

Regular meeting of Council opened at 7:40P.M. with Mayor Terry Barnes presiding. In attendance were Deputy Mayor Sonia Williams, Clr. Gordon Stone, Clr. Kathy Tetford and Clr. Patrick Haire. Clr. Hayward Blake and Clr. Tony McCarthy absent from meeting.

Also in attendance were CAO/Town Clerk, Michael Saccary, Linda Chafe, Secretary/Accounts Receivable Clerk, Sean O'Brien, Accounts Payable and Pat Hearn, Works Superintendent.

Mayor Barnes welcomed Mr. Michael Saccary as the new CAO/Town Clerk.

Motioned by Deputy Mayor Williams and seconded by Clr. Tetford to appoint Mr. Michael Saccary as CAO/Town Clerk for the Town of Harbour Grace.

Motion Carried. Unanimously **Motion #16-113**

Mayor Barnes had a moment of silence for all those who have recently passed away.

Minutes of regular Council Meeting of May 18, 2016 were adopted as presented by motion of Clr. Stone and seconded by Clr. Haire.

Motion Carried. Unanimously **Motion #16-114**

Mayor Barnes welcomed Mr. Shute and advised Council that Mr. Shute had requested permission to speak.

Neil Shute

Mr. Shute, President for the CBN Bulldogs advised he had submitted a letter requesting a donation to support their baseball Tournament on the weekend of July 1-3, 2016. This tournament will bring lots of teams and spectators into our Town and Council had agreed last year to complete maintenance on the Harbour Grace Baseball Field. He advised that the dug-outs need replacing, bases preset and a mound holder.

Mayor Barnes assured Mr. Shute the maintenance to the ball field would be completed before the tournament.

Business Arising from Minutes

Derek Moore-Home Base
Business-12 Harvey St.

Re: Derek Moore's request to open a home based business for conceptual architectural drawings at 12 Harvey Street. Advertised for one week under discretionary no correspondence received for or against. Motioned by Clr. Haire and seconded by Deputy Mayor Williams to approve Derek Moore's request to open a home based business at 12 Harvey Street. Advise Mr. Moore he is required to purchase a commercial occupancy permit. Motion Carried. Unanimously **Motion #16-115**

Correspondence

Dept. of Environment &
Conservation-Water Reports

Mayor Barnes tabled correspondence from the Dept. of Environment & Conservation advising that effective April 1, 2016 changes have been made to the frequency of drinking water quality monitoring and in future communities will receive an email indicting quality water data monitoring. Also included for future reference is the 2015 Annual Report on Drinking Water Safety. Mayor Barnes advised CAO/Town Clerk that all water testing results would be online.

Fire & Emergency Services
Emergency Management Plan

Mayor Barnes tabled correspondence from Bill Collins, Regional Emergency Management & Planning Officer for Fire and Emergency Services advising that the Town of Harbour Grace Emergency Management Plan is approved by the Director of Emergency Services. The plan should be adopted by Council and a copy of the approval should be forwarded to Fire & Emergency Services Newfoundland & Labrador.

