

## TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
June 4, 2018 at 7:04 P.M.

### *Members Present*

Mayor Don Coombs  
Deputy Mayor Sonia Williams  
Councillors: Lyda Byrne  
Paul Fitzgerald  
Kathy Tetford  
Kevin Williams

### *Members Absent*

Councillors: Shawn Vaters

### *Staff Present*

CAO/Town Clerk Michael Saccary  
Admin Assistant-A/R Clerk Nancy Pike  
Public Works Superintendent Pat Hearn

### Minutes:

Regular meeting minutes of May 22, 2018 were adopted as presented.

### Regular Meeting

June 4, 2018

**MOTION #18-125 CLR. WILLIAMS/CLR. BYRNE  
CARRIED UNANIMOUSLY**

## **BUSINESS ARISING FROM MINUTES**

### Eastern Waste Management

Mayor Coombs advised that Council hoped to have a meeting with Eastern Waste Management before tonight's meeting, but the time was not suitable. EWM requested an agenda, Mayor Coombs noted that the main areas of concern are the hours and dumping outside of the facility.

### Harvey Street/Court House

Mayor Coombs advised that there is a meeting scheduled with Minister Parsons of the Department of Municipal Affairs and Department of Justice to discuss the recent correspondence concerning Phase 4 of Harvey Street, and also to discuss the future of the Court House. A request has been submitted to change the date but if it cannot be accommodated that date will stand and Councillors are urged to attend. There was a lengthy discussion about the details of the previous agreement with former Ministers. Deputy Mayor Williams read the motion from the meeting of December 6, 2017 at the Confederation Building and stated that she believes this is a case of bullying and that the Town was being bullied into signing a contract for Harvey Street. Council agreed that since the funds were originally slated for Harbour Grace, they plan to do whatever they can to keep the funds in the Town.

### Farm Land

Mayor Coombs advised Council to review the Municipal Enforcement Officer's Report and noted that there have not been many applications submitted.

### Dilapidated Buildings

There has been no update on the progress of the dilapidated buildings. Council inquired who is liable if a complainant advises that a dilapidated building is affecting another property.

Motioned to add question of liability for dilapidated buildings to the June 20<sup>th</sup> agenda for the meeting with Minister Andrew Parsons.

**MOTION #18-126 DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

- St. Francis School-Scholarship Mayor Coombs tabled correspondence from St. Francis School requesting support through sponsorship of a Scholarship.
- Motioned to donate a \$100.00 scholarship to St. Francis School for the annual awards ceremony.
- MOTION #18-127 CLR. TETFORD/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**
- Regatta Committee-Donation Mayor Coombs tabled correspondence from the Harbour Grace Regatta Committee requesting support through advertising in their program for the 156<sup>th</sup> running of the Harbour Grace Regatta.
- Motioned to donate \$115.00 for a full-page advertisement in the program of the 156<sup>th</sup> Annual Harbour Grace Regatta.
- MOTION #18-128 CLR. TETFORD/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**
- Recreation NL Mayor Coombs tabled correspondence from Recreation NL advising that June is recreation month.
- Motioned that the Town of Harbour Grace proclaim June as recreation month.
- MOTION #18-129 CLR. WILLIAMS/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**
- Eastern Health-Public Session Mayor Coombs tabled correspondence from Eastern Health advising that the Town of Harbour Grace has been identified as a stakeholder/key contact for a community group and are invited to take part in a public planning session regarding the delivery of primary health-care in the Conception Bay North and Trinity Bay South areas.
- Garden Day Mayor Coombs tabled correspondence from the Canadian Garden Council advising that National Garden Day is Saturday, June 16, 2018.
- Motioned that the Town of Harbour Grace proclaim Saturday, June 16, 2018, as Garden Day.
- MOTION #18-130 CLR. TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**
- Heart & Stroke-Big Bike Ride Mayor Coombs tabled correspondence from Heart & Stroke advising that the Big Bike is celebrating its 25<sup>th</sup> year. Anyone interested in participating should visit [www.bigbike.ca](http://www.bigbike.ca) for more information.

