

Regular meeting of Council opened at 7:35 p.m. with Mayor Terry Barnes presiding. In attendance were Deputy Mayor Sonia Williams, Clr. Hayward Blake, Clr. Kathy Tetford, and Clr. Patrick Haire. Absent from meeting: Clr. Gordon Stone and Clr. Tony McCarthy.

Also in attendance were Lisa Carroll, CAO/Town Manager, Linda Chafe, Secretary/Accounts Receivable Clerk, Patrick Hearn, Works Superintendent.

Minutes of regular meeting of November 18, 2015 were adopted as presented by motion of Clr. Blake and seconded by Clr. Haire with the following corrections: page 2 under Newfoundland Power should read need lights repaired and arrange a meeting with Newfoundland Power to move lines also on page 3 under MIP Project should read no set meeting with Premier Paul Davis but spoke with Mr. Davis when visiting Harbour Grace Ocean Enterprises.

Motion Carried. Unanimously *Motion #15-199*

Business Arising from Minutes

- | | |
|--------------------------------|--|
| Playground Equipment | Deputy Mayor Williams questioned if the playground equipment has been ordered and was advised by CAO that she is checking on prices before ordering. |
| Fire Protection-Bristol's Hope | Clr. Blake questioned if residents of Bristol's Hope were paying the cost for Fire Protection Service and was advised by CAO that there have been approximately 25 residents who have paid. |
| Marketing Plan | Clr. Blake informed Council of the Heritage & Redevelopment Committee Meeting that took place on Nov. 24, 2015 with Mr. Jerry Dick and committee members. A great meeting took place and they are reviewing having a marketing person at no cost to the Town. Clr. Blake will keep Council updated and will advise in January. |

Correspondence

- | | |
|--|--|
| Fire & Emergency Services
NL-Insurance Coverage for the | Mayor Barnes tabled correspondence from Derek Simmons, Fire Commissioner Dept. of Fire & Emergency Services advising of insurance coverages for Volunteer Fire Fighters. Firefighters with Municipal, Local Service District, and Regional Service Board Fire Departments in Newfoundland & Labrador have coverage under the Workplace Health, Safety and Compensation Act; as well as Accidental Death Insurance in the performance of their duties.
Copy forwarded to Fire Chief, Raymond Verge. |
| Dept. of Municipal Affairs
Crown Land | Mayor Barnes tabled correspondence from Jamie Chippett, Deputy Crown Land Minister for Municipal Affairs advising they will commence forwarding a copy of all newly issued title documents for Crown Lands as soon as they confirm our contact information. They requested contact information and required our e-mail address.
CAO advised it has been sent.
Clr. Haire questioned if the Town has applied to get all Crown Land in our Municipality turned over to the Town. Mayor Barnes advised it is being worked on by government. |
| Joseph M. Shugarue | Mayor Barnes tabled a Crown Land application submitted by Joseph M. Shugarue requesting Council's approval.
Deferred to Housing/Environment/Sanitation Committee. |

- Ross Coffin-Property Taxes Mayor Barnes tabled correspondence from Ross Coffin advising that he was paying a very small amount on a parcel of land he owned and requests Council reconsider reversing charging next year minimum tax of \$350.00 on all vacant land.
Deferred to Finance Committee
After discussion it was motioned by Clr. Tetford and seconded by Deputy Mayor Williams to have the minimum tax of \$350.00 on all vacant land postponed till early in January.
Motion Defeated -5 Nays-Mayor Barnes, Deputy Mayor Williams, Clr. Blake, Clr. Haire ***Motion #15-200***
- Trinity Conception Placentia Mayor Barnes tabled correspondence for Don Coombs, Chief Development Officer for the Trinity Conception Placentia Health Foundation thanking Council for their support for the 26th Annual Telethon on Eastlink.
- Harris & Associates-
Christmas Party annual Mayor Barnes tabled correspondence for Harris & Associates advising of their annual Christmas Party being held on December 18, 2015 at Fong's from 9:00 p.m. to 1:00 a.m.
- Dr. H. Bliss Murphy-Cancer Mayor Barnes tabled correspondence from the Dr. H. Bliss Murphy, Cancer Care Foundation requesting support of their Patient and Family Support Fund.
Deferred to Finance Committee
- Fred Bradbury-Subdivision Mayor Barnes tabled an application from Fred Bradbury requesting Council's approval to build a 34 Lot residential Subdivision at 41-51 Thicket Road.
Deferred to Housing/Environment/Sanitation Committee
- Jeremy Chafe-Garage Mayor Barnes tabled an application from Jeremy Chafe requesting Council's approval to build a garage at 16 Sheppard's Lane.
Motioned by Clr. Haire and seconded by Clr. Blake to approve Mr. Chafe's application to build a garage at 16 Sheppard's Lane subject to all Town Development Standards and CAO to check the Town's Development Regulations to make sure garage meets the Town building line standards.
Motion Carried Unanimously ***Motion #15-201***
- Courtney Clarke Mayor Barnes tabled correspondence from Courtney Clarke, requesting permission to open a home based business at 16 Woodville Crescent. The business consists of a grooming shop for cats and dogs.
Ms. Clarke to be informed that under Council's Municipal Regulations she is required to advertise under "Discretionary Use" in the local paper at her cost.