- Fire & Emergency Plan Motioned by Deputy Mayor Williams and seconded by Clr. Haire to accept the Town of Harbour Grace Emergency Management Plan and add the following names on page 10 section d), Pat Hearn, Works Superintendent, CAO/Town Clerk, Michael Saccary, omit Hayward Blake and include word format when reference is made to the Municipal Acts.
Motion Carried. Unanimously **Motion #16-116**
- OIPC-E-mails Mayor Barnes tabled correspondence from the Office of the Information & Privacy Commissioner advising in a bulletin of guideline explaining the implications under the Access to Information and Protection of Privacy Act, 2015 of the use of personal email accounts for work purpose by employees and officers of public bodies. Public bodies should not allow the use of personal email accounts for work.
CAO/Town Clerk advised Council he is in process of setting up Town e-mails for each Councillor.
- House of Assembly
MHA Steve Crocker
Thank-You letter Mayor Barnes tabled correspondence from MHA Steve Crocker thanking the Harbour Grace Volunteer Fire Brigade for fighting the fire at Quinlan's plant in Bay de Verde on Monday, April 11, 2016.
Copy of correspondence to be forwarded to the Harbour Grace Volunteer Fire Brigade.
- Marine Institute-Ocean Clean Mayor Barnes tabled correspondence from MI Ocean Net advising they are working with the province to protect the oceans from litter and are requesting towns to participate in a three month long clean up competition. Registration opens on June 8-June 22.
- Municipalities NL
Nomination 2016 Premier's
Forum Mayor Barnes tabled correspondence from Municipalities NL advising that a 2016 Premier's Forum on Local Government will be held on Wednesday, October 5th at the Delta Hotel, St. John's NL. Nominations are being accepted from all Municipalities for candidates to represent their region. Nominations are being sought on a regional basis from each MNL Regions-Avalon, Central, Eastern, Labrador, Northern, and Western. Limit of one nomination per municipality. Nominations must be received by close of business on Thursday, June 30th, 2016.
- Hr. Grace War Memorial
Ladies Auxiliary Mayor Barnes tabled correspondence from the Hr. Grace War Memorial Library Ladies Auxiliary voicing their concerns over the impact the closure of the Harbour Grace Library will have on residents, especially the seniors who cannot afford the extra monies required to purchase books, newspapers or magazines or travel to other communities such as Bay Roberts or Carbonear.
Mayor Barnes advised Council he has requested a meeting with the Minister as the Town does not want to see the Harbour Grace Library close.
- Dean Shute-Speed Bumps Mayor Barnes tabled correspondence from Dean Shute requesting speed bumps on both sides of the Admirals Marina, Southside Road also children at play and speed signs.
CAO/Town Clerk to write Mr. Dean Shute advising that the Dept. of Transportation & Works are responsible for Southside Road and Mr. Shute would need to contact them for installation of speed bumps and signage.

Hr. Grace Volunteer Fire Brigade-Parking/Land	Mayor Barnes tabled correspondence from Fire Chief, Jim Barnes requesting that before Council sells the old stadium, consideration be given for acquiring additional parking/land for the Harbour Grace Volunteer Fire Brigade. Mayor Barnes advised Council he was speaking with Fire Chief Barnes and advised that land from the first gate would be squared off for the Fire Dept.
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Gordon Power-CBN Joint Councils	Mayor Barnes tabled correspondence from Gordon Power, Chairperson for the CBN Joint Councils requesting support in a proposal to include the Towns of Brigus, Cupids, South River, Clarke's Beach, North River and the local service districts of Makinsons and Roaches Line becoming one Regional District sharing the cost of services. Clr. Stone advised that this correspondence was a copy and was presented at the CBN Joint Councils regional meeting for consideration.
TC Family Resource Center	Mayor Barnes tabled correspondence from the TC Family Resource Center inviting Council to attend their Annual General Meeting taking place at the Royal Canadian Legion, Bannerman St. Carbonear on Wednesday, June 29 th at 7:00 P.M.
MRON	Mayor Barnes tabled correspondence from the Mariner Resource Opportunities Network Inc. inviting Council to attend their Annual General Meeting on Thursday, June 29 th at the boardroom, Carbonear at 4:00 P.M. Clr. Stone advised Council he will attend if not working.
RCC Branch 15	Mayor Barnes tabled correspondence from the RCC Branch 15 inviting Council to the 94 th Anniversary & Grand Re-Opening on June 24 th at 2-4 P.M. Public Open House on June 25 th from 2-4P.M. - 30A Cathedral Street. Mayor Barnes and Deputy Mayor Williams advised Council they will attend.
Royal Canadian Legion	Mayor Barnes tabled correspondence from the Royal Canadian Legion, Branch #15, Harbour Grace inviting Council to the Memorial Day Parade and 100 th Anniversary of Battle of Beaumont Hamel Service on Friday, July 1 st 2016 at 1:00 P.M. Reception to follow at the new Splash Centre, Bottom Floor -30A Cathedral St. Mayor Barnes advised that the Civic Events Committee is planning Canada Day Celebrations on St. Francis at 1:00 P.M. and Mayor Barnes will try and attend both.
David Kennedy	Mayor Barnes tabled correspondence from David Kennedy requesting that the new Stadium in Harbour Grace consider hosting NLAHL games in Harbour Grace. CAO/Town Clerk to forward correspondence to Stadium Facility Manager. Council requested that a generalized letter be written notifying ice renters that once ice is booked it has to be used.
154 th Annual Regatta	Mayor Barnes tabled correspondence from the Elizabeth Baker, Secretary for the 154 th Annual Regatta Committee advising that the regatta will take place on Saturday, July 30, 2016 and request council's support for an advertisement in their program booklet. Motioned by Clr. Tetford and seconded by Clr. Stone to donate \$115.00 for a full page advertisement in the 154 th Program Booklet. Motion Carried. Unanimously Motion #16-117

