

## TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
January 10, 2017 at 7:35 P.M.

<i>Members Present</i>	Mayor	Terry Barnes
	Deputy Mayor	Sonia Williams
	Councillors:	Hayward Blake
		Patrick Haire
		Tony McCarthy
		Gordon Stone
		Kathy Tetford

<i>Staff Present</i>	CAO/Town Clerk	Michael Saccary
	Admin Secretary-A/R Clerk	Nancy Pike

<i>Staff Absent</i>	Works Superintendent	Pat Hearn
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Minutes: Regular meeting minutes of December 14, 2016 were adopted as presented.

Regular Meeting

January 10, 2017

**MOTION #17-001 STONE/MCCARTHY CARRIED UNANIMOUSLY**

### BUSINESS ARISING FROM MINUTES

Insurance Coverage Clr. Stone inquired if the CAO had checked with the Town's Insurance Carrier to confirm that the coverage includes Town equipment leaving the Town's boundaries. The CAO advised that he spoke with the Insurance Carrier and the equipment is covered as long as it is only used for its' intended purpose.

### CORRESPONDENCE

David Carpenter - Bus Shelter Mayor Barnes tabled correspondence from David Carpenter concerning the location of the bus shelter on Water Street. Mr. Carpenter would like the shelter returned to its original location. Deferred until next meeting.

Rescue NL - Animal Bylaws Mayor Barnes tabled correspondence from Rescue NL concerning proposed Animal Bylaws. Deferred until next meeting in order for it to be thoroughly reviewed by Council.

House of Commons - MP Mayor Barnes tabled correspondence from the House of Commons, Member of Parliament, inviting Mayor and Council to attend the 2017 Open House on Thursday January 19, 2017. Clr. Stone advised that he will be attending.

### NEW BUSINESS

MHA Pam Parsons - Grant Mayor Barnes advised that MHA Pam Parsons has confirmed that the Town of Harbour Grace will be receiving a new grant in the amount of \$20,000.00; details of this grant will be announced in the coming weeks.

Heritage Court House The CAO advised Council that MHA Parsons has requested Council to draft a letter to Hon. Al Hawkins, Minister of Transportation Works requesting that Public Works assess the Heritage Court House to determine the work that

**NEW BUSINESS**

Heritage Court House needs to be completed, the value of the work and if the project is feasible. MHA Pam Parsons, Minister Andrew Parsons and MP Steve McDonald should also be copied on this letter.

Crosswalk - St. Francis School The crosswalk to St. Francis School was discussed, there are mounds of snow blocking the crosswalk and the entrance to the school property. This is a very dangerous area for students. A letter should be drafted from the Town to the Minister of Education.

**COMMITTEE REPORTS**

**CAPITAL & PUBLIC WORKS COMMITTEE** No Report

**FINANCE COMMITTEE**

2017 Tax Structure Clr. Tetford presented the 2017 Tax Structure noting that the Poll Tax has been eliminated, the mill rate has not increased, fees for vacant land have increased to a minimum of \$100.00 and the water /sewer rates will remain at \$400.00 but now include vacant building lots. Clr. Tetford noted that she will be voting against the Tax Structure because of the tax increase to vacant land and the additional water/sewer charges to vacant building lots.

Motioned to adopt the following Tax Structure for 2017 as presented, effective January 1, 2017.

**TOWN OF HARBOUR GRACE  
2017 TAX STRUCTURE**

**PROPERTY TAX**

Residential Property Tax	7.75	mills (\$350.00 Minimum)
Commercial Property Tax	7.75	mills (\$350.00 Minimum)
Vacant Land Property Tax		\$100.00 Minimum

**BUSINESS TAX**

	\$200.00 Minimum Tax	
Banks, Financial Institutions	100	mills
Oil Companies	100	mills
Lawyers, Doctors, Dentists, Funeral Homes	22	mills
Manufacturing Firms	12	mills
All Other Types of Businesses	10	mills
Utility & Cable Companies	2.5%	of gross revenue
Other Businesses - No Fixed Place of Business	1%	of gross revenue
Recreational Facilities	4	mills
Direct Sellers		\$250.00

