance Committee is working on the list of residents who opposed the minimum tax charge on all vacant land of \$350.00.

- Water Street-Heavy Trucks Clr. Tetford advised heavy trucks are still using Water Street even though signs are erected to use Harvey Street.
Suggestion were made to put signs on Jamie's Way.
Public Works Committee and Works Superintendent to look into.
- Guard-Rail-Hughie Sheppard Request to have guard rail in front of Hughie Sheppard fixed. Works Superintendent to look into.
- Fire Protection Service 2016 After discussion it was motioned by Clr. Haire and seconded by Clr. McCarthy to set the cost for Bristol's Hope 2016 Fire Protection Service at \$92.00.
Motion Carried. 1 Nay Clr. Tetford, 6 Ayes **Motion #16-049**
- Applaud Citizens Clr. Blake wished to see Council applaud and recognize the accomplishments and achievements of our residents such as Crystal Young(Penney) winning the gold at the Canada Winter Games in Corner Brook, Taylor Anderson and Michael O'Keefe being accepted into the Memorial University Medical Facility. Hats off to our school system when students go on to achieve their goals.
- Tripen Triple "A"Minor Midget Hockey-Gold Medal Deputy Mayor Williams congratulated the Tripen Triple "A" Minor Midget Hockey Team on winning the gold medal.
- Rev. Linda Pike Deputy Mayor Williams thanked Rev. Linda Pike for her dedication and service with the Coughlan United Church, Harbour Grace and wished her well in her new position at Coley's Point.
- Father Clem Flaherty Deputy Mayor Williams welcome Father Clem Flaherty to the Immaculate Conception Parish Harbour Grace and wishes him well in his new posting.
- Motorcade-Crystal Young Deputy Mayor Williams suggested having a motorcade in Harbour Grace to celebrate Crystal Young's (Penney) achievements at the Canada Winter Games in Corner Brook.

Meeting adjourned at 9:00 P.M. by motion of Clr. Stone.
Motion Carried. Unanimously **Motion #16-050**

Next scheduled regular meeting of Council is March 23, 2016 at 7:30 P.M. with Councillors meeting at 6:00P.M.

Confirmed:

Terry Barnes, Mayor

Sean O'Brien, Acting Town Clerk

DATE:
lrc