- Emily Gallant-Children's Mayor Barnes tabled correspondence from Emily Gallant, Summer Student for the Children's Wish Foundations Run the Rock 2016 event requesting support from the Town for the 15 crew members from the Canadian Navy frigate HMCS St. John's as they run over goo KMS across the "Rock" to support granting wishes for seriously ill children in our province.
CAO/Town Clerk to write and advise that Council already gave a donation to the Children's Wish Foundation.
- Heart & Stroke-Mayor's Walk Mayor Barnes tabled correspondence from the Heart and Stroke Foundation-Mayor's Walk advising Towns to participate in having a Mayor's Walk in June, July or August and to complete the enclosed registration form for the Summer of 2016.
- Tyler Sheehan-Business Mayor Barnes tabled correspondence from Tyler Sheehan requesting Council's approval to open a small woodworking/art and ornamental design welding business at 82 Bannerman Lake Road.
CAO/Town Clerk to advise Mr. Sheehan that a notice must be published for one week in the local paper advertising as "Discretionary Use" at applicant's cost.
Council requested that neighborhood residents are notified of Mr. Sheehan's request to open home based business.
- Garry Gosse-Crown Land Mayor Barnes tabled a Crown Land Application from the Department of Municipal Affairs for Garry Gosse seeking Council's approval for crown land located on Line Road.
Deferred to Housing/Environment/Sanitation Committee
- Kay Crane/John Mercer Crown Land Mayor Barnes tabled a Crown Land Application from the Department of Municipal Affairs for Kay Crane/John Mercer seeking Council's approval for crown land located on 840 Harvey Street.
Deferred to Housing/Environment/Sanitation Committee
- Shane R. Verge-Crown Land Mayor Barnes tabled a Crown Land Application from the Department of Municipal Affairs for Shane R. Verge seeking Council's approval for crown land located behind 101 Bannerman Lake Road.
Deferred to Housing/Environment/Sanitation Committee
- Barbara & Wilfred Bath Shed Mayor Barnes tabled an application from Barbara & Wilfred Bath requesting Council's permission to build a shed at 12 McNeil Place.
Motioned by Clr. Haire and seconded by Clr. Tetford to approve Mr. & Mrs. Bath application to build a shed at 12 McNeil Place subject to all Town Development Standards.
Motion Carried. Unanimously **Motion#16-118**
- Amanda Jones & Jason Cole Home Mayor Barnes tabled an application from Amanda Jones & Jason Cole requesting Council's permission to build a residential home at 5 Brazils Lane.
Deferred to Housing/Environment/Sanitation Committee for further review.
- Cyril Simmons-Home Mayor Barnes tabled an application from Cyril Simmons requesting Council's permission to build a residential home on Fisherman's Road.
Motion by Clr. Haire and seconded by Clr. Stone to reject Mr. Simmons