**FINANCE COMMITTEE****WATER & SEWER**

Domestic (Water only \$260.00/Sewer only \$140.00)	\$400.00 including vacant Bldg Lots
Recreation Facilities	\$400.00
Apartment Buildings	\$400.00 plus 8 mills
Schools	\$400.00 plus 6 mills
Banks & Financial Institutions	\$400.00 plus 10 mills
Federal/Provincial buildings, Oil Companies, Manufacturing Firms	\$400.00 plus 10 mills
Garages, Gas Bars, Medical Clinics, Dental Offices, Motels, Hotels, Laundromats, Restaurants, Clubs, Take Outs, Salons	\$400.00 plus 8 mills
Other Commercial Properties - using water	\$400.00 plus 8 mills
Other Commercial Properties - not using water	4 mills
Oil Companies-not using water	50 mills
Other Commercial Properties – Cold Storage;	\$400.00 plus 20 mills

**SCHEDULE OF FEES**

Residential Building Permit & Extensions	\$ 20_ per sq. ft.
Sheds	\$ 50.00
Residential Occupancy Permit	\$ 10.00
Commercial Building Permit-	\$ 20_ per sq. ft.
Commercial Occupancy Permit	\$ 25.00
General Repair & Maintenance Permit (Residential)	\$ 25.00
General Repair & Maintenance Permit (Commercial)	\$ 50.00
Fence (Repair/Installation) Permit	\$ 10.00
Permit for Installation of Utility Poles/anchors	\$ 100.00
Roadside Vendor Permits	\$ 200.00
Annual Quarry Permit	\$ 1,500.00
Water Reconnecting Fee (Due to water shut-off for Non-payment of taxes)	\$ 100.00
Car Wreck Removal	At Cost
Demolition Deposit (Refundable)	\$ 100.00
Water On/Off	\$ 25.00
After Hours call outs	\$ 100.00
Tax Certificate	\$ 75.00
Compliance Letter	\$ 75.00
NSF Cheque	\$ 50.00

NOTE: A 4% discount will be applied to all 2017 taxes if paid in full by February 28, 2017 and provided all previous taxes have been paid. **Due Date** for 2017 taxes is May 31, 2017. Simple interest will be charged at the rate of 12.0% per annum on all past due taxes.

Signed: Mike Saccary, CAO/Town Clerk

**FINANCE COMMITTEE**

**MOTION #17-002**      **TETFORD/MCCARTHY CARRIED**  
**In favour:**      **Clr. Blake**  
                          **Clr. Haire**  
                          **Clr. McCarthy**  
                          **Clr. Stone**  
**Opposed:**      **Mayor Barnes**  
                          **Deputy Mayor Williams**  
                          **Clr. Tetford**

2017 Budget

The 2017 Budget was presented by Clr. Tetford. It was noted by the CAO that this budget includes the new Danny Cleary Harbour Grace Community Centre. The S.W. Moores Stadium was not previously included in the Town's budget, it was a standalone facility.

Motioned to adopt the 2017 budget for \$3,478,745.00 as presented.

**MOTION #17-003**      **TETFORD/MCCARTHY CARRIED**  
**In favour:**      **Clr. Blake**  
                          **Clr. Haire**  
                          **Clr. McCarthy**  
                          **Clr. Stone**  
**Opposed:**      **Mayor Barnes**  
                          **Deputy Mayor Williams**  
                          **Clr. Tetford**

Resolution to borrow  
 17-CWWF-17-00143  
 Dam Upgrade

Motioned for the Town of Harbour Grace to borrow from Canadian Imperial Bank of Commerce an amount not exceeding Ninety One Thousand Four Hundred and Seventeen Dollars (\$91,417.00) repayable in full by Council over a period not exceeding 10 years; the said loan will be used to finance the Town's portion of the funding approved by Municipal Affairs for Project No. 17-CWWF-17-00143 - Dam Upgrade.

**MOTION #17-004**      **TETFORD/HAIRE CARRIED UNANIMOUSLY**

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

Application-Gully Path

Clr. McCarthy tabled an application from Sean Farrell to construct a home on Gully Path.

