

## TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall,  
December 18, 2017 at 7:05 P.M.

### *Members Present*

Mayor	Don Coombs
Deputy Mayor	Sonia Williams
Councillors:	Lyda Byrne
	Paul Fitzgerald
	Kathy Tetford
	Shawn Vaters
	Kevin Williams

### *Staff Present*

CAO/Town Clerk	Michael Saccary
Admin Assistant-A/R Clerk	Nancy Pike
Public Works Superintendent	Pat Hearn

### Minutes:

Regular Meeting  
December 4, 2017

Regular meeting minutes of December 4, 2017 were adopted as presented.

### ***MOTION #17-312*      TETFORD/VATERS CARRIED UNANIMOUSLY**

Deputy Mayor Williams requested to have the minutes reflect that she was not made aware that she was to chair the meeting of December 4 until 5-10 minutes prior to the start of the meeting. Deputy Mayor Williams stated that ample notice should be given in order to properly prepare for the meeting.

## **BUSINESS ARISING FROM MINUTES**

### **CORRESPONDENCE**

43 Water Street East-Tax Relief Mayor Coombs tabled correspondence from Erika Parly requesting tax relief for a business located at 43 Water Street East. Deferred to Finance.

War Memorial Library Deputy Mayor Williams tabled correspondence from Mr. Rick Quinn concerning the recent break-in at the Harbour Grace War Memorial Library.  
  
Moted for the CAO to reply to Mr. Quinn with a copy to the librarian, that the Town's thoughts are with the librarian however the Town cannot provide snow clearing services or assess damage to a provincially owned asset.

### ***MOTION #17-313*      BYRNE/TETFORD CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### **COMMITTEE REPORTS**

#### **CAPITAL & PUBLIC WORKS COMMITTEE**

Clr. Fitzgerald advised that Kitchen's Hill was discussed with Minister Joyce at the Confederation Building and it has been added to the five year plan.

#### **FINANCE COMMITTEE**

##### Attraction Package

Moted that the Town of Harbour Grace approve an expenditure of \$590.91 for its contribution to the Joint Council's Economic Development Attraction Package Project. The Town of Harbour Grace also agrees to join the three other largest communities in the region to coordinate updating the package on a rotating basis until 2022.

### ***MOTION #17-314*      TETFORD/FITZGERALD CARRIED UNANIMOUSLY**

**FINANCE COMMITTEE**

Project # 17-MCW-17-00103 Motioned that the Town of Harbour Grace borrow by way of banker's acceptance from C.I.B.C. an amount not exceeding \$138,501.00, repayable in full by Council amortized over a 10 year period. The said loan is to be used to finance the lady Lake/Kitchen's Hill Water, sewer and street upgrades, Project # 17-MCW-17-00103.

**MOTION #17-315 TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

Project # 17-CWWF-17-00143 Motioned that the Town of Harbour Grace borrow by way of banker's acceptance from C.I.B.C. and amount not exceeding \$91,417.00, repayable in full by Council amortized over a 10 year period. The said loan is to be used to finance the Dam Upgrade under the Clean Water and Wastewater Fund, Project # 17-CWWF-17-00143.

**MOTION #17-316 TETFORD/FITZGERALD CARRIED UNANIMOUSLY**

2018 Budget Motioned to have the CAO write the Minister of Municipal Affairs requesting to have the 2018 budget deadline extended until January 31, 2018.

**MOTION #17-317 TETFORD/DEPUTY MAYOR WILLIAMS  
CARRIED UNANIMOUSLY**

**HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

1 Downing Place-Bldg App. Deputy Mayor Williams tabled an application for building permit from Mr. Laurence Pike requesting to construct an extension to a garage located at 1 Downing's Lane.

Motioned to approve building application to add an extension to garage located at 1 Downing's Lane as submitted by Mr. Laurence Pike, subject to:  
1. All Town Development Standards.

**MOTION #17-318 DEPUTY MAYOR WILLIAMS/VATERS  
CARRIED UNANIMOUSLY**

**ECONOMIC DEVELOPMENT/TOURISM/HERITAGE COMMITTEE****HUMAN RESOURCES/PARKS & RECREATION COMMITTEE****FIRE DEPT. LIAISON**

**COMMUNITY CENTRE LIAISON** No report

**CIVIC EVENTS LIAISON****JOINT COUNCIL LIAISON**

**CAO/TOWN CLERK REPORT** Tabled

**ECONOMIC DEVELOPMENT OFFICER REPORT** No report

**PUBLIC WORKS SUPERINTENDENT REPORT** Tabled

**COMMUNITY CENTRE MANAGER'S REPORT** No report