- Cyril Simmons-House application to build a residential dwelling on Fisherman's Road as it does not meet the required 50ft. frontage onto a public road as specified in the Town's Municipal Development Regulations.
Motion Carried. Unanimously **Motion #16-119**
- Gerard Kelly-Home Mayor Barnes tabled an application from Gerard Kelly requesting Council's permission to place a mini home at 474 Water Street.
Request applicant to provide specifications & design plans for Mini Home.
Defer to Housing Committee for further review.
- James Bradbury-House Mayor Barnes tabled an application from James Bradbury requesting Council's permission to build a residential home on Old Glover Road.
Motioned by Clr. Haire and seconded by Clr. Stone to reject Mr. Bradbury's application to build a residential home as this land is zoned rural and a single dwelling may *only* be permitted if it is necessary to support a permitted use.
Motion Carried. Unanimously **Motion #16-120**
- Herbert & Sharon Rose-House Mayor Barnes tabled an application from Herbert & Sharon Rose requesting permission to build a residential dwelling at 42-44 Main Road, Bristol's Hope.
Motioned by Clr. Haire and seconded by Clr. Stone to approve Mr. & Mrs. Rose application to build a residential dwelling at 42-44 Main Road, Bristol's Hope subject to all Town Development Standards, well & septic system approval by Service NL, and driveway/access/culvert approval by the Dept. of Transportation & Works.
Motion Carried. Unanimously **Motion #16-121**
- Heidi Snow/Ryan Rossiter House Mayor Barnes tabled an application from Heidi Snow and Ryan Rossiter requesting permission to build a residential dwelling at 7 Pondsides Road, Bristol's Hope.
Motioned by Clr. Haire and seconded by Clr. Tetford to approve Heidi Snow and Ryan Rossiter's application to build a residential dwelling at 7 Pondsides Road subject to all Town Development Standards, well and septic approval by Service NL, and driveway/access/culvert approval by Dept. of Transportation & Works.
Motion Carried. Unanimously **Motion #16-122**
- Jeremy Chafe-Garage Mayor Barnes tabled an application from Jeremy Chafe requesting permission to build a garage at 16 Sheppard's Lane.
Motioned by Clr. Haire and seconded by Deputy Mayor Williams to approve Mr. Chafe's application to construct a garage at 16 Sheppard's Lane subject to all Town Development Standards.
Motion Carried. Unanimously **Motion #16-123**
- Scott Pike-Shed Mayor Barnes tabled an application from Scott Pike requesting permission to build a shed at 7-8 Parmiter's Lane.
Motioned by Clr. Haire and seconded by Deputy Mayor Williams to approve Mr. Pike's application to build a shed at 7-8 Parmiter's Lane subject to all Town Development Standards and stipulation that the shed be located 3 meters from the centre of the water main easement running through the property.
Motion Carried. Unanimously **Motion #16-124**

New Business

- Adoption -Fence By-Laws Motioned by Clr. Haire and seconded by Clr. Tetford to replace and adopt new Fence By-Laws for the Town of Harbour Grace.
Motion Carried. Unanimously *Motion #16-125*
- Adoption-Waste Disposal Motioned by Clr. Haire and seconded by Clr. Tetford to adopt Waste Disposal By-Laws for the Town of Harbour Grace.
Motion Carried. Unanimously *Motion #16-126*
- EDO-Hired Motioned by Deputy Mayor Williams and seconded by Clr. Haire to approve CAO/Town Clerk's recommendation to hire Brendan Chafe for the position of Economic Development Officer subject to a probationary period of six months.
Motion Carried. Unanimously *Motion #16-127*
- Enforcement Officer-Hired Motioned by Deputy Mayor Williams and seconded by Clr. Tetford to approve CAO/Town Clerk's recommendation to hire Todd Parsons for the position of part-time Enforcement Officer subject to a probationary period of six months.
Motion Carried. Unanimously *Motion #16-128*

Committee Reports

Capital & Public Works Committee

- Tender- Lady Lake Rd. Clr. Haire advised that tenders should soon be advertised for work to begin on
Kitchen's Hill/Bennett's Lane Lady Lake Road, Kitchen's Hill and Bennett's Lane.