**NEW BUSINESS**

**COMMITTEE REPORTS**

**CAPITAL & PUBLIC WORKS COMMITTEE**

- Spillway Clr. Fitzgerald advised that the spillway project is complete and came in under budget. It was requested to add this item to the agenda for the meeting with Minister Parsons.



**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

9 Archibald Court-Bldg. App Motioned to approve the application for building permit as submitted by Bruce Sparkes to construct an 8' x 16' extension to the existing shed located at 9 Archibald subject to:

1. All Town Development Standards

**MOTION #18-137 DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

38 Water Street-Bldg. App Motioned to approve the application for building permit as submitted by Christopher Harnum to construct a 22' x 20' garage located at 38 Water Street subject to:

1. All Town Development Standards

**MOTION #18-138 DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

286 Southside Rd-Bldg. App Motioned to approve the application for building permit as submitted by David Humber to construct a 28' x 24' garage located at 286 Southside Road subject to:

1. All Town Development Standards

**MOTION #18-139 DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

264 Southside Rd-Bldg. App Motioned to approve the application for building permit as submitted by Lillian Yetman to remove a garage from the house located 264 Southside Road and rebuild subject to:

1. All Town Development Standards
2. Submission of dimensions and drawing of new garage for review by Council and MEO.

**MOTION #18-140 DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

688 Harvey Street-Bldg. App Motioned to approve the application for building permit as submitted by Cabrini Miller to construct a 10' x 6' extension to the existing shed located at 688 Harvey Street subject to:

1. All Town Development Standards

**MOTION #18-141 DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

30A Cathedral Street-Bldg. App Motioned to approve the application for building permit as submitted by The Splash Centre/NLESD to construct a 10' x 8' shed located at 30A Cathedral Street subject to:

1. All Town Development Standards

**MOTION #18-142 DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

210 Harvey Street-Bldg. App      Motioned to approve the application for building permit as submitted by Perry Nicholl to construct a 7' x 12' extension to the existing shed located at 210 Harvey Street subject to:

- 1.      All Town Development Standards

**MOTION #18-143      DEPUTY MAYOR WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

**ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE      No report**

**HUMAN RESOURCES/PARKS & RECREATION COMMITTEE**

SW Moores Memorial Park      Clr. Byrne advised that the SW Moores Park Committee needs additional help maintaining the park. Deputy Mayor Williams advised they are hoping to have the park student work with the community centre student for safety reasons.

Motioned to instruct the Recreation Supervisor to help with maintenance at the SW Moores Memorial Park.

**MOTION #18-144      CLR. BYRNE/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

**FIRE DEPT. LIAISON**

Deputy Mayor Williams advised Council that the HGVFB had several calls recently including MVA and Moose incidents. Jim Barnes and Alf Dove attended FDIC for training in Nova Scotia. Repairs ongoing at social building on the ramp and walkway.

**COMMUNITY CENTRE LIAISON      No report**

**CIVIC EVENTS LIAISON      No report**

**JOINT COUNCIL LIAISON**

Clr. Williams advised that the last Joint Council meeting was held on May 31, 2018 and was hosted by the Town of Harbour Grace. The RCMP representative noted that ATV complaints are down. It was also noted that the auxiliary police force is being eliminated, the RCMP are asking for municipal support to keep the auxiliary in place, they provide a great service to the public. The Trailway groups are advocating to have more trails connected to bring more people to the area and allow them to travel across the province. The next meeting is scheduled for September 7, 2018. Clr. Williams reminded Council about the upcoming dinner. Mayor Coombs noted that he received a call from Staff Sergeant Hicks concerning the recent vandalism in the East end and noted that the RCMP are on top the situation, they are also providing more of a police presence on Water Street and are enforcing traffic regulations more strictly.

**CAO/TOWN CLERK REPORT      Tabled**

Mayor Coombs noted that temporary staff will be in place to help alleviate the workload from upcoming annual leave in the office.

