

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,
July 3, 2018 at 7:04 P.M.

<i>Members Present</i>	Mayor Deputy Mayor Councillors:	Don Coombs Sonia Williams Lyda Byrne Kathy Tetford Shawn Vaters Kevin Williams
<i>Members Absent</i>	Councillors:	Paul Fitzgerald
<i>Staff Present</i>	CAO/Town Clerk Admin Assistant-A/R Clerk Public Works Superintendent	Michael Saccary Nancy Pike Pat Hearn
Minutes: Regular Meeting June 4, 2018	Regular meeting minutes of June 4, 2018 were adopted with the following errors and/or omissions; 1. Page 1 – Dilapidated Buildings; Motion to meet with Minister Parsons made by Deputy Mayor Williams missing from minutes. 2. Page 5 – SW Moores Memorial Park; "...park student work with the community gardens student". MOTION #18-153 CLR. BYRNE/CLR. VATERS CARRIED UNANIMOUSLY	
Minutes: Special Meeting June 12, 2018	Special meeting minutes of June 12, 2018 were adopted with the following errors and/or omissions; 1. Page 1 – Paving of Roads 2018; list should include Crosby Road. MOTION #18-154 CLR. BYRNE/CLR. VATERS CARRIED UNANIMOUSLY	
BUSINESS ARISING FROM MINUTES		
Eastern Waste Management	Mayor Coombs advised that Council that he had hoped to have a meeting with Eastern Waste Management but so far has not been successful. Mayor Coombs remarked that if the Town is unable to arrange a meeting with Mr. Kelly the Town should inquire about meeting with Minister Parsons. Clr. Tetford advised that the facility has been an ongoing problem for this Council and the previous Council. If the issue is not dealt with the facility should be shut down. Motioned for the CAO to call Mr. Ken Kelly of Eastern Waste Management to arrange a meeting within the next ten days. MOTION #18-155 CLR. TETFORD/DEPUTY MAYOR WILLIAMS CARRIED UNANIMOUSLY	
Update on June 23 rd Meeting	Mayor Coombs inquired if there has been any update on the Spillway from the June 23 rd meeting with Minister Parsons. The CAO advised that he has been speaking with Deputy Minister Heather Tizzard. Mayor Coombs asked the CAO to call Mr. Simms to get more information. Council is also waiting on additional information concerning Harvey Street, Court House and dilapidated buildings. Council has requested to reprofile funds from the	

July 3, 2018

Update on June 23rd Meeting spillway in order to replace valves with the remaining money. The Minister advised Council to submit paperwork for phase 4 & 5 of Harvey Street and Mercer's Well. The CAO advised that the paperwork has been sent to Harris and Associates.

CORRESPONDENCE

Transplant Trot Mayor Coombs tabled correspondence from Mrs. Jane Lynch requesting the use of SW Moores Memorial Park on September 9, 2018 for the Transplant Trot.

Motioned to approve the use of SW Moores Memorial Park on September 9, 2018 and to donate \$50.00 to the Transplant Trot.

**MOTION #18-156 DEPUTY MAYOR WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY**

Avalon Minor Football Mayor Coombs tabled correspondence from Avalon Minor Football requesting a donation to help support the program.

Motioned to donate \$50.00 to Avalon Minor Football.

**MOTION #18-157 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Service NL Mayor Coombs tabled correspondence from Service NL advising of proposed renovations for Department of Justice located at 33 Harvey Street.

Royal Canadian Legion #15 Mayor Coombs tabled correspondence from the Royal Canadian Legion Branch #15 advising Council of the National Banner program to recognize veterans. The banners will be professionally manufactured and hung throughout Town. Council noted that the RCL #15 must obtain permission from NL Power to hang banners on the utility poles. Finance will meet to discuss a second banner.

Motioned to approve the purchase of one banner for \$150.00 from the Royal Canadian Legion Branch #15 depicting a veteran.

**MOTION #18-158 DEPUTY MAYOR WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY**

NL Power Mayor Coombs tabled correspondence from NL Power concerning the LED Street and Area Lighting Proposal.

Motioned to have the CAO write NL Power and request the cost of change from existing lighting to LED lighting.

**MOTION #18-159 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Heart & Stroke Mayor Coombs tabled correspondence from Heart & Stroke advising Council of the registration for the upcoming Mayor's March.

Miss NL Pageant Mayor Coombs tabled correspondence from Mrs. Wendy Penney of the Miss Newfoundland and Labrador Pageant Committee concerning a request for financial support for travel from Miss Mackenzie Dove and concerns of a lack of long term committee members. Mayor Coombs suggested that the Fall Fair Committee meet with the Pageant Committee to find out their intentions

CORRESPONDENCE

Miss NL Pageant for the Pageant. Clr. Tetford advised that there was \$5000.00 in the budget for Miss NL which includes a trip to PEI.

Red Shoe Walk Mayor Coombs tabled correspondence from Cst. Gina King advising that she is organizing a Red Shoe Walk for families in support of the Ronald McDonald House and would like to use St. Francis Field on September 23, 2018.