Finance Committee

- CBN Bulldogs Baseball Motioned by Clr. Tetford and seconded by Clr. Stone to donate \$100.00 to the CBN Bulldogs Baseball.
Motion Carried. Unanimously *Motion #16-129*

Sean O'Brien left chambers at 8:30PM
Clr. Stone left chambers at 8:30PM

- Assistant Town Clerk Motioned by Clr. Tetford and seconded by Clr. Haire to appoint Sean O'Brien as
Appointment Assistant Town Clerk. CAO/Town Clerk to adjust his salary.
Motion Carried. Unanimously *Motion #16-130*

Sean O'Brien returned to chambers at 8:31PM
Clr. Stone returned to chambers at 8:31PM

Housing/Environment/Sanitation Committee

- Recycling Clr. Stone advised that there are a few growing pains with the Town's recycling plan and plans are to meet and discuss concerns.

Economic Development/Tourism/Heritage Committee

- Town Beautification Clr. Stone advised Council that the Heritage Redevelopment Committee have been very active and letters were sent to business requesting they consider hanging flower baskets or pots outside. Also the Town requested all residents clean up their property.

Human Resources/Parks & Recreation Committee

- Clean-Up Clr. Stone advised Council that work is in progress to coordinate a date for a community clean-up.
- Thank-You-Letter-Paul Snow Deputy Mayor Williams requested a thank-you letter sent to Paul Snow for his help and work on compiling Emergency Measures Plan for the Town of Harbour Grace.
- Memorial Playground Deputy Mayor Williams advised they are looking at a number of sites for a Memorial Playground.
- Guard Rails-Clean-Up Deputy Mayor Williams requested Works Superintendent work at cleaning up the areas around the guardrails in Town.

Replex Liaison

- New Stadium Deputy Mayor Williams advised work is moving along on the inside of the new stadium.
- Garbage Clean Up Deputy Mayor Williams reported that she received complaints from residents concerning a pile of garbage at 42 Harvey Street. Clr. Haire advised that it has been cleaned up.
- Walking Trails Clr. Stone informed Council that a meeting is scheduled for Friday with ACOA concerning the walking trails.
- Marine Industrial Park Clr. Stone advised that Minister Mitchelmore recommended that Councillor continue to pursue plans for a Marine Industrial Park.
- Gates of Hr. Grace Clr. Stone advised Council plans are underway for an official launch for the gates of Harbour Grace.

Public Works Superintendent Report Tabled

Councilors' Information

- Dilapidated Properties Clr. Tetford advised she had received complaints from residents concerning garbage and dilapidated properties.
- Dilapidated Property Clr. Haire advised he would like to have a van removed which is parked outside dilapidated property at 69 Harvey Street. Council suggested that the new enforcement officer look into.
- Commuters-Parking Lot Clr. Haire advised that the west end parking lot which is used by commuters has been cleaned up.
- Bait Stations Clr. Haire advised that rodent bait stations have been set up around the Town and if no activity they will be moved to various locations.

June 15, 2016

Speed Bump-Water Street Mayor Barnes requested the speed bump on Water Street relocated to an area around 240 Water Street. Also requested to have a Three-Way Stop Sign installed at the Bottom of Lee's Lane.

Meeting adjourned at 8:55 P.M. by motion of Clr. Stone
Motion Carried. Unanimously ***Motion #16-131***

Next scheduled regular meeting of Council is July 13, at 7:30 P.M. with Councillors meeting at 6:00 P.M.

Confirmed:

Terry Barnes, Mayor

CAO/Town Clerk

Mike Saccary,

DATE:

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