Committee Reports

Capital & Public Works Committee

Capital Works-(2016-2017)

- Amendment-Project Motioned by Clr. Haire and seconded by Clr. Blake to amend the application Project #107-2014-5027 for Project #107-2014-5027 to the gas tax secretariat that was completed *under*

Amendment-Project *budget and reallocate* excess funds to pave Stretton's Hill at a cost of \$19,500. Project #107-2014-5027 Newman's Hill at a cost of \$15,400. and Hibb's Lane at a cost of \$7,000. for a total of \$41,900.
Motion Carried. Unanimously **Motion #15-202**

Amendment Motioned by Clr. Haire and seconded by Clr. Blake to approve the amendment #1 for project #17-MCW-15-00000-College Lane as provided by the Dept. of College Lane Municipal Affairs.
Motion Carried. Unanimously **Motion #15-203**

Amendment Motioned by Clr. Haire and seconded by Clr. Blake to approve the amendment #1 for project #17-MCW-15-00111-Southside Well as provided by the Dept. of Southside Well Municipal Affairs.
Motion Carried. Unanimously **Motion #15-204**

Phase 4-Harvey Street Motioned by Clr. Haire and seconded by Clr. Blake to apply to the Dept. of Municipal Affairs for Capital Works funding for 80% for Phase 4 project of Harvey Street at a cost of \$1,113,308.77.
Motion Carried. Unanimously **Motion #15-205**

Phase 5-Harvey Street Motioned by Clr. Haire and seconded by Clr. Blake to apply to the Dept. of Municipal Affairs for Capital Works funding for 80% for Phase 5 project of Harvey Street at a cost of \$2,325,817.98.
Motion Carried. Unanimously **Motion #15-206**

Kitchen's Hill/Lady Lake Motioned by Clr. Haire and seconded by Clr. Blake to apply to the Dept. of Municipal Affairs for Capital Works funding for 80% for the Kitchen's Hill/Lady Lake Extension Project at a cost of \$550,982.35.
Motion Carried. Unanimously **Motion #15-207**

Noad Street-Upgrade Motioned by Clr. Haire and seconded by Clr. Blake to apply to the Dept. of Municipal Affairs for Capital Works funding for 80% for the Noad Street Upgrade Project at a cost of \$1,100,337.50.
Motion Carried. Unanimously **Motion #15-208**

Finance Committee

Budget-2016 Clr. Tetford advised that the Budget for 2016 is being worked on. Deputy Mayor Williams requested that all Councillors receive a copy of the pre-budget.

Tax Structure-2016 Clr. Tetford advised that work is taking place on the Tax Structure for 2016 and informed Councillors there may be a need to call a special meeting for its approval.

Economic Development/Tourism/Heritage Committee

Dilapidated Property Clr. Blake requested that the property west of St. Paul's Cemetery has a lot of old rusty equipment and requested that the CAO contact the owner to have the equipment removed and the property cleaned up. Clr. Blake feels it could be a deterrent for anyone interested in purchasing a lot or land in this area. Clr. Blake has suggested plans to post on the Town's Web page any lots of land that are opened for housing development.

Tax Incentive-New Build Clr. Blake suggested to encourage people to move into our Town consideration be given to possibly implementing a two to three year 25% tax break on all new build in Harbour Grace. Council's policy is for a one year tax exemption from the date of assessment on a new residential property he feels offering an extra two years would be a great enticement.