Motioned to approve the application submitted by Sean Farrell to construct a residential dwelling on Gully Path subject to:

1. All Town's Development Standards
2. Well and Septic approval by Service NL

**MOTION #17-005**      **MCCARTHY/WILLIAMS CARRIED UNANIMOUSLY**

Bernie MacDonald-Crown Land

Motioned that Council complete the recommendation form to accompany the Crown Land Application submitted by Bernie MacDonald to acquire crown land on Hardpath Road.

**MOTION #17-006**      **MCCARTHY/WILLIAMS CARRIED UNANIMOUSLY**



**ECONOMIC DEVELOPMENT OFFICER REPORT** No Report

**PUBLIC WORKS SUPERINTENDENT REPORT** Tabled

Clr. Stone thanked Public Works employees for their hard work during the harsh weather that we have recently had.

Water Discolouration

Clr. Blake questioned the status of the water issues that have been ongoing. Works Superintendent informed Council that he had submitted three separate samples for testing. All samples came back negative for bacteria. There were elevated levels of Magnesium and Iron but the levels are within Canadian Drinking Water Standards. There are many reasons that the water could be discoloured, the pipes running through many parts of Town are very old and hydrant flushing can also cause discolouration. The water quality is not affected by this issue. Many residents are noticing that the hot water is more of any issue than the cold, it was suggested that residents can drain their hot water tanks to clear any debris and/or discolouration.

**STADIUM MANAGER'S REPORT** Tabled

**COUNCILLOR'S INFORMATION**

DCHGCC

Clr. Stone commented on the need to keep operations moving smoothly while the Town seeks a new facility manager and suggested that a committee be put in place to help the facility. There was discussion on what would happen to existing committee members and whether or not the new Manager would be accountable to the committee. The original committee was too large for this purpose and they would be sent letters thanking them for their service. The new Manager would report to the CAO not the Committee.

The mandate of the committee shall be:

1. Ensure that the DCHGCC maximizes its earning potential as a "Year Round" operation.
2. Support all decisions/matters/inquiries related to the internal and external activities and placements at DCHGCC including but not restricted to performances, conferences, concerts, signage, art, furniture, parking, advertising, memorabilia, displays, etc.
3. Where required, make recommendations to Council (from #1 and #2 above).
4. Advise and assist the DCHGCC Manager and Town Cao on DCHGCC day-to-day time sensitive issues above and beyond normal administration that need immediate council support.
5. Consult, from time to time, with DCHGCC users groups, businesses, the Harbour Grace Hall of Fame and other organizations for collaborative input.

**COUNCILLOR'S INFORMATION**

DCHGCC Motioned that the Town Council of Harbour Grace establish an Activity and Placements Committee for the Danny Cleary Harbour Grace Community Centre. The committee will consist of two Councillors (co-chairs) selected by Council who will in turn choose two addition members (18 years or older) from the community to be recommended to Council for a final committee size of four. The DCHGCC Manager and Town CAO will be ex-officio.

**MOTION #17-009 STONE/BLAKE CARRIED**  
**In favour Mayor Barnes**  
**Clr. Blake**  
**Clr. Haire**  
**Clr. McCarthy**  
**Clr. Stone**  
**Opposed Deputy Mayor Williams**  
**Clr. Tetford**

Crown Land Motioned to direct the CAO to petition Crown Lands to acquire all crown land in the area of the new community centre on both sides of Jamie's Way east of the Veteran's Highway.

**MOTION #17-010 MCCARTHY/STONE CARRIED UNANIMOUSLY**

DCHGCC Motioned to have each member of Council select two individuals to be considered for the new Activity and Placements Committee. The names must be submitted to the CAO no later than Friday January 14, 2017.

**MOTION #17-011 STONE/MCCARTHY CARRIED**  
**In favour Mayor Barnes**  
**Clr. Blake**  
**Clr. Haire**  
**Clr. McCarthy**  
**Clr. Stone**  
**Opposed Deputy Mayor Williams**  
**Clr. Tetford**

Adjournment Motioned to adjourn regular meeting of Council at 8:25 P.M.

**MOTION #17-012 BLAKE CARRIED UNANIMOUSLY**

Next scheduled regular meeting of Council is 7:30 P.M. January 25, 2016 with Councillors meeting at 6:00pm.

**Confirmed:**

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Terry Barnes, Mayor

DATE:

np

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Mike Saccary, CAO/Town Clerk