**ECONOMIC DEVELOPMENT OFFICER REPORT** Tabled

Mayor Coombs thanked the Economic Development Officer doing a great job in his new position.

**PUBLIC WORKS SUPERINTENDENT REPORT** Tabled

**COMMUNITY CENTRE MANAGER'S REPORT** Tabled

Mayor Coombs reminded everyone of the upcoming concert at the Danny Cleary Harbour Grace Community Centre on July 1<sup>st</sup>, 2018.

**COUNCILLOR'S SUGGESTIONS/CONCERNS**

**Gas Tax** Mayor Coombs requested Clr. Fitzgerald to look into Gas Tax Funds and the possibility of joining with other municipalities to secure a better rate for asphalt.

**Clean Up Day** Clr. Byrne noted that June 9 has been set for clean-up day and requested that the CAO reach out to Local groups such as the girl guides and cadets.

**Vandalism** Deputy Mayor Williams advised that she also spoke with Staff Sergeant Hicks concerning the recent vandalism in town. Deputy Mayor Williams feels that with everyone talking about the issue, people may be extra vigilant, and it may help keep it from happening again. She was very happy to see things being put back in place.

Deputy Mayor Williams thanked administration staff for the recent notices on fire safety while in wooded areas.

**Spirit of Harbour Grace** Mayor Coombs advised that Mr. Roger Pike would like to meet with Council concerning the upcoming anniversary of the Spirit of Harbour Grace.

**Signage** Deputy Mayor Williams noted that the Town is working on getting more signage in place around town. There is also a new sign for the annual Regatta.

**Adjournment** Motioned to adjourn regular meeting of Council at 7:52 P.M.

**MOTION #18-145 CLR. WILLIAMS/CLR. TETFORD  
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Tuesday July 3<sup>rd</sup>, 2018 at 7:00PM.

**Confirmed:**

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Don Coombs, Mayor

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Mike Saccary, CAO/Town Clerk

DATE:

Np

Regular Meeting of Council on June 4, 2018 reopened at 7:57pm.

Kitchen's Hill

Proj. No. 17-SCF-19-00107

Motioned for the Town of Harbour Grace accept the Ultimate Recipient Agreement for the New Building Canada Fund, Small Communities Fund, Project No. 17-SCF-19-00107 Kitchen's Hill – Water & Sewer upgrade at a total project cost of \$1,515,000.00.

**MOTION #18 - 146      DEPUTY MAYOR WILLIAMS/CLR TETFORD  
CARRIED UNANIMOUSLY**

Kitchen's Hill

Proj. No. 17-SCF-19-00107

Motion for the Town of Harbour Grace to borrow an amount not exceeding \$137,385.00 from Canadian Imperial Bank of Commerce (CIBC) for its cost sharing for this project, to be amortized over a 120-month period.

**MOTION #18 - 147      DEPUTY MAYOR WILLIAMS/CLR TETFORD  
CARRIED UNANIMOUSLY**

Noad Street

Proj. No. 17-SCF-19-00108

Motioned for the Town of Harbour Grace accept the Ultimate Recipient Agreement for the New Building Canada Fund, Small Communities Fund, Project No. 17-SCF-19-00108 Noad Street – Water & Sewer upgrade at a total project cost of \$1,110,000.00

**MOTION #18 - 148      CLR. FITZGERALD/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**

Noad Street

Proj. No. 17-SCF-19-00108

Motion for the Town of Harbour Grace to borrow an amount not exceeding \$100,659.00 from Canadian Imperial Bank of Commerce (CIBC) for its cost sharing for this project, to be amortized over a 120-month period.

**MOTION #18 – 149      CLR. TETFORD/CLR. WILLIAMS  
CARRIED UNANIMOUSLY**

Adjournment

Motioned to adjourn regular meeting of Council at 8:10 P.M.

**MOTION #18 - 150      DEPUTY MAYOR WILLIAMS/CLR. BYRNE  
CARRIED UNANIMOUSLY**

Confirmed:

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Don Coombs, Mayor

DATE:

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Mike Saccary, CAO/Town Clerk