On-Line Article Clr. Blake informed Council of an on line article written by the editor of CBC concerning Ridley Office's. Clr. Blake suggested CBC need to get their facts straight and write a balanced story. Nothing is further from the truth than the Town of Harbour Grace not wanting to maintain our historical value.

Human Resources/Parks & Recreation Committee

S.W. Moores Union Contract Motioned by Deputy Mayor Williams and seconded by Clr. Haire to approve the Collective Agreement for the S.W. Moores Memorial Stadium as per the recommendation of the Committee of Council and approved by the union. Motion Carried. Unanimously ***Motion #15-209***

Facility Manager-Contract Motioned by Deputy Mayor Williams and seconded by Clr. Haire to approve the Stadium Facility Manager's contract as recommended by the Human Resources Committee effective October 1, 2015. Motion Carried. Unanimously ***Motion #15-210***

Snowclearing-Sidewalks Deputy Mayor Williams requested having posted on the Town's facebook page a Notice to encourage residents try not to shovel snow unto sidewalks as this is the only area children have to walk.

Softball Field Grant Deputy Mayor Williams requested that when the grants become available that the Softball Field be applied for first as we were too late last year applying. Clr. Tetford suggested Council look at putting in next year's budget.

Office-Emergency Calls CAO to review and possibly include in the 2016 budget the cost of after hours emergency line for the office.

Newfoundland Power Deputy Mayor Williams advised that they are waiting on Newfoundland Power to supply power to the new stadium site.

Old Grave Site Deputy Mayor Williams requested having an old neglected grave site on Military Road west of Mr. Skinner recognized with signage or a memorial. CAO to find who is responsible for these grave sites.

Fire Dept. Liaison

Emergency Measures Clr. Blake advised that the presentation to Council of the Town's Emergency Measure will take place in the new year.

Santa Clause Parade Clr. Blake gave high praise to the Harbour Grace Volunteer Fire Brigade on the recent Santa Clause Parade. Many thanks to all the volunteers.

Tree Lighting Clr. Blake gave praise to volunteers of the Civic Events Committee on the recent Tree Lighting at the S.W. Moores Memorial Park .

dinner given to seniors. The seniors expressed how much they enjoyed the dinner and many thanks from all.

Financial Report Tabled
Public Works Superintendent Report Tabled
CAO Report Tabled
Stadium Manager's Report Tabled

Councillors's Information

Sparkle Parade Request to advertise the Sparkle Parade on the Town's Face Book page. Mayor Barnes informed time usually 6:30 p.m. - 7:00p.m. Will advise of the date.

S.W. Moores Park Clr. Tetford suggested having more Christmas lights at the S.W. Moores Memorial Park.

Security Cameras Clr. Tetford advised that security cameras have been installed and are connected to the Town computer.

Water St.-Rd. Shoulder Clr. Haire questioned when the Water Street shoulder of roads were going to be completed with class "A". Works Superintendent advised they will be starting next week.

Brazil's Lane Clr. Haire informed Council of an old cinder block protruding on Brazil's Lane that needs to be removed as it impedes with our the Town's snow clearing equipment. Mayor Barnes will speak with owners.

Lee's Lane Council suggested installing a three way stop at the bottom of Lee's Lane. CAO to review.

Congratulations-Pam Parsons Council met with newly elected M.H.A Pam Parsons and Council looks forward to working with her and our newly elected Federal member Ken McDonald. Congratulations to both newly elected members.

Town's Garbage Containers Council requested having the Town's garbage containers around Town emptied. CAO will advise Mr. Regular.

Curb & Gutter-Riverhead Clr. Blake requested that any approval for spending money on roads not owned by the Town must be approved by all Councillors. Council must follow protocol.

Addiction Center Clr. Tetford advised she had a tour of the new Addiction Center and informed Council that it was very impressive. They are hoping to open in the new year.

Jobs-New Stadium Deputy Mayor Williams advised that their will be some jobs available when the new Stadium starts work on the inside. Council will advise residents when these jobs become available.

Stantec Meeting Deputy Mayor Williams advised that Council had a very successful meeting with Stantec and Council pleased with the installation of the new sewer line after their explanation.

Motion Carried. Unanimously *Motion #15-211*

Next schedule regular meeting of Council is December 22, 2015 at 3:30 P.M. with Councillors meeting at 2:00 P.M.

Confirmed:

Terry Barnes, Mayor

Lisa Carroll, Town/Clerk/CAO

DATE:

lrc