Motioned to allow Cst. Gina King to use St. Francis Field for the Red Shoe Walk for Families in support of Ronald McDonald House on September 23, 2018.

**MOTION #18-160 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Splash Centre Mayor Coombs tabled correspondence from the Splash Centre concerning the discontinuation of grass cutting at the Splash Centre. Clr. Tetford advised Council that she has received complaints about Town Employees cutting the grass and believes that the Town should not be paying for maintenance on government owned property and there may be a liability issue with Town employees working on property not owned by Harbour Grace. Deputy Mayor Williams noted that the Splash Centre does a lot of good for the Town and would like to continue to work with them for the improvement of the Town.

Motioned to continue the grass cutting at the Splash Centre subject to determining if there are any liability issues for Town employees working on property not owned by the Town of Harbour Grace.

MOTION #18-161 DEPUTY MAYOR WILLIAMS/CLR. BYRNE DEFEATED
*In Favour Mayor Coombs
Deputy Mayor Williams*
*Opposed Clr. Byrne
Clr. Tetford
Clr. Vaters
Clr. Williams*

NEW BUSINESS

COMMITTEE REPORTS

CAPITAL & PUBLIC WORKS COMMITTEE

Tenders Clr. Vaters advised that tenders for pricing on the ½ ton pick up truck, single axle dump truck and backhoe are now closed. All bids have been received and reviewed by the Public Works Superintendent, Town CAO and the Public Works Committee.

CAPITAL & PUBLIC WORKS COMMITTEE

Tenders Motioned to accept the bid from Hickman Chrysler, Dodge & Jeep to supply a ½ ton pickup truck and that the CAO move forward to secure the funding and purchase of the ½ ton pick up truck.

**MOTION #18-162 CLR. VATERS/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

CAPITAL & PUBLIC WORKS COMMITTEE

Tenders Motioned to accept the bid from Western Star to supply a single axle dump truck and that the CAO move forward to secure the funding and purchase of the single axle dump truck.

**MOTION #18-163 CLR. VATERS/CLR. BYRNE
CARRIED UNANIMOUSLY**

Motioned to accept the bid from Toromont Cat to supply a Backhoe and that the CAO move forward to secure the funding and purchase of the Backhoe.

MOTION #18-164 CLR. VATERS/CLR. BYRNE CARRIED
*In Favour Deputy Mayor Williams
Clr. Byrne
Clr. Tetford
Clr. Vaters
Clr. Williams*
Opposed Mayor Coombs

Mayor Coombs expressed concern on whether or not the tier three engine was environmentally safe.

FINANCE COMMITTEE No Report

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

48 Mount Pleasant Rd-Bus App Deputy Mayor Williams tabled an application requesting to open a home-based business making and selling audio electronics located at 48 Mount Pleasant Road. Applicant submitted a discretionary notice to the local newspaper and no correspondence was received in support of or opposed to the notice. The Town’s MEO contacted neighbours and received no opposition to the application.

Motioned to approve the application for home-based business as submitted by Casey Butt to open an audio/electronics business located at 48 Mount Pleasant Road subject to:

- 1. All Town Development Standards.

**MOTION #18-165 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

127 Water Street-Bldg App Motioned to approve the application for building permit as submitted by Norman Hunt to construct a 6’ x 10’ deck located at 127 Water Street subject to:

- 1. All Town Development Standards.

**MOTION #18-166 DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

211 Harvey Street-Bldg. App Motioned to approve the application for building permit as submitted by Dean Winsor to construct a 10’ x 8’ greenhouse located at 211 Harvey Street subject to:

- 1. All Town Development Standards

**MOTION #18-167 DEPUTY MAYOR WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY**

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

410 Harvey Street-Bldg. App Motioned to approve the request for municipal approval submitted by Tony McCarthy to operate short term rental apartments located at 410 Harvey Street subject to:

- 1. All Town Development Standards

**MOTION #18-168 DEPUTY MAYOR WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY**

43 Bannerman Lake Rd Motioned to approve the application for building permit as submitted by Todd Pike and Wanda Clarke to construct a 26' x 20' garage located at 43 Bannerman Lake Road subject to:

- 1. All Town Development Standards

**MOTION #18-169 DEPUTY MAYOR WILLIAMS/CLR. TETFORD
CARRIED UNANIMOUSLY**

Farm Animal Permits Motioned to direct staff to issue permits for farm animals to those residents who have applied and meet all town development regulations. Applicants not meeting the regulations are to be advised of non-compliance. Those residents who have been written to but have not replied or applied for permits to be advised of non-compliance and stop orders to be issued.

**MOTION #18-170 CLR. TETFORD/CLR. VATERS
CARRIED UNANIMOUSLY**

ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE No report

HUMAN RESOURCES/PARKS & RECREATION COMMITTEE

Summer Students Clr. Byrne advised that all the summer students have started work.

Trailway Motioned to have the CAO advertise for quotes for the construction of the three gazebos which shall be placed in the designated areas of the trailway. Specifications can be picked up at the Town Council Office for any party wishing to submit a bid.

**MOTION #18-171 CLR. BYRNE/CLR. VATERS
CARRIED UNANIMOUSLY**

FIRE DEPT. LIAISON

Deputy Mayor Williams advised Council that the HGVFB has three new members and that two have received training. Practices are ongoing, the department participated in the July 1 parade and fireworks. The Fire Chief sent an email inquiring about the Bell Tower, the CAO advised that he has been speaking with the Fire Chief.

FIRE DEPT. LIAISON

ATV Motioned to put the Town's ATV in the fire department for use of the fire department and the Town's use.

**MOTION #18-172 CLR. BYRNE/CLR. VATERS
CARRIED UNANIMOUSLY**

COMMUNITY CENTRE LIAISON

Due to unforeseen circumstances, the Canada Day concert had to be cancelled.

CIVIC EVENTS LIAISON

Clr. Vaters thanked the Civic Events Committee and all of its volunteers for the success of the Canada Day celebrations.

JOINT COUNCIL LIAISON

Clr. Williams advised that the Joint Council recently held its annual dinner, Ministers from provincial and federal governments were in attendance. Everyone was pleased with the financial notification for the Veteran's Highway. Valley Road access is set to receive upgrades and speed limits to be adjusted accordingly. The RCMP have been doing a great job policing the highway. The next meeting has been scheduled for September.

Mayor Coombs remarked that hopefully there will be announcements on infrastructure in the near future.

CAO/TOWN CLERK REPORT Tabled

ECONOMIC DEVELOPMENT OFFICER REPORT No report

Clr. Williams advised that the EDO is compiling information on grants and will provide a report to Council once complete.

PUBLIC WORKS SUPERINTENDENT REPORT Tabled

Mayor Coombs congratulated the Public Works Superintendent Mr. Hearn and the outside staff on the great job they have been doing with limited services. Deputy Mayor Williams inquired if there is any update on the hiring of additional staff. Clr. Tetford remarked that while the money is not there right now, it will be revisited later this summer to see if it is possible.

COMMUNITY CENTRE MANAGER'S REPORT Tabled

COUNCILLOR'S SUGGESTIONS/CONCERNS

Terry Fox Run Motioned to donate \$160.00 to purchase of 8 shirts to the Terry Fox Run.
**MOTION #18-173 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Big Bike Ride Motioned to donate the cost of hotdogs and supplies up to a limit of \$150.00 to the Big Bike Ride in support of the Heart & Stroke.
**MOTION #18-174 CLR. TETFORD/DEPUTY MAYOR WILLIAMS
CARRIED UNANIMOUSLY**

Car Wrecks Deputy Mayor Williams noted that there are car wrecks on several properties around Town and requested that the MEO compile a list.

Special Meeting Clr. Williams expressed concern that items on the table at the special meeting were never debated and feels that the motion was made in haste. Without the opportunity to debate, Councillors may find themselves in conflict. Clr. Williams believes that he may have been in conflict since he was unable to leave chambers. The committees of Council are set up to bring back recommendations to Council, not to make decisions.

Municipal Enforcement Equip Motioned to purchase a computer, camera and trail cameras for Municipal Enforcement.

COUNCILLOR’S SUGGESTIONS/CONCERNS

MOTION #18-175

DEPUTY MAYOR WILLIAMS/CLR. BYRNE CARRIED

In Favour *Deputy Mayor Williams*
Clr. Byrne
Clr. Tetford
Clr. Vaters
Clr. Williams

Opposed *Mayor Coombs*

Mayor Coombs noted that the request for equipment had been previously turned down by the Finance Committee. Deputy Mayor Williams understood that there was money in the budget to purchase these items. Clr. Tetford advised that \$5900.00 had been budgeted for the MEO and there is a balance of \$3200 remaining.

Privileged Meetings

Deputy Mayor Williams advised that the public should be able to attend reopened meetings once the privileged session has ended. Mayor Coombs advised that since the length of meetings is uncertain residents may have to wait outside for an undetermined period time.

Deputy Mayor Williams expressed her disappointment with the latest announcement for capital works funding and went on to note that Cathedral Street and Jamie’s Way are dangerous.

Motioned to write the Minister of Transportation to voice concern with the exits at Cathedral Street, Incinerator Road and Jamie’s Way and to request a meeting. These entrances are extremely dangerous and should have been considered in the recent announcement. Correspondence to be copied to MHA Pam Parsons.

MOTION #18-176

**DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Dilapidated Buildings

Motioned for the CAO to prepare and send a report to Minister Andrew Parsons on dilapidated buildings and special circumstances.

MOTION #18-177

**DEPUTY MAYOR WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

DCHGCC Overtime

Deputy Mayor Williams spoke about the amount of overtime paid for the employees at the DCHGCC and remarked that about the previous motion to hire two casual employees and noted that the overtime funds could have been used to pay the two new employees.

Adjournment

Motioned to adjourn regular meeting of Council at 7:45 P.M.

MOTION #18-178

**CLR. WILLIAMS/CLR. VATERS
CARRIED UNANIMOUSLY**

Next regular meeting of Council is Tuesday August 14th, 2018 at 7:00PM.

Confirmed:

Don Coombs, Mayor

Mike Saccary, CAO/Town Clerk

DATE:

Np